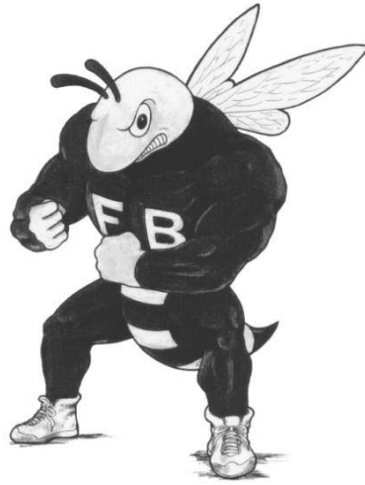


Flour Bluff High School
Home of the World's Greatest
Students



Student/Parent
Handbook

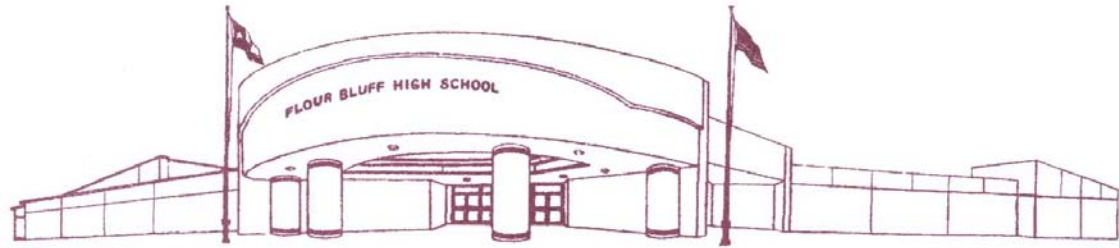
2011-2012

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Index is cross-referenced with Flour Bluff School Board Policy.
Flour Bluff I.S.D. Policy supersedes all information in the handbook.



Flour Bluff High School

"Home of the World's Greatest Kids"

James Crenshaw, PRINCIPAL □ 2505 WALDRON ROAD □ CORPUS CHRISTI, TEXAS 78418 □ (361) 694-9195 □ (361) 694-9802 FAX

August, 2011

Dear Student,

Welcome to Flour Bluff High School. I am looking forward to another busy and exciting year.

I know you are eager to start a new school year with new classes, friends and experiences. It is a privilege for me to serve as the principal of such a great school. Flour Bluff High School has a great tradition of success in both extracurricular and academic endeavors.

Each of you has hopes and dreams for the future. It is now time for us to roll up our sleeves and begin working to prepare you by making sure you have the knowledge and skills necessary to fulfill your dreams.

I am looking forward to building a meaningful relationship with you and your parents to make sure that your success is assured.

Sincerely,

James L. Crenshaw

Vision

“Every Student Is Worth My Best”

Mission Statement

The Flour Bluff Independent School District in partnership with the community has high expectations for all students and is committed to:

- Building a solid foundation for college, career and lifelong success through academic, extracurricular and special programs.
- Providing a safe, caring, effective learning environment that promotes healthy, productive lifestyles.
- Developing character that fosters responsible citizenship and leadership.
- Enhancing our relationship with the community while providing fiscal responsibility.
- Supporting effective educational innovation.

Goals

Flour Bluff Independent School District will:

1. Empower students to be creative, independent, analytical thinkers and lifelong learners who exercise a strong work ethic, resulting in exemplary performance.
2. Provide all students, faculty, staff and community members the opportunity to maximize their potential in a safe, healthy, supportive learning environment.
3. Create a culture of excellence to attract and maintain a highly qualified, motivated faculty and staff.
4. Engage parents as active partners in developing well-rounded students who are strong leaders and responsible citizens.
5. Partner with industry and community in a mutually beneficial manner to enhance our students' educational experiences and opportunities.
6. Continue to be a good steward of the community's financial resources and explore new opportunities for organizational efficiency and effectiveness.

2011 - 2012

Regular Class Schedule

8:00 – 8:25 a.m.	Tutorials
8:30 – 9:17 a.m.	1 st Period
9:22 – 10:09 a.m.	2 nd Period
10:14 – 10:52 a.m.	3 rd Period
10:57 – 11:44 a.m.	4 rd Period
11:44 – 12:14 p.m.	1 st Lunch
12:18 – 1:22 p.m.	5 th Period
11:49 – 12:18 p.m.	1 st half of 5 th Period
12:18 – 12:48 p.m.	2 nd Lunch
12:52 – 1:22 p.m.	2 nd half of 5 th Period
11:49 – 12:52 p.m.	5 th Period
12:52 – 1:22 p.m.	3 rd Lunch
1:27 – 2:14 p.m.	6 th Period
2:19 – 3:06 p.m.	7 th Period
3:11 – 3:58 p.m.	8 th Period

Home of the World's Greatest Students

2011 - 2012 Pep Rally Schedule

8:00 – 8:25 a.m.	Tutorials
8:30 – 9:12 a.m.	1 st Period
9:17 – 9:59 a.m.	2 nd Period
10:04 – 10:37 a.m.	3 rd Period
10:42 – 11:24 a.m.	4 th Period
11:24 – 11:54 a.m.	1 st Lunch
11:58 – 1:02 p.m.	5 th Period
11:29 – 11:58 a.m.	1 st half of 5 th Period
11:58 – 12:28 a.m.	2 nd Lunch
12:32 – 1:02 p.m.	2 nd half of 5 th Period
11:29 – 12:32 p.m.	5 th Period
12:32 – 1:02 p.m.	3 rd Lunch
1:07 – 1:49 p.m.	6 th Period
1:54 – 2:36 p.m.	7 th Period
2:41 – 3:23 p.m.	8 th Period
3:28 – 3:58 p.m.	Pep Rally

Home of the World's Greatest Students

Flour Bluff High School Resource Staff

James Crenshaw	Principal	694-9195
Cheryl Cannon	Curriculum Supervisor	694-9198
Ron Fisher	Director of Security & Discipline	694-9196
Bobby Jones	Asst. Principal	694-9191
Julie Chancler	Asst. Principal	694-9192
Mike Trudeau	Asst. Principal	694-9197
Pam Pailes	Academic Intervention Specialist	694-9003/9268
Ann Helms	S.D.G.C. Asst. Principal	694-9149
Mary Pawelek	Secretary to Principal	694-9195
Veronica Lopez	Secretary to Asst. Principals	694-9008
Judy Connett	Data Entry Clerk	694-9164
Kathy Bedre	Lead Counselor, A-D	694-9170
Stephanie Hall	Counselor, E-J	694-9173
Leigh Casares	Counselor, K-Q	694-9172
Sally Weir	Counselor, R-Z	694-9171
Tamera Barba	Counselor's Secretary	694-9169
Tracy Erickson	Dean of Student Services	694-9159
Lance Howard	Truancy	694-9165
Morgan Allen	Attendance Clerk	694-9187
Sheryl Canales	Attendance Clerk	694-9189
Lupe Hernandez	Receptionist	694-9181
Christine Ewing	Nurse	694-9188
Amy Hardy	Asst. Nurse	694-9744
Kim Galindo	Registrar	694-9167
Sarah Timmerman	Librarian	694-9161

HORNET PRIDE

Alma Mater

Dear Ole Flour Bluff High School
We pay you honor today
We will tell the world that your honor will stay
All hail to those who came before us,
And made us so strong.
We will never falter
or DO YOU WRONG.

SCHOOL COLORS

Maroon and White

Fight Song

Go Hornets, Fight for Your Fame,
Fight for Your Honor,
Fight for Your Name.

Fight, Oh Fight Until We Win and
Fight to the Finish,
Don't Give in. (Oh, Hornets!)

We're here to back you,
Loyal and True.
Our Hearts are With You

SCHOOL MASCOT
HORNET

All the Way Through.

All of you Sons of FBH
We're Out on the March Again.

