

# Flour Bluff Elementary School



## Student / Parent Handbook 2011-2012

2505 Waldron Road  
Corpus Christi, Texas 78418  
(361) 694-9500  
FAX (361) 694-9805

[www.flourbluffschoools.net](http://www.flourbluffschoools.net)

# FLOUR BLUFF ELEMENTARY SCHOOL

## STUDENT/PARENT HANDBOOK

2011-2012

### CENTRAL OFFICE ADMINISTRATION

Dr. Julie Carbajal, Superintendent  
Dr. Audra Ude, Assistant Superintendent for Curriculum and Instruction  
Brian Schuss, Assistant Superintendent for Business  
Dr. Alicia Needham, Director of Instruction  
Dr. Linda Barganski, Director of Special Programs  
Sharon Chapman, Director of Special Education  
Alex Puente, Technology Administrator

### CAMPUS ADMINISTRATION

Dr. Nikol Youngberg, Principal  
Edgar Van Geem, Assistant Principal

### CAMPUS SUPPORT STAFF

Belinda Aguilar, Counselor  
Sharon Browning, Librarian  
Lacey Williams, Nurse

# Flour Bluff Elementary

Dr. Nikol Youngberg, Principal  
Edgar Van Geem, Assistant Principal  
Belinda Aguilar, Counselor

2505 Waldron Road  
Corpus Christi, Texas 78418

(361) 694-9500 (office phone)  
(361) 694-9805 (fax)

---

## PRINCIPAL'S WELCOME

Dear Students and Parents,

Welcome to a new school year, 2011-2012! I am so proud to be joining this outstanding campus as the Flour Bluff Elementary School Principal. Together we will achieve our goal of success and well being for all students.

The faculty and staff of Flour Bluff Elementary are here to support you. Nothing is more important than meeting the needs of our students day to day. Parents are crucial to this work. We cannot do it without you, and together, our students will meet our high expectations.

Please take some time to review the important information within this handbook. It will clarify many questions you may have and has pertinent information for student achievement. The Elementary staff and I are committed to the students at Flour Bluff Elementary School. Therefore, please do not hesitate to call if you need additional assistance. I look forward to our time together. 2011-2012 will be an outstanding year at Flour Bluff Elementary, a Community of Champions!

Dr. Nikol Youngberg,  
Elementary Principal

## Core Beliefs

Students are our first priority.

All children will learn.

Staff will provide a safe, comfortable, nurturing environment with high standards and expectations.

Open communication between school and home is key.

Celebrate learning.

Respect ALL.

Instill the importance of a good education.

School personnel are good role models.

## HORNET PRIDE

### **Mission Statement**

Flour Bluff Elementary is committed to providing the highest quality instruction in a secure and nurturing environment that exhibits respect and collaboration between students, staff and community resulting in confident lifelong learners and productive citizens.

# Table of Contents

Absences .....	1
AVID.....	1
Awards.....	1-2
Benchmark Assessment .....	2
Bicycles .....	2
Breakfast .....	2
Cafeteria Services.....	2
Calendar Dates .....	3
Calendar .....	4-5
Clinic Facilities .....	6
Confiscated items.....	6
Counseling/Guidance.....	6
Compact .....	7
Discipline .....	8-9
Positive Behavior Support .....	8
Good Choice Club .....	8
Positive Behavior Folder .....	9
Dress Code .....	9
Example of Positive Behavior Support Log .....	10
Elementary and District Dress Code .....	11-13
Early Check Out .....	14
Family Access.....	14
Field Trips .....	14
Grading .....	14-17
Homework .....	17
Hours .....	17
Insurance .....	18
Jazzy Bees .....	18
Library.....	18
Lost and Found.....	19
Parent-Teacher Conference .....	19
Physical Education .....	19
Promotion Policy .....	19-20
Providing Assistance to Students Who have Learning Difficulties .....	20
Safety Drills .....	20
Schoolwide Program .....	20-21
Security .....	21
Special Programs .....	21-22
Gifted and Talented Program .....	21
RTI .....	22
Student Success Initiative .....	22
Supply List .....	23
STAAR .....	24
Tardies.....	24
Notification to Parents of Teacher Qualifications .....	24
Teacher Webpage.....	24
Telephone .....	25
Textbooks .....	25
Video recording .....	25
Visitors .....	25
Weekly/Daily Communication .....	25

This handbook is revised annually. Any questions or suggestions on the material may be directed to the campus principal, 694-9500. Should a conflict arise between this handbook and board policy, FBISD board policy supersedes.

## **Absences**

Parents are responsible for doing the following when a child is absent:

- Call the attendance secretary at 694-9587 to report the absence and reason.
- Send a written excuse with your child when he/she returns to school. Parent notes will be accepted up to 3 days after absence. Doctor notes will be accepted anytime.
- Attendance letters are sent home to parents after every 5, 10, and 15 absences.
- The Attendance Committee will meet in the fall and spring semesters to discuss excessive absences.
- If a student leaves early or returns after a doctor's appointment with written verification from the doctor, the student will be counted present for the day. All absences need to have written documentation from the parent. The principal or designee will review the reason and determine if the absence is excused or unexcused. Student attendance must be at least 90% of the required number of days that school is in session.

## **AVID - Advancement Via Individual Determination**

The mission of AVID is to ensure all students will:

- Demonstrate writing, inquiry, collaboration, organization and reading skills (WICOR)
- Utilize communication skills
- Develop student success skills
- Successfully make the transition to middle school

These skills are taught throughout the school year in third and fourth grades.

## **Awards**

All awards at Flour Bluff Elementary School are based upon the child's achievements including physical education and music. The Awards assembly will be held in late May to recognize those students who satisfy the following criteria:

### Citizenship Award

Homeroom teachers will select two students from their homeroom to receive an outstanding citizenship award. The award is in recognition of the following traits:

1. Good study habits
2. Dependability/Responsibility
3. Being a good citizen

### "A" Honor Roll

We will present an "A" honor roll certificate to those students who achieved a straight "A" report card for each of the six weeks and Excellent or Satisfactory in P.E. and Music.

### "A/B" Honor Roll

We will present an "A/B" honor roll certificate to those students who achieved an "A/B" report card for each of the six weeks and Excellent or Satisfactory in P.E. and Music.

### Reading Program Awards

Certificates will be given for several reading programs offered: Flour Bluff Reader's Club, Book-It, Texas Bluebonnet Reading Club, and Six Flags Read to Succeed.

### Awards – Perfect Attendance

Students who were not absent during the school year will receive a perfect attendance certificate. This award will include attendance at other schools if it can be verified that perfect attendance was maintained. Special recognition will be given to 4<sup>th</sup> graders who have had perfect attendance in 3<sup>rd</sup> and 4<sup>th</sup> grades.

### Student of the Six Weeks

Each six weeks one student from each homeroom class will be chosen as student of the six weeks. The student may be chosen for academic progress or improved behavior.

## **Benchmark Assessment**

Students will be given periodic benchmark tests in reading, writing, and math. Fourth graders will also be given science benchmark tests during the school year. The benchmark test will assess if students are acquiring the Texas Essential Knowledge and Skills (TEKS) taught each six weeks. These are the same skills on which students are assessed on the STAAR (State of Texas Assessments of Academic Readiness) in the spring semester. The results of the benchmark tests will be used to determine areas in which a student needs additional instruction.

## **Bicycles, Skates, Skateboards, Etc.**

Students who ride bicycles or scooters to school must obey state laws for their safety. A bike rack is available in front of the school for parking bikes during the school day. Bikes must be locked on the rack. It is the responsibility of the owner for any damage or theft. Skates and skateboards are not allowed on campus.