Absences, Excuses and College Visits (FOD Local)

Attendance is extremely important to every student's education. Every time a student is absent or leaves school early, he/she misses valuable learning that is taking place in the classroom during his/her absence. If it is a necessity due to health that a student misses school, documentation must be provided to the office from the parent and/or a doctor within three (3) days to excuse the absence. If it is due to a chronic illness, please see the principal so that arrangements can be made to honor the doctor's orders. Extenuating circumstances should be directed to the principal. Excused absences do affect a student's ability to earn semester test exemptions. See the page on grading policy for more information on absences and test exemptions.

If a student provides written verification from a doctor that he/she was at a doctor's appointment during the day, and the student attends at least part of that school day, he/she will not be counted absent for that day. If a student is absent more than four consecutive days, a doctor's note is required.

Upon return to school after an absence, a student must report to the attendance office with his/her written excuse. The attendance clerk will write an admittance slip that the student must present to the teacher in each class from which he/she was absent. The teacher in the last class will keep the admittance slip and return it to the attendance office.

Eligible students who are absent due to school-sponsored/approved activities must have written parent permission to attend on file with the sponsor or coach.

College visits do not count as absences if the college provides documentation on the college's letterhead. Juniors and Seniors are allowed two days for college visits per year and are required to make up all their work.

Alternative Center for Education (ACE)

The major goal of ACE is to improve the academic, occupational, and personal skills of high school at-risk students to a degree that will permit them to stay in school and graduate with a greater possibility for employment and/or post-secondary education. Students who participate in the program will demonstrate personal responsibility and develop a positive attitude as they accomplish the following objectives:

1. set goals and regularly evaluate progress toward achieving those goals;
2. attend class on a regular basis;
3. earn sufficient credit for graduation;

4. develop and/or improve their employability skills.

Credit

Students must successfully achieve all objectives of the course work before obtaining credit. Students must be making appropriate progress in order to remain in the ACE program. If a student has not been working in class and waits until the end to try to catch up, he/she will not be allowed extra time to make up work.

Entrance into ACE

All referrals to the program must be made by a high school counselor. A counselor will meet with each prospective ACE candidate, evaluate the student's needs and determine if the requirements are met for referral to the ACE program.

The student must be a 16 to 21-year old resident of the Flour Bluff Independent School District with significant personal, academic, economic and attitudinal needs. ACE is a program for the At-Risk student. An At-Risk student meets at least one of the criteria below:

- is in grade 9, 10, 11, or 12 and did not maintain an average equivalent to 70 on a scale of 100 in two or more subjects in the foundation curriculum during a semester in the preceding or current school year or is not maintaining such an average in two or more subjects in the foundation curriculum in the current semester;
- was not advanced from one grade level to the next for one or more school years;
- did not perform satisfactorily on an assessment instrument administered to the student under TEC Subchapter B, Chapter 39, and who has not in the previous or current school year subsequently performed on that instrument or another appropriate instrument at a level equal to at least 110 percent of the level of satisfactory performance on that instrument;
- is pregnant or is a parent;
- has been placed in an alternative education program in accordance with TEC §37.006 during the preceding or current school year;
has been expelled in accordance with TEC §37.007 during the preceding or current school year;
- is currently on parole, probation, or deferred prosecution, or other conditional release;
- was previously reported through the Public Education Information Management System (PEIMS) to have dropped out of school;
- is a student of limited English proficiency, as defined by TEC §29.052;
- is in the custody or care of the Department of Protective and Regulatory Services or has, during the current school year, been referred to the department by a school official, officer of the juvenile court, or law enforcement officials;
- is homeless, as defined NCLB, Title X, Part C, Section 725(2), the term homeless children and youths||, and it's subsequent amendments; or
- resided in the preceding school year or resides in the current school year in a residential placement facility in the district, including a detention

facility, substance abuse treatment facility, emergency shelter, psychiatric hospital, halfway house, or foster group home. Each referral is reviewed and prioritized, with those who are oldest and/or closest to graduation designated as highest priority.

Exit Criteria

A student may be exited from the ACE program after completing requirements for graduation by requesting a transfer back to high school classes (only at the beginning of each semester) and for disciplinary misconduct.

Expectations

Expectations for success in the ACE program are high. Students who choose not to meet those expectations will be withdrawn from ACE and returned to the regular program.

- Students will be expected to show respect and consideration for faculty, staff and fellow students.
- Students will be expected to make measurable academic improvement and progress at all times.
- **Students will be expected to have good attendance and be punctual. No credit can be earned by a student with excessive absences and/or tardies.**
- In general, ACE students are expected to assume responsibility for their lives by committing to five basic rules:
 - Attend school every day.
 - Be on time.
 - Do the assigned work.
 - Show progress.
 - Exhibit good behavior with no office referrals.

Leaving Campus Early

If students must leave campus, they must first make arrangements with the office. **No student will be dismissed early to go to work.** Students' employers must be aware that students attend regular hours in class. Only emergencies or doctor's appointments are valid reasons for leaving class early. Students must sign out through the office before leaving early. Any student leaving campus without permission during class time is truant and will have to meet with an Assistant Principal for disciplinary action and/or possible dismissal from ACE.

Report Card Grades for ACE

The primary purpose for report cards is communication. Every effort will be made to grade in a manner that will assist the student and parents in understanding the progress in a course. Each student is required to continue his/her work and receives teacher assistance until he/she is able to earn a passing grade.

Report cards will be issued at the end of each grading period. Students are expected to accelerate course work while at ACE to earn the necessary credits for graduation. Students who have entered ACE during the grading period will receive an "I" (Incomplete), if they have not had enough time to complete any work. Their completed

grade will be reflected on the next report card.

SCHEDULE

ACE hours are the same as the high school. (8:30 a.m.-3:58 p.m.)

Athletics

The high school athletic program is a well-rounded program of interscholastic athletics. Boys' athletics include football, basketball, baseball, soccer, cross-country, track, swimming, tennis and golf. Girls' athletics include volleyball, basketball, soccer, cross-country, track, swimming, tennis, golf, and softball. University Interscholastic League (U.I.L.) rules are strictly enforced at all inter-school competitions.

Contests and competitive activities that are sponsored by outside organizations shall not be recommended to students unless the activities supplement and do not interfere with the regular school program.

Awards

The annual awards assembly is held in May. Students receive awards for all A Honor Roll, Perfect Attendance, AP Scholar, UIL Scholar, Hispanic Scholar, National Achievement Scholar, Commended Scholar and National Merit Scholar as well as several community awards and departmental recognition.

Benchmarking

Assessments are given in the core academic subjects (Mathematics, Science, Social Studies and English Language Arts) each six weeks to assess the Texas Essential Knowledge and Skills taught during the six weeks. These assessments provide important data to the teacher to guide instruction and assist the student in knowing how he/she is progressing toward understanding the TEKS. The assessments count as a part of the grading for the course. These assessments are formatted in the same manner as the Texas Assessment of Knowledge and Skills (TAKS) and STARR End of Course Exams, which are the annual state assessments of the TEKS.

Campus Crime Stoppers

Student safety is extremely important. Students having knowledge of a weapon on campus or any other illegal activity should report the concern to campus administration/faculty **immediately**.

Career and Technology

There are many courses available in Career and Technology that not only teach job skills but also instill responsibility and higher level thinking skills for the students. These

courses are offered as electives. See the ***Graduation and Career Planning Guide*** for a full listing of courses.

TECH PREP is a program that combines high school and college curriculum credits in specific career areas. Tech Prep students have the opportunity to:

- Earn up to 15 to 18 semester hours of college credit while still in high school.
- Complete the Distinguished Achievement Program Advanced Measures.
- Receive an Associate Degree or Certificate in an occupation in demand with excellent future potential.

TECH PREP is a plan involving four (4) years in high school and two (2) or more years of college study. Tech Prep usually begins in Grade 9 with a full schedule of courses. Upon presentation of satisfactorily completed high school articulated credit, the college issues credit hours.