## **Breakfast**

Flour Bluff ISD offers free breakfast to all students at the Elementary. We believe in good nutrition and getting your children off to a good start each day. Studies from around the United States have shown:

- \* Kids who eat breakfast seem to have an easier time learning.
- \* Kids who eat breakfast behave better in school.
- \* Kids who eat breakfast are more likely to be on time.

Breakfast will be served in the classroom from 7:45 a.m. - 8:00 a.m.

## **Cafeteria Services**

The District participates in the National School Lunch Program and offers students nutritionally balanced lunches daily. Student lunch cost is \$1.85. Free and reduced-price lunches are available based on financial need. Information about a student's participation is confidential. Please ask for a free and reduced lunch application at the campus. You may also access this information on the FBISD web site at [flourbluffschoools.net](http://flourbluffschoools.net). Click on the lunch menu tab. This site also has [mynutrikids.com](http://mynutrikids.com) set up to pay your students' lunch account online and to review their purchases.

Parents are invited to visit and eat with their child in the cafeteria. The cost of an adult lunch is \$3.25. Students are not allowed to leave for lunch for several reasons: school security, continuity of the school day, and socialization during the limited non-instructional time.

**Calendar Dates – 2010-2012**

Teacher Preparation Days...	August 19	Weather Day/In-service Day	January 16
Classes Begin.....	August 22	Student Holiday .....	January 16
Labor Day Holiday.....	September 5	Spring Break .....	March 12-16
Thanksgiving Holidays .....	November 21-25	Holiday .....	April 6
Christmas Holidays .....	December 19-Jan. 2	Last Day of School .....	May 24
		Weather Day/In-service Day	May 25

# Flour Bluff Independent School District 2011-2012 Official Instructional School Calendar

## AUGUST

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18		20
21	22	23	24	25	26	27
28	29	30	31			

## SEPTEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7 <sup>^</sup>	8
9	10	11	12	13	14	15
16	17	18	19	20	21 <sup>*</sup>	22
23	24	25	26	27	28 <sup>+</sup>	29
30	31					

## NOVEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18 <sup>^</sup>	19
20	21	22	23	24	25	26
27	28	29	30			

## DECEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9 <sup>*</sup>	10
11	12	13	14	15	16 <sup>+</sup>	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15		17	18	19	20 <sup>^</sup>	21
22	23	24	25	26	27	28
29	30	31				

## LEGEND

- New Staff Inservice
- Inservice/Waiver Day  
(Student Holiday)
- Inservice Day  
(Student Holiday)
- Holiday (District-wide Staff/Student Holiday)
- Staff Preparation Day  
(Student Holiday)
- Weather Day
- [ Reporting Period Begins
- ] Reporting Period Ends
- STAAR/TAKS Test Days
- ★ High School Graduation
- + Regain UIL Eligibility
- \* UIL Grade Check/Progress Report
- ^ UIL End of Grace/Waiting Period

## FEBRUARY

S	M	T	W	T	F	S
			1	2	3 <sup>*</sup>	4
5	6	7	8	9	10 <sup>+</sup>	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

## MARCH

S	M	T	W	T	F	S
				1	2 <sup>^</sup>	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23 <sup>*</sup>	24
25	26	27	28	29	30 <sup>+</sup>	31

## APRIL

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20 <sup>^</sup>	21
22	23	24	25	26	27	28
29	30					

## MAY

S	M	T	W	T	F	S
		1	2	3	4 <sup>*</sup>	5
6	7	8	9	10	11 <sup>+</sup>	12
13	14	15	16	17	18	19
20	21	22	23	24		26
27	28	29	30	31		

## JUNE

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## JULY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Progress Report Dates**

ECC/Primary School  
Sept. 13; Oct. 25; Dec. 13; Feb. 7; Mar. 27;  
May 8

Elementary/Intermediate/Junior High/High School  
Sept. 14; Oct. 26; Dec. 14; Feb. 8; Mar. 28;  
May 9

**Report Card Dates**

ECC/Primary/Elementary/Intermediate Schools  
Oct. 6; Nov. 17; Jan. 19; Mar. 1; April 19;  
May 24

Junior High/High School  
Oct. 7; Nov. 18; Jan 20; Mar. 2; Apr. 20;  
June 1

**Early Release Dates**

October 10 - Parent Conferences - All Students  
December 16 - All Students  
January 12-13 - High School Only (exams)  
May 23 - High School Only (exams)  
May 24 - All Students

**SHOULD EMERGENCY SITUATIONS SUCH AS SEVERE WEATHER OCCUR**, an announcement of any change in the normal school schedule will be released from the Office of the Superintendent to local radio and television stations. If classes are cancelled due to emergency situations, students must attend on make up days to be held on January 16 and May 25.

**STAAR/TAKS/TAKS-M Testing Dates**  
**Flour Bluff Independent School District**  
**2505 Waldron Road ❖ Corpus Christi, Texas 78418**

October 18	TAKS & TAKS-A Exit Level English Language Arts (retest)	Apr 25	STAAR & STAAR-M Grades 3-4 Reading (English and Spanish) STAAR & STAAR-M Grades 6-7 Reading TAKS Exit Level Mathematics TAKS-M Grade 11 Mathematics TAKS Exit Level Mathematics (retest)
October 19	TAKS & TAKS-A Exit Level Mathematics (retest)		
October 20	TAKS & TAKS-A Exit Level Science (retest)		
October 21	TAKS & TAKS-A Exit Level Social Studies (retest)	Apr 26	STAAR & STAAR-M Grade 5 Science (English & Spanish) STAAR & STAAR-M Grade 8 Science TAKS & TAKS-M Grade 10 Science TAKS-M Grade 11 Science TAKS & TAKS-M LAT Grade 10 Science TAKS Exit Level Science TAKS Exit Level Science (retest)
March 5	TAKS & TAKS-A Exit Level Social Studies (retest)		
March 7	TAKS, TAKS-A, TAKS-M, Grade 10 ELA, Exit Level ELA, Exit Level ELA (retest)		
March 8	TAKS & TAKS-A Exit Level Mathematics (retest) Make-up session for Grade 10 ELA	Apr 27	STAAR & STAAR-M Grade 8 Social Studies TAKS & TAKS-M Grade 10 Social Studies TAKS Exit Level Social Studies TAKS-M Grade 11 Social Studies TAKS Exit Level Social Studies (retest)
March 9	TAKS & TAKS-A Exit Level Science (retest)		
Mar 5- Apr 6	TELPAS Grades K-12 Listening, Speaking, Reading and Writing Testing Window		
Mar 26	STAAR & STAAR-M Grade 5 Mathematics (English & Spanish) STAAR & STAAR-M Grade 8 Mathematics STAAR & STAAR-M English I Writing STAAR & STAAR-M English III Writing	May 7	STAAR & STAAR-M Algebra I
		May 8	STAAR & STAAR-M U.S. History
		May 9	STAAR & STAAR-M Biology
		May 10	STAAR & STAAR-M Geometry
Mar 27	STAAR & STAAR-M Grade 5 Reading (English & Spanish) STAAR & STAAR-M Grade 8 Reading STAAR & STAAR-M English I Reading STAAR & STAAR-M English III Reading STAAR & STAAR-M Grade 4 Writing (English & Spanish) Day 1 STAAR & STAAR-M Grade 7 Writing Day 1	May 11	STAAR & STAAR-M World Geography
		May 14	STAAR Physics
		May 15	STAAR & STAAR-M World History
		May 16	STAAR Algebra II
Mar 28	STAAR & STAAR-M Grade 4 Writing (English & Spanish) Day 2 STAAR & STAAR-M Grade 7 Writing Day 2 STAAR & STAAR-M English I Writing make-up STAAR & STAAR-M English II Writing	May 17	STAAR Chemistry
		July 9	STAAR & STAAR-M World Geography STAAR & STAAR-M Geometry STAAR & STAAR-M English III Writing TAKS Exit Level ELA (retest)
Mar 29	STAAR & STAAR-M English I Reading make-up STAAR & STAAR-M English II Reading STAAR & STAAR-M Grade 4 Writing make-up (English and Spanish) STAAR & STAAR-M Grade 7 Writing make-up	July 10	STAAR & STAAR-M Algebra I STAAR & STAAR-M English II Writing STAAR & STAAR-M English III Reading TAKS Exit Level Mathematics (retest)
		July 11	STAAR & STAAR-M Biology STAAR & STAAR-M English II Reading STAAR Algebra II TAKS Exit Level Science (retest)
Mar 30	Make-up sessions for STAAR & STAAR-M grades 5 & 8 Mathematics & Reading (English & Spanish)		
April 23	TAKS & TAKS M LAT Grade 10 Mathematics	July 12	STAAR & STAAR-M English I Writing STAAR Chemistry STAAR & STAAR-M U.S. History TAKS Exit Level Social Studies (retest)
April 24	STAAR & STAAR-M Grades 3-4 Mathematics (English & Spanish) STAAR & STAAR-M Grades 6-7 Mathematics TAKS & TAKS-M Grade 10 Mathematics TAKS & TAKS-M LAT Grade 10 ELA TAKS Exit Level ELA (retest)	July 13	STAAR & STAAR-M English I Reading STAAR & STAAR-M World History STAAR Physics