Students selecting a Tech Prep program are encouraged to complete the Recommended or Distinguished Achievement Plan of core credits, plus the indicated courses offered at the high school. [See the ***Graduation and Career Planning Guide*** for a full listing of programs.]

Cell Phones/ Electronic Devices (FNCE Local)

Students are to refrain from using cell phones or electronic devices during the school day. These items must remain off and out of sight during the school day, unless approved for an activity. **During state testing, AP testing, college entrance exams, and school exams, cell phones and all electronic devices are prohibited. Do not bring cell phones or electronic devices during these testing days. If a student chooses to bring one of these items into the testing environment, they will be taken up and Flour Bluff High School will not be responsible for loss or damage to the device.** Students are allowed cell phones for extracurricular activities after the school day.

Students who violate this policy shall be subject to established disciplinary measures. District employees shall confiscate any cell phone or electronic device used or discovered/found during the school day. Parents shall be notified within two school days after the cell phone or electronic device is confiscated. The District shall hold confiscated cell phones or electronic devices for a reasonable period of time after notification has been made. A fee of \$15.00 is required to recover cell phones once they are confiscated. Parents or cell phone companies may obtain the release of the cell phone during a 30-day period. Items that are not reclaimed within two weeks after school ends will be disposed of, returned to the cell phone company or given to charity. [See the Student Code of Conduct.]

Students are prohibited from use of portable electronic devices such as IPODS and MP3 players during the school day except for approved activities. District employees shall confiscate these devices and students must see their Assistant Principals at the end of the day for the return of these items.

Flour Bluff ISD is not responsible for lost, stolen or misplaced cell phones or electronic devices.

Change of Address or Name

Students who move during the school year must notify the school office of their new address and/or phone number within one week of the change. Parents must provide proof of residency in order for the change to be made. Name changes involving either student or parent should also be submitted to the office. It is imperative that we have point of contact in the event a student requires medical treatment. Please call the registrar at 694-9167 to make arrangements to come to the office to change name, address, and/or phone number.

Check Out Procedures

When a parent/guardian is checking out a student, you will be required to show a state-issued picture I.D. for the protection of your son/daughter and our student. Any student leaving campus during the instructional day must be properly checked out through the attendance office. If your child drives and you wish for him/her to drive themselves to an appointment you will need to provide your signed permission along with a copy of your driver's license to the attendance office at least one hour prior to the time of release. You may fax your permission to 361-939-9025.

Cheerleaders

Students selected for the Flour Bluff High School squads for cheerleading are representatives of Flour Bluff Independent School District and our community. As ambassadors for our school, cheerleaders are called upon to promote school spirit throughout the community and to show support for all academic and athletic events.

Tryouts for cheerleader squads will be conducted during the spring (March or April). Tryouts will be closed to the public. The principal may approve exceptions for required assistance by FBISD employees (if requested by the coach/sponsor). Eligibility for candidates will be determined by the cheerleader standards and expectations followed throughout the school year.

CLASS RANK/HIGHEST-RANKING STUDENTS (FDA & EIC Local)

To be eligible for valedictorian or salutatorian, a student shall have completed the last three semesters of academic work at Flour Bluff High School. In the event of a tie in grade point average for valedictorian, the student having taken the greatest number of advanced or honors courses shall be awarded the position. Should further resolution be necessary, the student having the greatest number of credits shall be designated as valedictorian.

Class ranking and the identification of the valedictorian and salutatorian shall be calculated at the end of the fifth six-week grading period. Official Dual Credit grades for the spring semester of the senior year will not be available at the time of this calculation. The grades for the fourth and fifth six-week grading periods shall be averaged for the spring semester grade.

In addition to graduating in the Top Ten Percent, Education Code 51.803 requires that a graduate complete the Recommended or Distinguished Achievement Plan. Some students in the Top Ten Percent may also be required to demonstrate leadership skills to be considered for admission.

Students will be required to meet the Recommended or Distinguished Achievement Plan requirements to be ranked in the Top Ten Percent, including achieving the required scores on the STAAR EOC tests. The GPA shall be reported on the student's transcript as required by TEA and made available in accordance with the application deadline when requested by the student. Students on the Minimum Plan (requires special permission through a committee) will be ranked just below the Top Ten Percent, in order of GPA when the Top Ten Percent rank is conducted for Automatic Admission purposes.

High School courses are classified as Honors/Advanced or Regular and weighted accordingly for class ranking purposes. ***Courses taken for High School credit in Junior High count in the Grade Point Average (GPA).***

Coursework transferred from non-accredited, non-public schools, including home schools, shall not be used in determining rank in class, grade point average or academic average.

Weighted values for class ranking are listed in board policy and the **Graduation and Career Planning Guide** and shall be recorded on the local academic achievement record. ***The grade weight scale is based on a 100-point scale. Weighted courses will earn an additional 10 points.*** [For further information, see policies at **EIC**.] [See **Graduation Requirements**.]

Each high school posts in the offices of each counselor and principal and in each administrative building appropriate signs indicating the substance of Education Code 51.803. Counselors and class advisors will explain the substance of the Automatic Admission statute to students. The district will also provide each eligible senior, at the beginning of the senior year, a written notice of eligibility and a detailed explanation of the statute. See EIC(LEGAL).

Students who transfer high school credits for courses designated as Advanced Placement, Pre-Advanced Placement, Dual Credit or Advanced Credit from accredited institutions shall receive weighted credits counted toward the GPA **as approved by the District Board of Trustees**. The Board-approved weighted courses are provided annually in the District's High School Graduation and Career Planning Guide.

Grades from non-accredited non-public schools, including home schools, shall not be used in determining class rank, grade point average, or academic average.

Students/parents are required to provide proof of accreditation status for institutions providing high school level instruction, other than public schools, at the time of enrollment in the District. [See FDA (LOCAL)] [For further information, see policies at **EIC.**]

School Sponsored Curriculum Related Competitions/Activities (FMC Legal) (Pending Review--Board policy supersedes any information in this handbook.)

By participating in school sponsored curriculum-related activities, students are encouraged to develop leadership and service as well as knowledge and skills. The following curriculum-related, school-sponsored activities/competitions are available to students in Flour Bluff High School.

All students participating in activities are expected to follow the established organization's rules as well as school rules as found in the ***Student Code of Conduct***. These students are representatives of Flour Bluff High School and should be a model to all students. The activities and competitions listed are designed to further build upon the curriculum taught in the classroom and to provide opportunities for students to compete, demonstrate leadership, provide community services, work on advanced measures and demonstrate character and teamwork, further developing the skills necessary to succeed in life.

School Sponsored Curriculum Related Competition and Activities	
Academic Decathlon [Humanities Students--Competition]	Junior Engineering Technical Society (JETS) [PLTW Students—Competition]
Academic Octathlon [Humanities Students--Competition]	Key Club [Volunteer Services and Advanced Measures Projects]
American Mathematics Challenge [Competition]	KEDT Academic Challenge [Humanities Students—Competition]
Athletics [Athletics Students—Competition]	Mock Trial [Competition]
Band [Band Students]	National Forensic League [Theatre Arts, Communication Applications and Debate Students—Competition]
Band Color Guard [Color Guard Students]	National Honor Society [Volunteer Services and Advanced Measures Projects—Students in Advanced Courses]
Business Professionals of America [Marketing and Business Students--Competition]	Newspaper [Journalism Students]
Cheerleaders [Cheerleading Students--Competition]	BEST Robotics [PLTW Students—Competition]
Chess [Competition]	Spanish National Honor Society [Volunteer Services and Advanced Measures Projects]
Choir [Choir Students]	Spanish Club [Spanish Students]
Distributive Education Clubs of America [Marketing and Business Students--Competition]	Student Council [Volunteer Services, Representation of the Student Body and Advanced Measures Projects]
French Club [French Students]	Texas Forensic Association [Theatre Arts, Communications Applications and Debate Students—Competition]
Future Career and Community Leaders of America (FCCLA) [Family and Consumer Science Students—Volunteer Services and Competition]	Trig Star [Math Students—Competition]
Future Teachers of America [Ready, Set, Teach! Students—Volunteer Service]	Visionarios [Art Students—Competition]
Health Occupations Students of America (HOSA) [Health Science Students—Competition]	Visual Arts Scholastic Events (VASE) [Art Students]
Interact [Volunteer Services and Advanced Measures Projects]	Yearbook [Journalism Students]
Class of 2012 [Senior Students—Representation of Student Body for School Events]	Class of 2014 [Sophomore Students—Representation of Student Body for School Events]
Class of 2013 [Junior Students—Representation of Student Body for School Events]	Class of 2015 [Freshman Students—Representation of Student Body for School Events]
International Thespian Society [Theatre Arts Students—Competition]	
University Interscholastic League Students Competition	
Accounting	Journalism
Athletics	Literary Criticism
Calculator, Math, Number Sense	Prose and Poetry
Computer Applications	Ready Writing
Computer Science	Science
Current Events	Social Studies
One Act Play	Spelling
Debate—Lincoln Debate and Cross Examination	Technical Theatre
Extemporaneous Speaking	
SKILLS USA	
Computer/Electronics	Robotics
Geospatial Information Systems	