## **Clinic Facilities:**

Our clinic is operated as a first aid station. School clinics are not allowed to dispense medicine without the following provisions:

1. All medication is to be brought to the nurse's office by the parent/guardian. The medication will be kept in a secure area.
2. Prescription and non-prescription medicine must be in the original container. Prescription medicine must be in a container with the latest current label for that student and the medication must not be expired.
3. All medication to be given during the day must be accompanied by a medical release form (obtained from the office), and signed by a parent/guardian giving authorized school personnel directions for its administration (time and dosage).
4. School personnel will not give any medicine, including Tylenol, unless it is provided by you, in the appropriate manner as stated above.
5. If a student throws up or has a fever (100 degrees or greater) the parent will be called to pick them up.
6. It is very important that each student has on file in the office an emergency physician and hospitalization card with a **working phone number**. **The emergency card must be signed.** Information on this card will greatly assist personnel in contacting a parent or physician if your child has an accident or becomes ill. If a child's phone number changes during the year, please give the new number to the office, as soon as possible.

## **Asthma Medication and Diabetes Management**

A student with asthma who has written authorization from his or her physician or other licensed health-care provider may be permitted to possess and use prescribed asthma medication at school or at school-related events. The student and parents should see the school nurse or principal if the student has been prescribed asthma medication to use during the school day.

Students who require diabetes management may carry a monitor, provided documentation from the physician is on file with the nurse indicating the need.

## **Confiscated Items:**

From time to time students will bring items to school which should be left at home (i.e. toys, cards, electronic items) these items will be picked up by the teacher and sent to the office. On the first offense, the parent will be called to pick up the item. If the student continues to bring items to school, the administrator will contact the parent and keep the item until the end of the school year. Items will be kept two weeks after school ends, items not picked up will be disposed of or given away to charity. The school is not liable for lost or misplaced items.

## **Counseling and Guidance:**

The school counselor is available to assist students with a wide range of concerns, including areas such as social, family, or emotional issues. During the school year the counselor presents programs in the classroom on a variety of topics including, but not limited to: homework, study skills, bullying prevention, and working with others.

# Compact

## Flour Bluff Elementary School 2011 - 2012 Title 1 School-Parent Compact

In order to envision the highest level of success at Flour Bluff Elementary School for every individual, we make this agreement to motivate, to challenge, to inspire each other, and to accomplish this, we hereby sign this compact to work together.

### Student Agreement

*It is important that I work to the best of my ability. Therefore, I will strive to do the following:*

- Try to do my best
- Follow rules of student conduct
- Complete and return homework assignments on time
- Follow teacher classroom rules

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Parent or Guardian Agreement

*I want my son/daughter to achieve. Therefore, I will encourage him/her by doing the following:*

- See that my child attends school daily and gets to class on time
- Support the school in its efforts to maintain proper discipline
- Establish a place and time for homework and review it regularly
- Encourage my child's efforts and be available for questions
- Be aware of what my child is learning
- Provide the opportunity for reading with my child; provide an opportunity to reinforce math skills
- Sit down and visit with my child's teacher at least once a year
- Provide the necessary school supplies my child needs, or speak to the teacher about help with this
- Contact the teacher first with concerns or questions

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Staff Person Agreement

(Teacher, support staff, or administrator)

*We agree to:*

- Show that we care about all students
- Have high expectations for ourselves, students, and other staff members
- Communicate and work with families to support all students' learning
- Arrange Parent/Teacher visits at least once a year
- Provide a safe and orderly environment for learning
- Provide reports on all students' progress each six weeks (report card)
- Provide reports on students' progress at three weeks if there are academic or behavioral concerns
- Be on time and instruct daily
- Be prepared and teach the state required curriculum (Texas Essential Knowledge & Skills)
- Keep all visits and student information confidential within the school

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_

*Thank you for your commitment to our partnership!*



## **Discipline**

### Positive Behavior Support (PBS)

The Positive Behavior Support plan emphasizes the positive aspects of good behavior through rewards and privileges. Activities are planned on a six weeks basis for students who have satisfactory conduct. The teachers and paraprofessionals have a system of daily and weekly awards/incentives. It is our belief that through positive communications with parents and their support of the teacher, our students will have positive experiences at Flour Bluff Elementary School.

The elementary school will operate on the following four basic expectations:

1. Follow Directions
2. Be Polite
3. Be Safe
4. Be Prepared

The above expectations should lend themselves to an organized and positive instructional setting. Consequences for not adhering to the above expectations will be handled in accordance with the **Student Code of Conduct**.

### Good Choice Club

All students are members of the Good Choice Club. The club plans a fun grade level activity at the end of each six weeks. When needed, the school district provides bus transportation and the students pay their way into the facility.

Students may lose Good Choice Club privileges within a six week period for the following reasons:

1. Ten (10) conduct marks from expectations 1-3;
2. A combination of fifteen (15) marks from expectations 1-4;
3. Fifteen (15) marks from expectation 4;
4. Bus Infraction;
5. Office Referral;
6. Five (5) unexcused tardies each six weeks.

**Every 15 conduct marks from expectations 1-3 will result in a lunch detention notice or an office referral.**

**Teachers will follow these steps concerning classroom disruptions:**

1. Document marks in the Positive Behavior Support (PBS) folder
2. Hold a Teacher/Student Conference
3. Hold a Teacher/Parent Conference (Conference with parent will be by phone or in person, documenting date, time, and discussion.)
4. Office Referral

When a student reaches 6-9 marks within a six weeks grading period, the teacher will make contact with the parent by phone, conference at school or home visit to let them know that he/she is close to losing Good Choice Club privileges.

Listed below are incidents that would lead to an automatic office referral. Teachers will handle all discipline except automatic office referrals.

1. Fighting
2. Profanity in any form
3. Stealing/Forgery
4. Cheating
5. Threats/Harassment
6. Weapons
7. Continual disruptive behavior
8. 5<sup>th</sup> unexcused tardy for the six weeks
9. After every 5<sup>th</sup> subsequent unexcused tardy

### Positive Behavior Folder

The Positive Behavior folder system will be used campus-wide. Each child will have a Positive Behavior Support (PBS) folder which will be used to indicate good behavior on a daily basis and to mark any discipline infractions of the school expectations. The Positive Behavior folder will go home every Wednesday for parent review and signature. Folders are due back no later than Friday. If you forget to sign or return the folder, please call your child's teacher.

Please see a sample of the Positive Behavior Support (PBS) document on page 10.

### **Dress Code**

If a campus administrator determines that a student's grooming violates the dress code, the student will be given the opportunity to:

1. Call parent for a change of clothes.
2. If no contact can be made, the office will provide a change of clothes if available.
3. If parents cannot be reached and a change of clothes is not available, student will go to ISS for the remainder of the day.

**Please see the official district dress code on pages 11-13.**

Name \_\_\_\_\_

**6** Six Weeks

## Positive Behavior Support (PBS) Log

Flour Bluff Elementary

School-Wide Expectations

1. Follow Directions
2. Be Polite
3. Be Safe
4. Be Prepared

**Please sign & return!**  
**Parent signature required weekly.**

	Wednesday	Thursday	Friday	Monday	Tuesday	Comments and Parent's Signature
Week 1	5	6	7	10	11	
Week 2	12	13	14	17	18	
Week 3	19	20	21	24	25	
Week 4	26	27	28	1	2	
Week 5	3	4	5	8	9	
Week 6	10	11	12	15	16	
Week 7	17	18	19	22	23	

"Make it a good day, the choice is yours."

## **Flour Bluff Independent School District 2011-2012 Dress Code**

The District's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Dressing and grooming standards are considered an essential part of the educational process. All students are expected to dress and groom themselves neatly in clothing suitable for school activities.

The school has the right to ask a student to change his/her dress or personal grooming habits if it is deemed inappropriate or disruptive to the educational environment. Repeat violations of the dress and grooming code shall be considered defiance of authority and may result in disciplinary action as described in the Student Code of Conduct. Administrators will make the final determination as to what constitutes appropriate attire. Parents who have difficulty providing clothing or shoes for their children should contact the campus counselor for assistance.

Standardized Dress Code Guidelines apply for Elementary, Intermediate and Junior High School students in addition to the FBISD Dress Code. SDGC has additional requirements to the FBISD Dress Code, which are communicated in the SDGC Student/Parent Handbook. Extracurricular activities may require special dress requirements. The sponsor or coach shall make these decisions.

Exceptions and additional requirements to the dress code may be made in supervised physical activities, some extracurricular activities, or school-sponsored events as determined by the principal. Medical exceptions shall be made upon certification from the family physician of the student.

**The Student Code of Conduct** contains the District Dress Code and each campus' dress code additions. The dress code is also found in each campus handbook and on the district website at [www.flourbluffschools.net](http://www.flourbluffschools.net).

The following expectations are required of all students in the district:

- All clothing must fit and be worn properly.
- All clothing must be appropriate for school.
- Revealing or tight-fitting materials/apparel are not appropriate.
- Garments may not have oversized pockets.
- School-provided, athletics-issued garments are to be worn only during the designated athletic activities.
- All articles/layers of clothing together must meet the dress code requirements. No coats will be allowed to cover inappropriate dress.
- Hornet spirit apparel must be school or school organization related.
- Pajamas are not allowed.
- Beachwear is not allowed (casual playwear and sandals with backstraps are permissible for grades PK-2).
- Clothing must be in contrasting colors (Example: No black on black, red on red, blue on blue, camouflage on camouflage, etc.)
- The midriff may not be visible, even when hands are raised above the head.
- Undergarments must not be visible.

### **Pants/Shorts/Slacks/Skirts/Jeans/Denim/Dresses**

- Jeans/denim, slacks, pants, shorts, and skirts/skirts/dresses must be appropriately sized for the individual and may not be oversized or undersized in whole or part.
- Items must be properly sized, fitted, and worn so as not to expose the midriff, other body parts or undergarments.
- Tights may be worn under another garment that meets the dress code.
- Must be standard jeans/denim/pants/slacks/shorts/skirts/dresses.
- Clothing must be no shorter than a dollar bill's width above the kneecap.
  - (Dollar bill's width does not apply at grades PK-4).
- At grades PK-6, girls are strongly encouraged to wear shorts/tights/leggings under dresses, due to involvement in physical activities.

### **Shirts/Tops/Sweaters/Jackets/Coats**

- No low cut fronts, cutouts or cleavage showing.
- The following items of clothing are not appropriate for school wear, if worn alone:
  - Muscle shirts
  - Tank tops (may be worn with other layers, if the other layers meet dress code)
  - Backless, see-through, short, bare-midriff, cut-out tops and/or strapless attire
  - Tops with thin shoulder straps (may be worn with other layers, if the other layers meet dress code)
- Shoulder straps of shirts/tops/dresses must be at least the width of a dollar bill at grades 3-12.
- No trench coats/oversized jackets/coats are permitted.

### Hair

- Male students will be clean-shaven.
- Hair must be clean, trimmed and kept out of the eyes.
- Sideburns may not be longer than the bottom of the ear.
- No arrangements that are distracting in the educational environment:
  - Colors
  - Designs (such as mohawks, rat tails, words, symbols, etc.)
  - Styles

### Symbols

- Any article of clothing that displays illegal activities, alcohol or drug slogans or other suggestive or inappropriate designs, including, but not limited to, those that promote (suggest) sex, violence, or anti-social behavior or do not promote positive behavioral expectations will not be allowed.

### Accessories

- Beads, earrings, armbands, wristbands, or other items, which symbolize anti-social group membership will not be worn. This includes spiked rings, other spiked jewelry, wallet chains, or gang related jewelry.
- Head coverings - (for example, hats, caps, hoods, etc.) will not be worn or displayed at any time on campus during the school day unless the student is participating in a school-sponsored outdoor activity. **When permitted, hats must be appropriately sized and will not be worn sideways or backwards.**
- Oversized necklaces will not be permitted (i.e., dog chains, large chains).
- Bandannas are not allowed.
- Jewelry on teeth or in the mouth is **not** permitted.

### Shoes

- Shoes or sandals must be worn at all times.
- All shoes must fit appropriately (securely and appropriately fastened).
- It is beneficial for the students to wear tennis shoes or sports shoes to activities such as P.E./Athletics or recess.
- Platform, high heel or stacked sole shoes more than one inch high are not permitted at grades PK-4.
- At grades PK-8, strapless, open-heel sandals/shoes are **not** allowed.
- Closed-toe and heel shoes are strongly encouraged at grades PK-6, due to safety and outdoor activities.
- Steel toe shoes/boots are not allowed.
- Shoes with wheels connected are not permitted.
- Bedroom slippers are not allowed.

### Body Markings/Tattoos/Earrings/Piercings/Make-Up

- Students will not be allowed to display tattoos while in school dress (must be covered at all times).
- Earrings are not allowed to be worn by boys in grades PK-6.
- Earrings and studs may be worn **only** in the ear.
- No other body piercing is permitted.
- Make-up must not be distracting in color, design and style.
- Writing/markings on any visible part of the body is not acceptable.