National Honor Society

Selection to participate in the National Honor Society is one of the highest honors that the high school can bestow upon a student. Maintaining a 95 grade point average (**no rounding**) makes a student eligible to be considered as a candidate for the NHS. Faculty council considers candidacy for membership based on the

demonstration of scholarship, character, leadership, and service.

The members of the Flour Bluff Chapter of the National Honor Society need to be enrolled in at least four classes in a core academic curriculum, including three from a specific list of subjects. See the NHS sponsor and the *Career Planning Guide* for more information. The National Honor Society is a curriculum-related activity, building upon the knowledge, skills and leadership taught in the classroom.

The GPA at the end of the fall semester of the junior or senior year determines consideration of eligibility for membership into the National Honor Society. The timeline must be met and there is no rounding of grade point averages.

Student Council

The Student Council serves as an intermediary between the student body, the faculty, and the administration. It represents the majority of the student body in the development of specific policies and procedures that affect the student body. The student council sponsors all school elections, the Favorites' Dance, and all Homecoming activities. The Student Council serves to promote leadership through democracy and increases the involvement of the student body in the school culture and development of knowledge and skills.

Commencement Exercises (EIG Local) (EIG Legal)

Students must meet all state and local graduation requirements, including successfully completing the exit-level TAKS or STAAR End-of-Course tests, to be eligible to participate in commencement activities and ceremonies. [***See Graduation & Career Planning Guide***]

Graduation is a dignified ceremony, and respect must be shown to each student and to the District. Students displaying inappropriate behavior at any time during the graduation may be removed from the ceremony and/or they may be required to contact the superintendent's office in regard to receiving their diploma.

Seniors expecting to graduate after the summer session may participate in graduation exercises and be recognized, but may not walk across the stage as graduates. A parent is entitled to have a student who graduates earlier than the student would normally graduate participate in graduation ceremonies if the student completes all of the

required items for graduation. Once a summer graduate has participated in a graduation ceremony, he/she may not participate in another one.

Conferences (Teachers)

A parent who wishes to schedule a conference with a teacher(s) may do so by calling the teacher's voice mail and leaving a message or by emailing the teacher. Voice mail numbers will be given to students by their teachers. Teachers are able to check their voice mail and email and to have conferences once each day. If a parent does not hear from the teacher within two days, please call the counselors' secretary at 694-9169 to verify teacher availability. Please give the teacher one day advance notice to schedule a conference. Parents may not expect a conference with a teacher without an appointment.

Copies of Student Records

Whenever a student has attained 18 years of age or is attending an institution of post-secondary education, the rights accorded to and consent required of parents, transfer from the parent to the student. Parents will be denied copies of records after the student reaches 18 unless the parent furnishes proof that the student is still a dependent for tax purposes. Requests for records should be in writing. Copying fees may apply.

Dances

High school dances are held at various times throughout the year. Dances are chaperoned by adults, and security is also provided. These dances are for high school students. Junior High students and adults (other than chaperones) are not permitted. If a student wishes to bring a date from another high school, he/she must first clear it with one of the principals. He/she is responsible for the behavior of the person he/she is bringing to the dance.

Students should dress appropriately for a school dance. Short, tight or revealing attire is not appropriate at a school dance. If dressed inappropriately, the student will be given the opportunity to call his/her parent to bring him/her a change of clothing. Also, dancing itself needs to be appropriate. If a student has to be spoken to more than once about inappropriate dancing, he/she will be escorted out of the dance.

Diploma (EIF Local)

All graduates of the high school are awarded the same type of diploma. The academic achievement record (transcript), rather than the diploma, records individual accomplishments, achievements, and courses completed.

Discipline (FO Local) (FOAA Local) (FOAB Local)

The Flour Bluff High School staff follows the disciplinary procedures in the District ***Student Code of Conduct***. Each parent/student receives a copy of the Code of Conduct with this handbook when starting school or may access it on the school website at www.flourbluffschoools.net. The district has disciplinary authority over a student:

- During the regular school day and while going to and from school on district transportation,
- While participating in any activity during the school day on school grounds or when in attendance at any school related activity, regardless of time or location,
- For any school-related misconduct, regardless of time or location, including retaliation against a school employee, or
- Who commits a felony, as provided by Education Code 37.006.

PHYSICAL RESTRAINT

Any district employee may, within the scope of the employee's duties, use and apply physical restraint to a student if the employee reasonably believes restraint is necessary in order to:

- Protect a person, including the person using physical restraint, from physical injury,
- Obtain possession of a weapon or other dangerous object,
- Protect property from serious damage, or
- Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property in order to restore order or to impose disciplinary measures.

DISCRETIONARY REMOVAL

A teacher may send a student to the principal's office to maintain effective discipline in the classroom. The principal shall respond by employing appropriate discipline management techniques consistent with the District Student Code of Conduct.

According to Education Code 37.002(b), a teacher may remove a student:

- Who has been documented by the teacher to repeatedly interfere with the teacher's ability to communicate effectively with the students in the class or with the ability of the other students to learn; or
- Whose behavior the teacher determines is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to communicate effectively with the students or with the ability of other students to learn.

If the student has violated the District Student Code of Conduct, the principal is expected to send a copy of the teacher's written report documenting violation to the student's parents or guardians. At the high school level this will be done via the student unless the parent has notified the student's assistant principal that he/she wishes to be notified personally.

Pending the conference, after the student is removed from class, the principal may place the student in another appropriate classroom, in-school suspension, or an

alternative education program. The student may not be returned to the regular class pending a conference. Not later than the third class day after a teacher removes a student, the appropriate administrator shall schedule a conference among the administrator, the student's parent or guardian, the teacher removing the student from class, and the student. *If you have not received the District **Student Code of Conduct**, you may obtain one in the high school office, or you may view it on the district website at: www.flourbluffschools.net*

Flour Bluff Independent School District 2011-2012 Dress Code

The District's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Dressing and grooming standards are considered an essential part of the educational process. All students are expected to dress and groom themselves neatly in clothing suitable for school activities.

The school has the right to ask a student to change his/her dress or personal grooming habits if it is deemed inappropriate or disruptive to the educational environment. Repeat violations of the dress and grooming code shall be considered defiance of authority and may result in disciplinary action as described in the Student Code of Conduct. Administrators will make the final determination as to what constitutes appropriate attire. Parents who have difficulty providing clothing or shoes for their children should contact the campus counselor for assistance.

Standardized Dress Code Guidelines apply for Elementary, Intermediate and Junior High School students in addition to the FBISD Dress Code. SDGC has additional requirements to the FBISD Dress Code, which are communicated in the SDGC Student/Parent Handbook. Extracurricular activities may require special dress requirements. The sponsor or coach shall make these decisions.

Exceptions and additional requirements to the dress code may be made in supervised physical activities, some extracurricular activities, or school-sponsored events as determined by the principal. Medical exceptions shall be made upon certification from the family physician of the student.

The Student Code of Conduct contains the District Dress Code and each campus' dress code additions. The dress code is also found in each campus handbook and on the district website at www.flourbluffschools.net.

The following expectations are required of all students in the district:

- All clothing must fit and be worn properly.
- All clothing must be appropriate for school.
- Revealing or tight-fitting materials/apparel are not appropriate.
- Garments may not have oversized pockets.
- School-provided, athletics-issued garments are to be worn only during the designated athletic activities.
- All articles/layers of clothing together must meet the dress code requirements. No coats will be allowed to cover inappropriate dress.
- Hornet spirit apparel must be school or school organization related.
- Pajamas are not allowed.
- Beachwear is not allowed (casual playwear and sandals with backstraps are permissible for grades PK-2).
- Clothing must be in contrasting colors (Example: No black on black, red on red, blue on blue, camouflage on camouflage, etc.)
- The midriff may not be visible, even when hands are raised above the head.
- Undergarments must not be visible.

Pants/Shorts/Slacks/Skirts/Jeans/Denim/Dresses

- Jeans/denim, slacks, pants, shorts, and skirts/skirts/dresses must be appropriately sized for the individual and may not be oversized or undersized in whole or part.
- Items must be properly sized, fitted, and worn so as not to expose the midriff, other body parts or undergarments.
- Tights may be worn under another garment that meets the dress code.
- Must be standard jeans/denim/pants/slacks/shorts/skirts/dresses.
- Clothing must be no shorter than a dollar bill's width above the kneecap.
 - (Dollar bill's width does not apply at grades PK-4).
- At grades PK-6, girls are strongly encouraged to wear shorts/tights/leggings under dresses, due to involvement in physical activities.

Shirts/Tops/Sweaters/Jackets/Coats

- No low cut fronts, cutouts or cleavage showing.
- The following items of clothing are not appropriate for school wear, if worn alone:
 - Muscle shirts
 - Tank tops (may be worn with other layers, if the other layers meet dress code)
 - Backless, see-through, short, bare-midriff, cut-out tops and/or strapless attire
 - Tops with thin shoulder straps (may be worn with other layers, if the other layers meet dress code)
- Shoulder straps of shirts/tops/dresses must be at least the width of a dollar bill at grades 3-12.
- No trench coats/oversized jackets/coats are permitted.

Hair

- Male students will be clean-shaven.
- Hair must be clean, trimmed and kept out of the eyes.
- Sideburns may not be longer than the bottom of the ear.
- No arrangements that are distracting in the educational environment:
 - Colors
 - Designs (such as mohawks, rat tails, words, symbols, etc.)
 - Styles

Symbols

- Any article of clothing that displays illegal activities, alcohol or drug slogans or other suggestive or inappropriate designs, including, but not limited to, those that promote (suggest) sex, violence, or anti-social behavior or do not promote positive behavioral expectations will not be allowed.

Accessories

- Beads, earrings, armbands, wristbands, or other items, which symbolize anti-social group membership will not be worn. This includes spiked rings, other spiked jewelry, wallet chains, or gang related jewelry.
- Head coverings - (for example, hats, caps, hoods, etc.) will not be worn or displayed at any time on campus during the school day unless the student is participating in a school-sponsored outdoor activity. **When permitted, hats must be appropriately sized and will not be worn sideways or backwards.**
- Oversized necklaces will not be permitted (i.e., dog chains, large chains).
- Bandannas are not allowed.
- Jewelry on teeth or in the mouth is **not** permitted.

Shoes

- Shoes or sandals must be worn at all times.
- All shoes must fit appropriately (securely and appropriately fastened).
- It is beneficial for the students to wear tennis shoes or sports shoes to activities such as P.E./Athletics or recess.
- Platform, high heel or stacked sole shoes more than one inch high are not permitted at grades PK-4.
- At grades PK-8, strapless, open-heeled sandals/shoes are **not** allowed.
- Closed-toe and heel shoes are strongly encouraged at grades PK-6, due to safety and outdoor activities.
- Steel toe shoes/boots are not allowed.
- Shoes with wheels connected are not permitted.
- Bedroom slippers are not allowed.

Body Markings/Tattoos/Earrings/Piercings/Make-Up

- Students will not be allowed to display tattoos while in school dress (must be covered at all times).
- Earrings are not allowed to be worn by boys in grades PK-6.
- Earrings and studs may be worn **only** in the ear.
- No other body piercing is permitted.
- Make-up must not be distracting in color, design and style.
- Writing/markings on any visible part of the body is not acceptable.

Identification Badges

The student is to wear his/her school identification badge in front and above or at the waist (junior high and high school).

The campus principal has the final authority to determine whether a student's dress is within requirements of the District and campus dress codes. The principal's judgment will determine whether any items of dress, mentioned or not mentioned in the District or a campus dress code, will be considered inappropriate school attire.

*In addition to the District Dress Code,
the following campuses have requirements.*

ALL STUDENTS MUST ABIDE BY THE CAMPUS AND DISTRICT DRESS CODE GUIDELINES.

Standardized Dress Requirements at Elementary, Intermediate and Junior High

In an effort to teach expectations for dress at ages where students generally begin selecting their own clothing and where students tend to mature physically, a standardized dress code has been implemented for grades 3-8.

All clothing must be in solid colors.

Pants/Shorts/Slacks/Jeans/Denim/Skirts/Dresses/Skorts

- Students can only wear plain, solid colored jeans/denim, slacks, pants, walking shorts, or skirts/skorts/dresses. Jeans/denim/pants/slacks/shorts/skirts/skorts/dresses must be standard-style.
- Overalls are not permitted.
- No distracting embellishments or stitching.

Shirts

Shirts may be short or long-sleeved.

There are three (3) styles of acceptable shirts: All shirts must be appropriately buttoned/closed.

- Collared, buttoned **or snap-up** polo-style shirt
Polo shirts no longer than where the wrist of the student falls, when arms are hanging down at the side, will be permitted.
- Button-up **or snap-up**, oxford-style shirt
- Flour Bluff I.S.D. spirit t-shirt
- Zippers or sleeveless shirts are **NOT** permitted.
- During cold weather, solid-colored turtlenecks may be worn under the required shirts.
- May **NOT** have pictures, graphics, insignias, logos, stripes or designer logos/emblems larger than one inch visible on shirt, collar or sleeve.

Driving/Parking

Students must park in designated parking areas and display a current campus-parking permit inside the vehicle. Permits are available during registration or at the receptionist's desk during normal school hours. Vehicular safety is imperative. Repeated violations will result in disciplinary action, in accordance with the District ***Student Code of Conduct***. Any parking spaces with an "L" are designated for library parking only for the public. Those with an "S" or "T" are designated for teachers or staff parking. The unmarked parking slots are for student parking. Parking in an unauthorized area could result in the student's parking privileges being revoked if he/she has been warned previously of the violation. The district does reserve the right to have vehicles towed when necessary.

Driving Permits/Verification of Enrollment (VOE) Forms

Students under the age of 18 must have a certificate proving that they are enrolled in school and have attended the required number of days (as prescribed by the laws of the State of Texas) in the previous semester to get a driver's permit. Verification of Enrollment forms may be requested from the principal's secretary. The student must show proper school ID to obtain this form. Students with summer birthdays need to request forms prior to the end of June.

College/Dual Credit Courses

Students in grades 9-12 have opportunities to earn college credit through the following methods:

- Certain courses taught at the high school campus, which may include courses termed Dual Credit or Advanced Placement (AP) ;
- Enrollment in an AP or Dual Credit course through the Texas Virtual School Network;
- Enrollment in courses taught in conjunction and in partnership with Texas A & M University—Corpus Christi or Del Mar College, or other approved institutions;
- Certain Career and Technical Education courses;
- The Texas Virtual School Network

All of these methods have eligibility requirements and must be approved prior to enrollment in the course. Please see the counselor for more information.