### Identification Badges

The student is to wear his/her school identification badge in front and above or at the waist (junior high and high school).

**The campus principal** has the final authority to determine whether a student's dress is within requirements of the District and campus dress codes. The principal's judgment will determine whether any items of dress, mentioned or not mentioned in the District or a campus dress code, will be considered inappropriate school attire.

*In addition to the District Dress Code,  
the following campuses have requirements.*

***ALL STUDENTS MUST ABIDE BY THE CAMPUS AND DISTRICT DRESS CODE GUIDELINES.***

**Standardized Dress Requirements at Elementary, Intermediate and Junior High**

In an effort to teach expectations for dress at ages where students generally begin selecting their own clothing and where students tend to mature physically, a standardized dress code has been implemented for grades 3-8.

**All clothing must be in solid colors.**

**Pants/Shorts/Slacks/Jeans/Denim/Skirts/Dresses/Skorts**

- Students can only wear plain, solid colored jeans/denim, slacks, pants, walking shorts, or skirts/skorts/dresses. Jeans/denim/pants/slacks/shorts/skirts/skorts/dresses must be standard-style.
- Overalls are not permitted.
- No distracting embellishments or stitching.

**Shirts**

Shirts may be short or long-sleeved.

There are three (3) styles of acceptable shirts: All shirts must be appropriately buttoned/closed.

- Collared, buttoned **or snap-up** polo-style shirt  
**Polo shirts no longer than where the wrist of the student falls, when arms are hanging down at the side, will be permitted.**
- Button-up **or snap-up**, oxford-style shirt
- Flour Bluff I.S.D. spirit t-shirt
- Zippers or sleeveless shirts are **NOT** permitted.
- During cold weather, solid-colored turtlenecks may be worn under the required shirts.
- May **NOT** have pictures, graphics, insignias, logos, stripes or designer logos/emblems larger than one inch visible on shirt, collar or sleeve.

## Early Check Out

Occasionally parents/guardians find it necessary to check students out during the day. The office staff checks the child's enrollment card to verify which adults have permission to take a child. A student will not be released to anyone that is not listed on his/her enrollment card. **YOU MUST SHOW A VALID PICTURE I.D. WHEN PICKING UP A CHILD DURING THE SCHOOL DAY.** If there is a court order denying or granting parental or visitation privileges, that documentation must be a part of the child's permanent record. Since 10:00 a.m. is the time designated for the purpose of counting attendance, parents are encouraged to arrange doctor, dentist, therapist, etc. appointments after this time.

## Family Access

Family Access is a tool that allows parents to see information such as students schedule, attendance information, grades and contacts designated by the parents, including names, phone numbers, etc. Parents may access this tool by logging on to the FBISD web site at [flourbluffschools.net](http://flourbluffschools.net) and clicking on the Family Access link, which provides directions on how to enter the portal.

## Field Trips

Off-campus field trips may be scheduled during the school year. Permission for field trips is part of the registration process. A student will not be allowed to attend a field trip without parent permission being on file. Parents will be notified of field trips at least one week prior to the trip.

## Grading

Report cards are issued to students at the end of every six weeks period during the school year. Students receive numerical grades for math, language, reading, science, and social studies. A grade of 70 or better is required for a student to pass each subject.

Minimum number of grades per six weeks:		Grading scale
Reading - 6	Math - 12	90 – 100 = A
Language - 9 (grammar\writing\spelling)	Science/Health - 12	80 – 89 = B
	Social Studies - 12	70 – 79 = C
		69 – below = F

Music and physical education will be indicated by an "E" denoting excellent achievement, "S" denoting satisfactory achievement, an "N" denoting needs improvement, or a "U" denoting unsatisfactory. Parents are urged to carefully examine their child's report card and return it promptly to school with their signature. Parents are invited to conference with their child's teachers regarding any question they might have about the report card.

## Reading Level

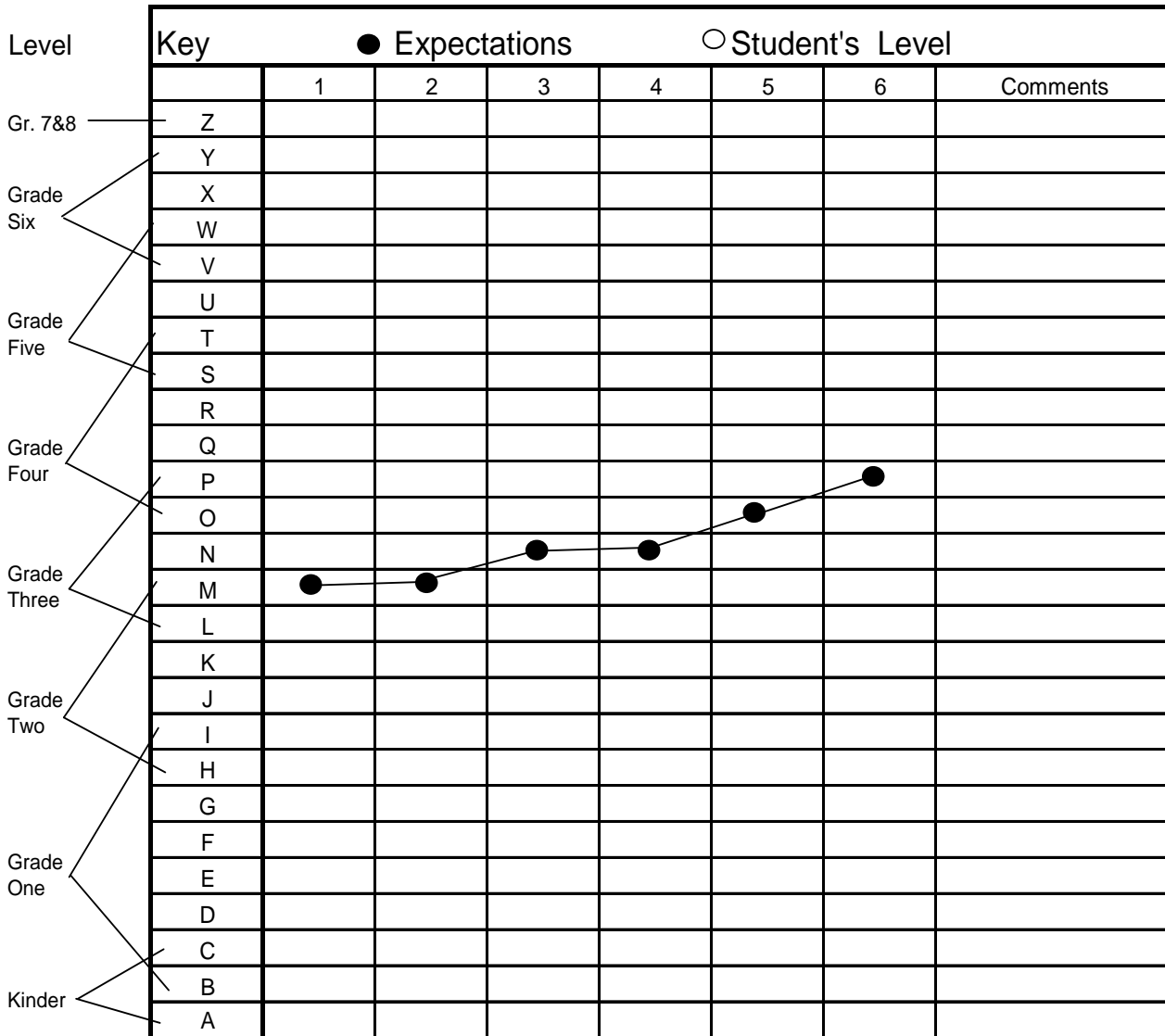
Students are expected to be reading on grade level by the end of the school year. An Instructional Reading Level Target Chart will be included in your child's report card each six weeks. This chart compares your child's current instructional reading level to the grade level target for each six weeks. The "instructional" level is the level at which your child receives guided reading instruction with support from his/her teacher. A child's instructional reading level is usually one or two levels above his/her independent reading level.

Reading levels A-Z are shown on the left side of the chart with their corresponding grade levels. We use the Fountas & Pinnell leveling system. The target reading charts for 3<sup>rd</sup> and 4<sup>th</sup> grade are shown on pages 15-16.

Name \_\_\_\_\_

Grade 3

### Flour Bluff Elementary - 3rd Grade Instructional Reading Level Targets per Six Weeks

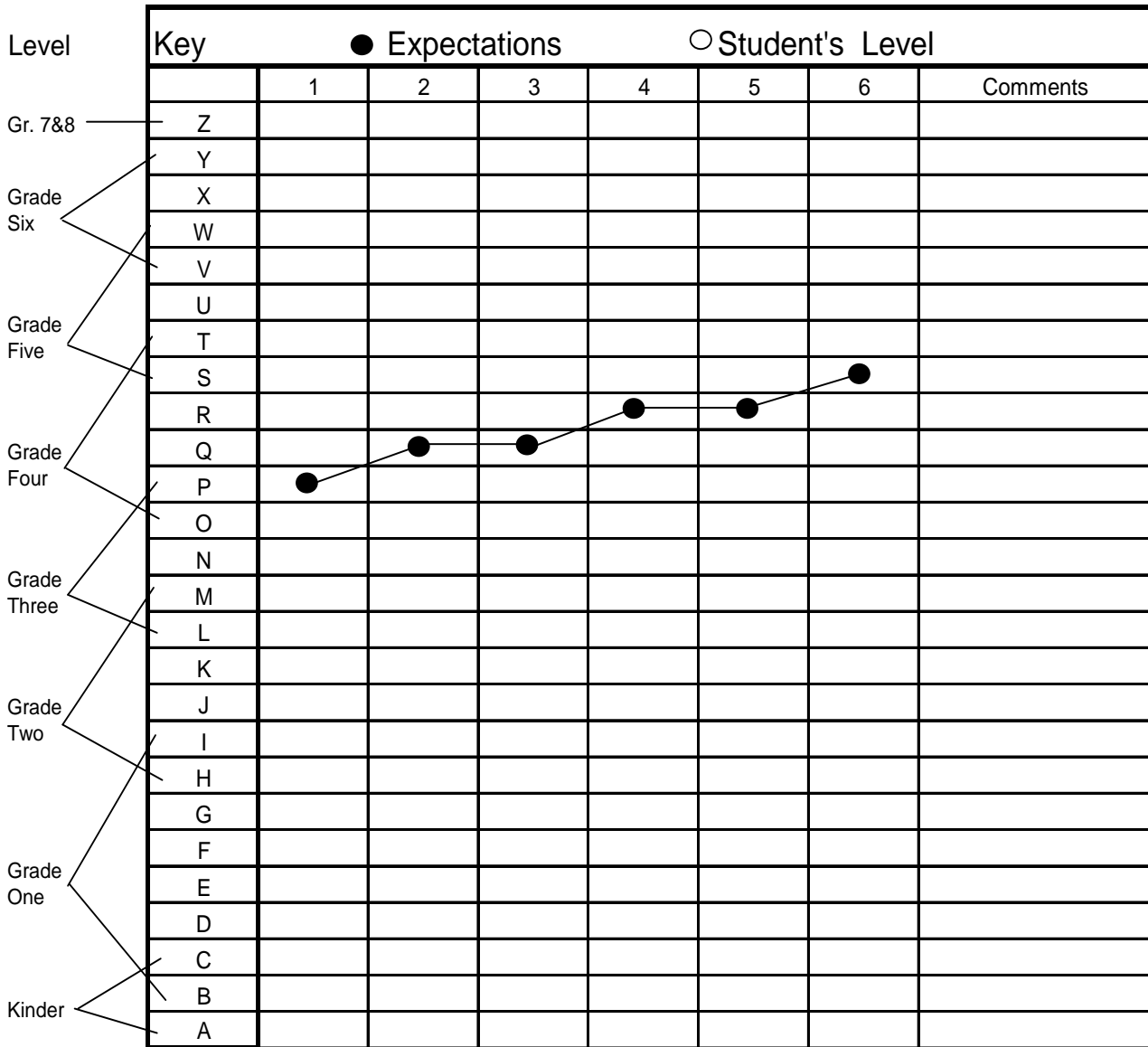


*This chart reflects your child's instructional reading level. This is the level at which your child is receiving guided reading instruction. This instructional reading level challenges students to continually raise their reading level using reading materials with which they can be successful. This chart indicates your child's instructional reading level, but may not necessarily indicate their independent reading level.*

Name \_\_\_\_\_

Grade 4

### Flour Bluff Elementary - 4th Grade Instructional Reading Level Targets per Six Weeks



*This chart reflects your child's instructional reading level. This is the level at which your child is receiving guided reading instruction. This instructional reading level challenges students to continually raise their reading level using reading materials with which they can be successful. This chart indicates your child's instructional reading level, but may not necessarily indicate their independent reading level.*

## Make Up Work

When students return to school after an absence, they will have the same number of school days to turn in work as they were absent. For example: 3 days ABSENT = 3 days TO MAKE UP WORK AFTER RETURNING TO SCHOOL.

## **Progress Reports**

On Wednesday of the fourth week, of each six weeks' grading period, a PROGRESS REPORT is sent home with each student. Parents are urged to discuss these reports with their children. Please contact the teacher when you need an explanation. These progress reports must be returned to the teacher by Friday with the parent's signature.

Listed below are the **report card distribution** dates for the current school year:

- 1st six weeks -----October 6, 2011
- 2nd six weeks-----November 17, 2011
- 3rd six weeks -----January 19, 2012
- 4th six weeks -----March 1, 2012
- 5th six weeks-----April 19, 2012
- 6th six weeks-----May 24, 2012

## **Homework**

Our instructional program has been organized in such a manner that homework may be kept to a reasonable time limit. Elementary students should generally not have more than an hour of homework each day. Please keep in mind that there is a need to vary assignments for the learning rate of the individual student. The teachers are organizing homework to try to keep the total of assignments to one hour or less.

Parent-teacher contact is essential to the learning process and should be utilized when questions arise concerning homework. All homework is expected to be returned on time. Late homework may result in the denial of privileges or extension activity while the assignment is being completed and/or a grade penalty. Students are encouraged to take their homework and library books home as a regular routine. We want to work with the parent and the student in providing a good balance of classroom activities and homework assignments.

## **Hours**

<u>8:00 a.m. – 3:00 p.m.</u>	<b>School Day</b>
7:00 a.m.	Doors open
7:15 a.m.	Library open until 7:45 a.m.
7:45 – 8:00 a.m.	Breakfast in the classroom
7:50 a.m.	Announcements
8:00 a.m.	School starts
	Students are considered tardy
11:45-12:45	Lunch (30 minutes)
2:55 p.m.	Dismiss to buses
3:00 p.m.	Buses leave campus

Once a student arrives on the school grounds, he/she will report to their designated hallway next to his/her classroom. Students should always have something to read or work on in the hallways before school. There the students will wait for their teacher to escort them into the classroom where breakfast will be served. Students are not permitted to leave the campus and return unless accompanied by a parent or guardian.