Though, Texas has a statewide articulation agreement, it is important to keep in mind that not all colleges and universities accept credit earned in all dual credit or AP courses taken in high school for college credit, especially in the area of the student's major. Furthermore, schools outside of the state of Texas are not required to abide by the Texas statewide articulation agreement. Students and parents should check with the prospective college or university to determine if and how a particular course will count toward the student's desired degree plan.

Courses will be offered with sufficient enrollment and finalization of contracts with Del Mar College, TAMUCC or the approved institution. For a list of Dual Credit courses, see the counselor or the **Flour Bluff High School Graduation and Career Planning Guide**. The student is responsible for meeting the entrance criteria set by the college and completing the course with a passing grade. Upon completion of the course, the student is responsible for requesting an official transcript from the college and submitting it to the Flour Bluff High School Registrar's Office in order to receive credit. The grade will be computed in the GPA. Official Dual Credit grades are not received until the conclusion of the college semester and are recorded on the high school transcript at that time. The student must submit an application to their high school counselor no later than one week prior to the college registration date. (The application is available in the **Flour Bluff High School Graduation and Career Planning Guide** or may be obtained from the high school counselors.)

Contact information for the colleges is as follows:

Del Mar College: Office of Admissions and Registrar
101 Baldwin Blvd.
Corpus Christi, Texas 78404
Contact the Dual Credit Coordinator
at: (361) Phone:(361) 698-1634
FAX: (361) 698-2351
dualcredit@delmar.edu
www.delmar.edu/dualcredit

Texas A & M University-Corpus Christi: Office of Admissions and Registrar
6300 Ocean Drive
Corpus Christi, Texas,78412

<http://www.tamucc.edu>

Also, contact the University Outreach
Office at:
Phone: 361-825-5967
Fax: 361-825-2384
email: Joseph.Miller@tamucc.edu

College and University Admissions

For two school years following his or her graduation, a district student who graduates in the Top Ten Percent, and in some cases, the Top 25 Percent, of his or her class is eligible for automatic admission into four-year public universities and colleges in Texas, **if the student:**

- Completes the Recommended or Advanced/Distinguished Achievement Program; or
- Satisfies the ACT College Readiness Benchmarks or earns at least a 1500 out of 2400 on the SAT.

In addition, the student must submit a completed application for admission in accordance with the deadline established by the college or university.

The University of Texas at Austin may limit the number of students automatically admitted to 75 percent of the University's enrollment capacity for incoming resident freshmen. For students who are eligible to enroll in the University of Texas at Austin during the summer or fall 2012 term, the University will be admitting the top nine percent of the high school's graduating class who meet the above requirements. Additional applicants will be considered by the University through an independent review process.

Should a college or university adopt an admissions policy that automatically accepts the top 25 percent of a graduating class, the provisions above will also apply to a student ranked in the top 25 percent of his or her class.

Students and parents should contact the counselor or campus principal for further information about automatic admissions, the application process and deadlines. [See also Class Rank/Highest Ranking Student for information specifically related to how the district calculates a student's rank in the class.]

Exempted Courses for UIL No Pass No Play

The following courses identified in the Texas Administrative Code Title 19, Chapter 74 and offered at Flour Bluff will be exempted from No Pass/No Play:

A. All College Board Advanced Placement courses

AP English III	AP Calculus	AP Statistics
AP English IV	AP Biology	AP World History
AP Government	AP U.S. History	AP Spanish Language
AP Chemistry	AP Physics	AP Spanish Literature
AP Human Geography		AP Environmental Science

B. All core Dual Credit (high school/college courses) approved by the Board of Trustees.

C. Texas Administrative Code specifically listed courses:

Pre-Calculus
Other Languages Level IV

The following additional courses will be exempted:

A. Advanced courses for high school credit, offered at Flour Bluff:

Humanities	Other Languages III/IV/V
Independent Studies	

B. Advanced courses designated as Pre-Advanced Placement or University

Preparatory High School Program (UPHSP) or courses at Flour Bluff High School:

Pre-AP/UP English I, II	Pre-AP/UP Geometry
Pre-AP/UP Chemistry	Pre-AP/UP Pre-Calculus
Pre-AP/UP Algebra II	Pre-AP/UP Physics
Pre-AP/UP World Geography	Pre-AP/UP World History
Pre-AP/UP Biology	Pre-AP/UP Spanish II

Field Trips (FMG Local)

Participating in school sponsored trips is an integral part of a student's educational experience. However, academic achievement, along with student attendance and disciplinary record, will determine whether a student should be allowed to miss school for this purpose. Therefore, in order for a student to be eligible to participate in a school sponsored trip, the following conditions must be met:

- Students must be passing all non-exempted classes which are to be missed.
- Students must have a satisfactory disciplinary record.
- Students must make up all work missed while on field trips and other school sponsored activities.

The above restrictions do not apply to field trips of an educational nature where the student is addressing the successful completion of the TEKS for the class sponsoring the field trip.

Students who participate in school-sponsored trips shall be required to ride in transportation provided by the school to and from the event. Exception may be made if the student's parent or guardian personally requests that the student be allowed to ride with the parent or presents a written request to the principal the day before the scheduled trip that the student be allowed to ride with an adult designated by the parent. The District shall not be liable for any injuries that occur to students riding in vehicles that are not provided by the school.

Students who are absent for school-sponsored/approved activities must have written permission to attend on file, with their sponsors, in order for the absences to be excused.

Fine Arts

The Fine Arts Program consists of a wide variety of performing and non-performing activities in band, choir, theatre arts and art. The choir is composed of a mixed choir, girls' choirs, and boys' choir. The high school band starts with marching band in the fall followed by three competing concert groups in the spring. Stage band is also offered after school. Theatre includes Drama I, II, III, IV, One Act Play (by audition), Technical Theater, and other UIL sponsored activities. Art includes Art I, Painting II, Electronic Media II, Pre AP Studio Art, Graphic Design IV, Art III and AP Studio Art. Dual Credit offerings are available, also. Please see the ***Graduation and Career Planning Guide***.

Gifted and Talented Program Students Accelerating in Innovative Learning (S.A.I.L.)

The Flour Bluff Independent School District's gifted and talented program, S.A.I.L., is designed to serve identified students who need challenges and educational instruction beyond the regular classroom. The S.A.I.L. instructional program is differentiated to promote extension and enrichment for identified students.

SCREENING PROCEDURES:

1. Nominations are accepted at all times for the S.A.I.L. (Gifted and Talented) Program. Students are nominated by anyone, including parents, staff, community members, or through self-nomination.
2. Students are assessed according to district timelines and procedures, which are posted on each campus.
3. Each campus S.A.I.L. (Gifted and Talented) Committee meets to review assessment data, screen applicants, and to recommend placement of students, for whom the S.A.I.L. program is an appropriate placement, utilizing established criteria. Qualification is based on general intellectual ability, specific subject matter aptitude, and creative/productive thinking skills.

Parents receive notification regarding qualification. Students who qualify must submit a parent permission form in order to be placed and served.

FURLOUGHS:

A student or parent may request a temporary leave from the program of not less than one semester or more than one year, for serious, extenuating circumstances. The student's eligibility to re-enter the S.A.I.L. program shall be reviewed by the high school campus committee at the end of the furlough period.

EXIT POLICY:

The high school campus committee may exit a student from the S.A.I.L. Program upon the recommendation of the teacher and/or parent when the program fails to meet the student's educational needs. Reasons for consideration of exit will include: evidence of working at a level of frustration, observable through performance and or behavior; demonstration of clear inability or unwillingness to maintain the standards of program performance by maintaining a below satisfactory grade average for two six weeks or more; failure to participate in the program in the appropriate grade level and course offerings for the areas in which the student is qualified; and parent request for removal is automatic. (An Exit form requesting removal is signed and dated by the parent.) Procedures for exit will include a parent conference, a counselor/student conference, and a dismissal review by the high school campus committee, to include input from the parent, teacher and high school campus administrator.