### **Insurance**

Student accident insurance is available for those who wish to purchase this type of coverage. Two types are available: one is for accidents only at school, and the other covers the pupil on a twenty-four (24) hour basis. Forms will be available during registration. The school is not financially responsible for accidents or insurance.

### **Jazzy Bees**

Jazzy Bees represent the Elementary and the Flour Bluff community by performing dance routines and marching in parades.

Jazzy Bees is open to all girls and boys in grade 4 at Flour Bluff Elementary.

The Jazzy Bee must maintain a “B” or average or better in all classes and be in the Good Choice Club. Dancers will wear the official Jazzy Bee uniform when designated by the sponsor and on Friday spirit days. Hair must be kept out of the face and no make-up is permitted. For safety reasons, jewelry should not be worn. Ear studs in the earlobe are acceptable for girls.

Jazzy Bees must commit to regular practices which are after school on most Wednesdays. Parents are asked to pick up students promptly from practices and events.

Cost:	\$75	Includes cost of uniform.
Due:	Before September 30, 2011	
Jazzy Bee Hotline:	694-9560	
Sponsor:	Lacy Williams	

### **Library**

Children may check out two books when they come with their class to the library. The student should **check** the books **for damage BEFORE** leaving the library. If the book is damaged when it is returned, it is the responsibility of the student and parents to pay for the damaged book as soon as possible.

Students have the book for a 2-week period and should return the book on time. Books may be rechecked, but must be brought to the library for rechecking.

<b>1st time late:</b>	A late notice is given to student to have parents sign and return.
<b>2nd time late:</b>	Parents are called by teacher or librarian.
<b>3rd time late:</b>	Librarian contacts parent by mail or phone. Student may not check out other books until the book is returned or paid for.

## Lost and Found

Students who have lost articles of clothing may look in the lost and found boxes located in the third and fourth grade hallways. Students who have lost small items may look in the lost and found drawer located in the office. Items will be kept two weeks after school ends. Items not picked up will be disposed of or given to charity. The school is not responsible for lost or misplaced items.

## Parent-Teacher Conferences

Parent-Teacher conferences provide great opportunities for parents and teachers to work as a team for the success of their student. With parent help, teachers can do the best possible job of educating each child. The parent can supply information about the child that could be very useful to the teacher. The teacher can offer suggestions to parents on how they can help with the education process at home. These conferences are scheduled during the teachers' conference periods or at any other time convenient with the parent and teachers' instructional time. **Please call ahead of time to make an appointment.**

## Physical Education (P.E.):

Students have P.E. for a 30 minute period every day. All students must wear **tennis shoes** when participating in P.E. classes.

## Grading

Physical Education grades are based on student participation. (See Grading on pg. 14)

## Excused participation:

A student must have a parent note explaining why the student cannot participate in order to be excused from P.E. A doctor's note is required for those students who must miss more than three (3) consecutive days of physical education. The note should indicate when the student can resume physical activity.

## Promotion Policy

To qualify for promotion to the next grade level, a student must meet all of the following:

- ① An overall average of 70 or above when averaging the final grade for English language arts, mathematics, social studies, and science
- ② A 70 final average in math
- ③ A 70 final average in English language arts. (When averaging the final reading and language grades)
- ④ Reading on grade level

## Instructional Reading Level Expectations

	<u>August</u>	<u>May</u>
Grade 3	L	P
Grade 4	P	S

To be considered “on grade level” in reading for promotion requirements, students must pass their grade’s State of Texas Assessments of Academic Readiness (STAAR) Reading Test or be reading at Instructional Level on the district reading assessment for the grade level enrolled. Students who do not meet all four criteria will be retained. Students may be promoted if they successfully meet the deficient criteria in summer school.

**Options and Requirements  
For Providing Assistance to Students Who Have Learning  
Difficulties or Who Need or May Need Special Education**

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district’s overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

A parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date the district receives the written consent. The district must provide a copy of the report to the parent.

Contact Person: Belinda Aguilar, Counselor

Phone Number: 694-9593

### **Safety Drills**

Fire, weather, and safety drills are held regularly to help students move quickly and orderly to safe areas in case an actual emergency occurs. Students must listen to their teacher’s instructions when the fire alarm sounds or when instructions are announced by the principal.

### **Schoolwide Program**

Goal: All Students will work on Grade Level

The Flour Bluff Elementary School, a Title I School wide Project, has developed a team planning and teaching program. Four classrooms are clustered into what is termed a “pod.” Students are assigned to a homeroom teacher in that pod.

The third and fourth grades are departmentalized. Students are taught by two teachers. One teacher provides Reading, Language, and Word Study (Language Arts) instruction and the other teacher provides Math, Science, and Social Studies instruction. Students receive Music and Physical Education instruction from additional staff.

High expectations are maintained for all students to learn.

### **Security**

Security is a critical issue with the student population in excess of 800 students. Our first concern is always the health, safety, and emotional well-being of our students. Access to the Flour Bluff

Elementary School will be through the **FRONT ENTRANCE ONLY**. Visitors must present a valid photo I.D. to visit student areas. Side doors will be locked throughout the school day. The front doors in the third and fourth grade halls are alarmed at 8:00 a.m. and deactivated at 2:40 p.m. To further facilitate student security there is a designated area for parents who pick-up their children at dismissal time.

### Student I.D. Number Card

Parents will be issued one Student I.D. Number card. You must give this I.D. number when leaving a message with staff members for your child or asking staff members to make a change in your child's after-school routine.

Only share the I.D. number with people you believe need this information. If you lose or misplace your child's card, please come by the school office with a picture I.D. to have the card replaced.

All after-school changes **must be made by 2:30 p.m.** Change forms for after-school directions are delivered to teachers at 2:30 p.m.

### **Special Programs**

For a list of the district's special programs, please refer to the district handbook. Flour Bluff Elementary offers all these programs listed below according to district/state/federal standards.

### **Students Accelerating in Innovative Learning (S.A.I.L.) (Gifted and Talented Program)**

The Flour Bluff Independent School District's Gifted and Talented program, S.A.I.L., is designed to serve identified students who need challenges and educational instruction beyond the general education curriculum. The S.A.I.L. instructional program is differentiated to promote extension and enrichment for identified students.

### SCREENING PROCEDURES

1. Nominations are accepted anytime for the S.A.I.L. (Gifted and Talented) Program. Students are nominated by parents, staff, community members, or through self-nomination.
2. Students are assessed according to district timelines and procedures, which are posted on each campus.
3. Each campus SAIL (Gifted and Talented) Committee meets to review assessment data, screen applicants, and to recommend placement of students, for whom the SAIL program is an appropriate placement, utilizing established criteria. Qualification is based on general intellectual ability, specific subject matter aptitude, and creative/productive thinking skills.

Parents will receive notification regarding a student's qualification for the program. Students who qualify must submit a parent permission form in order to be placed and served.

### FURLOUGHS

A student or parent may request a temporary leave from the program of not less than one semester or more than one year, for serious, extenuating circumstances. The student's eligibility to re-enter the S.A.I.L. program shall be reviewed by the campus committee at the end of the furlough period.