APPEAL:

Parents or students may appeal any final decision of the campus committee regarding selection for or removal from the S.A.I.L. program. Written notice of desire to appeal should be given to the campus administrator. Appeal shall be made first to the campus committee within 10 days of notification. The Campus Committee then meets and reviews the appeal and makes a decision. Any subsequent appeals shall be made in accordance with FNG (LOCAL) in Board Policy.

Grading Guidelines High School

Grading Policy (EIA Local)

Grades in the high school are based on the following:

- Six weeks tests = 1/5
- Daily work = 2/5 (Practice activities, class work, drills, worksheets, pop quizzes, etc)
- Major work = 2/5 (End products, reports, projects, major essays, major tests, etc.)

Six Weeks Tests are required in all courses for the 1st, 2nd, 4th and 5th six weeks. There are no exemptions from Six Weeks Tests. Semester Grades are determined by the following:

- Minimum number of grades for each course per six weeks is 12
- Average of the three 6 weeks grades = 4/5 of the semester grade
- Semester Test = 1/5 of the semester grade

Other district policies concerning grading:

- Two semesters of the same course will be averaged and credit will be awarded if the average is 70 or above.

EXEMPTION FROM SEMESTER EXAMS

A student may be exempt from semester exams under the following conditions:

- 90-100 average of the three six weeks grades and no more than three absences
- 80-89 average of the three six weeks grades and no more than two absences
- 70-79 average of the three six weeks grades and not more than one absence

Absences are figured on a period by period basis. [See the page in this handbook about absences and excuses.] A student absent for college visitation days, military recruitment activities, and/or school-related activities is approved for exemption purposes, provided the appropriate documentation is submitted.

Students may also be exempt from semester exams by passing the appropriate sections of the TAKS or STARR End-of-Course tests for the current year. For example, a student who passes the math TAKS or STARR End-of-Course test may be exempt for the math semester exam. Students who are exempt because of passing TAKS or

STARR End-of-Course must still take semester exams if they are in danger of failing a course and losing credit. If a student is required to take a semester exam and does not show up for the exam, a grade of 0 will be recorded.

Re-doing Failing Work

On the day a student receives a failing grade on an assignment or test he/she may make a request to the teacher to redo the assignment or retake the test or complete a comparable assignment within two days for a maximum grade of 70. The student must redo any tests or exams in the presence of the teacher before or after school. The terms of re-doing assignments other than tests and exams will be at the teachers' discretion. **Grade weighted courses do not fall under these guidelines.**

Late Work

Except in the case of excused absences, late papers are **accepted one day late with no grade higher than 70**. Teachers may limit acceptance of daily late papers to no more than three (3) per six-week grading period. Long range assignments are accepted two (2) days late with appropriate penalties. Major assignments, which carry a heavier weight, may have a deduction of 20 grade points for the first day late and a total late deduction of 30 grade points if two days late. **Late work will not be accepted in any grade weighted courses.**

Incomplete work

If a student, because of illness or for some other excused reason, cannot complete the required work by the end of the reporting period, the student will receive an –|| on the report card. This work must be made up within the time allowed by grading regulations. The student should contact the teacher in order to make arrangements to complete all work. **A student who has an incomplete in a course that is not exempt from No Pass No Play is ineligible for extracurricular activities until the "I" is made up.**

Make-Up Work

Students shall be permitted to make up assignments and tests when absent.

Students need to meet with their teachers to get the assignments they missed when absent. A student will be allowed the same number of days he/she was absent to make-up the assigned work. Students shall receive a zero for any assignment or test not made up within the allotted time for make-up or late work. Requests for make-up assignments for students missing more than 3 days of school in a row may be made through the counselor's office. Parents may pick up make-up work 24 hours after a request is made through the counselor's office.

If a student is present when a long-term assignment is made, but absent when it becomes due, the work is due the day the student returns to class. It is the student's responsibility to secure work from his/her teacher. If a student knows in advance that he/she will miss class, arrangements may be made in advance for assignments.

Teacher(s) may assign additional work to ensure students who have been absent have sufficient opportunity to master the essential knowledge and skills or to meet subject or course requirements. The assignments shall be based on the instructional objectives for the subject or course and may provide greater depth of subject matter than routine make-up work.

Graduation Requirements

To graduate students need 26 credits in designated areas to graduate, with four (4) credits required in the following subject areas:

- Mathematics
- English
- Science
- Social Studies

Additional information is available in the ***Graduation and Career Planning Guide***.

Guidance and Counseling (EJ Local)

The guidance and counseling program shall provide the means of helping individual students understand and use wisely the educational, career, and personal opportunities they have and can develop. These programs shall be designed and developed to offer systematic assistance to aid all students in achieving satisfactory adjustment to school and to life. The goal of the guidance and counseling process shall be to provide whatever help students need in developing interests and aptitudes, setting goals and plans, and meeting personal, social, and educational problems.

Students and parents should refer to the current school year's registration publication, "***Graduation and Career Planning Guide***" for specific information concerning courses, prerequisites, career pathways, and graduation requirements. If you have any questions concerning this information and wish to schedule an appointment with the appropriate counselor, please do not hesitate to do so. Students will need to make an appointment with the counselors' secretary ahead of time so the meeting can be held during a non-academic period. This must be done at times other than class time except in cases of extreme emergencies. The counselor will then send a slip to the teacher requesting the students come to the counselor's office at the most appropriate time.

The high school counselors are:

Ms. K. Bedre (Lead Counselor)
M. L. Casares
Ms. S. Hall
Ms. S. Weir
Ms. K. Sausley

Hall Passes

Any time a student leaves the classroom he/she must have a hall pass from the teacher. These are not the same as the ID badges the students will be wearing. The hall pass gives the student permission to go from one destination to another, while the ID badge indicates he/she is a student of the high school. The student should expect to be asked for a hall pass if he/she is in the halls during instruction time. Failure to have the pass may result in disciplinary action, as that would mean he/she does not have permission to be out of class at that time.

Identification (ID) Badges (CLA LEGAL)

Identification is required of any person on school property. The Board or its designee may refuse to allow persons having no legitimate business to enter school property, and may eject any undesirable person from the property upon his or her refusal to leave peaceably on request. *Education Code 37.105*

Students will be issued Photo IDs upon registration and **are required to have them visible above the waist while they are on school grounds.** The IDs will be used for various things like library checkout, lunches, computer use and security. Every student and staff member of the high school will be required to wear the photo ID they have been issued for identification.

IDs should not be defaced, as they are school property. If the ID is lost or defaced, students will be required to purchase another one for \$5.00. If the student forgets the ID, the procedure is as follows:

1 st time without ID	student will have a written note from the office
2 nd time without ID	student will receive detention
3 rd time without ID	student will receive night school
4 th time or more without ID	student will have to pay for another ID and will receive additional disciplinary action

In School Suspension Center (ISSC) (FOAA Legal) (FOAA Local)

Students are assigned to ISSC for disciplinary reasons. Students will not be counted absent from class, but are responsible for all work assigned by the teacher. Students may not attend or participate in any school-related extracurricular activities. **Students are expected to attend tutorials for extra help from their teachers while they are assigned to ISSC.** Failure to attend ISSC will result in an unexcused absence for the period assigned and further disciplinary action will be taken. Continued disregard for school rules may result in student placement in an alternative education program. Students will be required to complete class assignments and/or any assignments made by the ISSC teacher prior to returning to class. Failure to cooperate in ISSC will result in suspension, Level 2 ISSC and/or placement in the disciplinary alternative program.