### EXIT POLICY

The Campus GT/S.A.I.L. Committee may exit a student from the S.A.I.L. Program upon the recommendation of the teacher and/or parent when the program fails to meet the student's educational needs. Reasons for consideration of exit will include: evidence of working at a level of frustration,

observable through performance and or behavior; demonstration of clear inability or unwillingness to maintain the standards of program performance by maintaining a below satisfactory grade average for two six weeks or more; failure to participate in the program in the appropriate grade level and course offerings for the areas in which the student is qualified; and parent request for removal is automatic. (An Exit form requesting removal is signed and dated by the parent.) Procedures for exit will include a parent conference, a counselor/student conference, and a dismissal review by the Campus GT/SAIL Committee, to include input from the parent, teacher and campus administrator.

### **APPEALS**

Parents or students may appeal any final decision of the campus committee regarding selection for or removal from the S.A.I.L. program. Written notice of desire to appeal should be given to the campus administrator or curriculum supervisor. Appeal shall be made first to the campus committee within 10 days of notification. The Campus Committee then meets and reviews the appeal and makes a decision. Any subsequent appeals shall be made in accordance with FNG (LOCAL) in board policy.

### **Response To Intervention Team**

Response-to-Intervention (RTI) is a multi-tiered, data-driven education model in which the academic and behavioral needs of all students are addressed in general education settings. The RTI team gives all students assistance needed for academic and behavior concerns. It provides their teachers with teaching strategies, interventions, and modifications that benefit the student. The team is made up of an administrator, teachers, counselors, and specialist. Students are referred by teachers, parents or administrators.

### **Student Success Initiative (SSI)**

Because performance standards for STAAR grades 3-8 will not be set until after the spring 2012 administration, only raw-score information will be reported prior to the end of the school year. Therefore, SSI retest opportunities for STAAR grades 5 and 8 reading and mathematics will not be offered in May and June of 2012. For the 2011-2012 school year, districts will use other relevant academic information to make promotion/retention decisions. More information will be provided during the school year.

## FLOUR BLUFF ELEMENTARY SCHOOL SUPPLY LISTS - 2011-2012

### THIRD GRADE

- 1
- large Zipper bag for supplies (No school boxes)
- 1 pkg Notebook filler paper (200 sheets, wide-ruled)
- 1 pair Scissors
- 1 box Crayons (No more than 24 count)
- 4
- large Glue sticks
- 1 Standard package #2 pencils (24) (NO MECHANICAL PENCILS)
- 2 Folders with pockets and brads
- 2 Sturdy plastic folders with pockets and brads
- 5 Black and white composition books
- 1 box Colored pencils (no more than 12 count)
- 2 Red grading pens
- 1 pkg Sanitizing wipes
- 1
- bottle Hand sanitizer
- 2
- large Boxes of facial tissue
- 1 box Quart sealable bags (boys)
- 1 box Gallon sealable bags (girls)
- 1 pkg Paper Towels

**(Some supplies such as paper and pencils may be collected as a class set.  
Please do not put names on the items.)**

### FOURTH GRADE

- 1 set Map pencils
- 1 box Crayons (No more than 24 count)
- 2 Three-hole spiral notebooks (70 count, wide-ruled)
- 2 Black and white composition books
- 1 pair Scissors
- 1 pkg Glue Sticks
- 1 box Markers
- 2
- pkgs Notebook filler paper (wide ruled)
- 1 Standard package #2 pencils (24) (NO MECHANICAL PENCILS)
- 8 Folders with pockets and brads: 2 blue, 2 yellow, 2 green, 2 red
- 1 Zipper bag for supplies
- 1
- bottle Hand sanitizer (Girls)
- 1 pkg Paper towels (Boys)
- 1 box Gallon sealable bags - (Boys)
- 1 pkg Notecards 4x6, 100 count (Girls)
- 1
- large Box of facial tissues

**(Some supplies such as paper and pencils may be collected as a class set.  
Please do not put names on the items.)**

**NO 3-RING BINDERS OR ROLLING BACK PACKS (FOR SAFETY REASONS), PLEASE**

## STAAR

**State of Texas Assessments of Academic Readiness  
(STAAR): Student Assessment Calendar 2011-2012**

<i>Test Date</i>	<i>Test</i>	<i>Grade Tested</i>
<b>March 27, 28</b>	<b>Writing</b>	<b>4</b>
<b>April 24</b>	<b>Mathematics</b>	<b>3 &amp; 4</b>
<b>April 25</b>	<b>Reading</b>	<b>3 &amp; 4</b>

### Tardies

Announcements begin at 7:50 a.m. Instruction begins promptly at 8:00 a.m. Students are tardy if they have not arrived to school by 8:00 a.m.

Students who are tardy with a doctor's note will be excused. Each tardy will be looked at on a case-by-case basis by the office to determine if it is excused or unexcused. The teacher will be responsible for keeping track of the student's tardies. Students will be sent to the office with an office referral for five (5) unexcused tardies. Each new six weeks, all students will begin with zero tardies for that six weeks.

After the fifth unexcused tardy, the teacher will inform the parent/guardian. The student will be disqualified from participating in that 6 weeks' Good Choice Club celebration.

### Notification to Parents of Teacher Qualifications

As a parent of a student at Flour Bluff Elementary, you have the right to know the professional qualifications of the classroom teachers who instruct your child, and Federal law requires the school district to provide you this information in a timely manner, if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and subjects he or she teaches.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- Whether paraprofessionals provide services to your child and, if so, their qualifications.

If you would like to receive any of this information, please contact the campus principal at 694-9595.

### Teacher Web Pages

You may access your student's teacher webpage by logging on to [www.flourbluffschoools.net](http://www.flourbluffschoools.net), click campus, click Elementary and chose the teacher webpage link on the left. You will find information on the teacher webpage that will be helpful during the school year.

## Telephone

Office telephones are available to students for emergency purposes (sick, injuries, etc.). Routine types of calls can be made through the classroom with the permission of the teacher. Students will not be called from class for phone calls. Teachers will not be called away from instruction unless it is an emergency that cannot be handled during the conference time or after school.

Please call during the teacher's conference time or leave a message for him/her to return your call at that time.

## Textbooks

The state of Texas furnishes textbooks and charges the total cost of these to Flour Bluff ISD. These books are issued to the student and the student and his/her parents become responsible for the care and safe return of each book issued. All lost or damaged books must be paid for by the student before their school record will be cleared. **All textbooks must be covered for the entire time they are checked out to a student. Please do not use the sticky book covers.**

## Video recording

Students are occasionally video recorded or photographed by local news, print media, and school personnel for performances, showcasing work, or honorable mention. Forms for release of videotaping and photographs are part of the enrollment package. (See enrollment form at registration.)

## Visitors

**All visitors must have a valid photo I.D. and register with the building secretary in the office. Visitors will wear a badge while on campus and return it to the office upon checkout.** All parents/guardians must stop by the front office if they plan to pick up a child early. Parents, guardians, or others who pick up children need to be prepared to provide proper identification before being allowed to remove a child from campus. The secretary will call the teacher's room and ask the teacher to send that child to the office. Parents/guardians may visit their child's classroom for a period of up to 30 minutes. Additional visits will be discussed and must be approved by the building principal. Visitors of school age will not be allowed in the classroom. No pets or animals will be allowed without written permission from the principal.

## Weekly/Daily Communication

Teachers will give students an AVID Planner which will be used to record homework and to communicate between teacher and parents daily. Parents sign the planner daily and return it with the student the next day. Every Wednesday a "Take Home Folder" will be sent home with the student's work and other important notices. A parent should talk with his/her child about the work while encouraging the child to continuously improve. If a parent does not receive the planner daily or the Wednesday folder, please contact the teacher. Using this weekly/daily communication assists the school in keeping close communication between school and home.