Library

The District has entered into an intergovernmental agreement with the City of Corpus Christi to have a joint library located on school property. This library is the Janet F. Harte Public Library and also serves as the Flour Bluff High School Library. As a joint library, the Janet F. Harte Library offers up to 74 hours of service per week to the schools and the community. This library is a valuable resource for the entire school district during and after school hours. High School students will use their student IDs during school hours to access the resources in the library and the Research Classrooms located in the High School. After school hours, students will need a public library card to check out materials, but will not need to have a public library card in order to use the resources of the library. Parents may contact the High School Librarian at 694-9161 if they wish to restrict their student's checkout privileges during school hours.

Lost and Found and Unattended Items

The school district is not responsible for any personal property that is lost, stolen or misplaced. This includes the contents of student and athletic lockers, school buildings, school buses, and items taken on school trips. This also includes cell phones, electronic devices, bicycles, motor bikes, or vehicles. Students should protect their property by placing their name, address and other identifying information on it. Illegal items may be confiscated and turned over to the proper authorities. Items that are not reclaimed within two weeks of the last day of school will be disposed of or donated to charity.

Students finding anything of value on the school grounds or in the building should bring it to the main office so that the rightful owner might be found. A lost and found area is maintained in the registrar's office.

Items left unattended or lost will be searched by school administrators to protect the safety of the school environment.

Lunch (FDF Local)

The High School is a closed campus, and students are not allowed to leave campus during the lunch hour. Students may purchase breakfast for \$1.25 and lunch for \$2.05 in the school cafeteria. Students who leave campus will be disciplined according to the ***Student Code of Conduct***.

Medication

All medication must be immediately taken to the nurse's office upon arrival to school. ***At no time shall a student have in his/her possession any form of medication*** (i.e. non-prescription, prescription, herbal substances or dietary supplements, etc.). All medication is to be kept in the nurse's office. With written notice from a physician to the school nurse, a student will be allowed to carry his/her own prescribed inhaler. If a student has diabetes and must carry a monitoring device, written notice from a physician is required. A medical release form (obtained from the nurse) must be signed by the

parent/guardian giving authorized school personnel directions for its administration of medication (time and dosage).

No District employee will give a student prescription medication, nonprescription medication, herbal substances, or dietary supplements except for authorized employees in accordance with policy and the following guidelines:

- Prescription and non-prescription medicine **must be in the original container.**
- Prescription medicine must be in its **original container with the latest pharmacy label** for that student and must NOT be expired.
- School personnel will not give any medicine, including Tylenol, unless it is provided by the parent, in the appropriate manner as stated above.
- Any medication left with the nurse beyond the last day of school will be destroyed.

It is very important that each student has on file an emergency physician and hospitalization card with current working phone numbers. Having the correct information on this card will greatly assist personnel in contacting a parent or physician, should your child have an accident or become ill. If a student's phone number changes during the year, please give the new number to the office.

Students who do not comply with the expectations for handling medication will be subject to disciplinary action in accordance with the **Student Code of Conduct.**

Perfect Attendance Recognition

For perfect attendance recognition purposes, students shall be in school during each period each six-weeks in order to be counted present for the entire day. Students approved to participate in school-related or school-sanctioned activities shall not be counted absent for perfect attendance if attending one of these functions. Students with perfect attendance have the opportunity to be chosen for gift certificates each six weeks as well as being recognized at the end of the year awards assembly. Students with perfect attendance from grades K-12 will also receive special recognition at the awards assembly.

Progress Reports (EIA Local)

Each six-week period, teachers send out written notice of a student's performance in each class or subject marked either **P**assing, **F**ailing or **B**orderline. See the official school calendar for progress report dates. In addition, there are 14 other items that the teacher may choose from to give parents more information concerning the progress report. Unfortunately, our computer program allows the teacher to select only two (2) of the fourteen-(14) items available to them. If you wish to set up a conference with the teacher(s) you may call the teacher's voice mail or email the teacher. If you do not hear from the teacher, or for more information or clarification of these reports please call the Counselors' Office at 694-9169.

Promotion and Retention (EIE Local)

Course credit in the high school will be earned based on a grade of 70 or above on course-level standards (essential knowledge and skills and local objectives). Grade level advancement is determined by credits.

- to be classified as a **sophomore**, a student shall have earned 6 credits, 3 of which shall be from the list of courses below.
- to be classified as a **junior**, a student shall have earned 12 credits, 7 of which shall be from the list of courses below
- to be classified as a **senior**, students shall earn 18 credits. Students shall take an English, math, science, and social studies course each year until these credits are fully achieved.

English Language Arts:

English I
English II
English III
English IV

Social Studies/Economics:

World Geography
World History
U. S. History
Government
Economics

Mathematics:

Algebra 1
Geometry
Algebra II
PreCalculus
Math Models/Applications
Calculus
Statistics
Independent Studies in Math
Advanced Mathematical Reasoning
Mathematical Applications in Agriculture for and Natural Resources

Science

Integrated Physics and Chemistry (IPC)
Biology
Chemistry
Physics
Principles of Technology
Aquatic Science
Earth and Space Science
Environmental Systems

A student who develops an early graduation plan may be reclassified accordingly, regardless of years in school. Reclassification generally occurs in January, the end of May or the end of summer. [See the ***Graduation and Career Planning Guide*** for further information.]

Parent Teacher Student Association (PTSA)

Parents and students who wish to be involved in the activities of Flour Bluff High School are encouraged to join the local PTSA. This organization directs many worthwhile activities which benefit the students, parents and staff of Flour Bluff High School. PTSA has an ongoing fundraiser of selling commemorative bricks for the High School entry hallway. Information on ordering bricks is available at any PTSA meeting.

Publications / Posters (FMA Local)

All written material over which the school does not exercise editorial control intended for distribution to students **must** be submitted for prior review to the principal. For outside organizations, printed material must be submitted to the Assistant Superintendent who will determine if the materials may be distributed.

Report Cards (EIA Local)

Report cards are issued to students following the completion of each six weeks-grading period. Only the final report card in May is mailed home. See the official school calendar for report card dates.

Schedule Changes (FOB Legal) (FNG Legal)

According to Education Code 26.003, a parent may request a change in the class or teacher to which the parent's child has been assigned if the reassignment or change would not affect the assignment or reassignment of another student.

The change may require a conference with the parent, student, teacher and the principal. Classes will not be changed unless it is due to an ARD, 504 or extenuating circumstances that must be accommodated immediately.

Acceptable reasons to have a schedule change are as follows:

- change of an elective to correspond with a career pathway
- upgrade of a schedule for a stronger academic load
- schedule a class needed for graduation
- correct a mistake in course placement
- add an elective that has low enrollment
- student has already failed same course under same teacher

Schedule changes will not be permitted after a student has received a grade for the first six-weeks in which he or she is enrolled in the class unless:

1. A student is requesting a schedule change from an athletics class to an appropriate physical education class. **Requires coach's approval.**
2. A student is requesting a schedule change from an NJROTC class to an appropriate physical education class. **Requires instructor's approval.**
3. A student is requesting a schedule change from an AP or Pre-AP class to an equivalent regular class. **Requires instructor's approval.**
4. A student is requesting a schedule change from Band or Choir to an appropriate fine art class. **Requires instructor's approval.**
5. All schedule changes from classes associated with a competitive team must have prior approval from the instructor of the class the student is changing from and the campus principal.

Students are required to enroll in the course associated with the extracurricular activities in which they participate, unless the student is carrying a full academic load. Requests for exceptions must be approved by the campus principal.

Dropping Classes

Dropping a class will not be permitted after a student has received a grade for the first six-weeks in which he or she is enrolled in the class.

Classes dropped for an excused period must be approved by the campus principal.

Skateboards

Students are prohibited from bringing or riding skateboards on school property.

Smoking/Tobacco Use (FNCD Legal)

The Board shall prohibit students from smoking, using, or possessing tobacco products at a school-related or school-sanctioned activity on or off school property. *EducationCode 38.006*

Flour Bluff High School is a smoke-free campus. Students shall not smoke or use tobacco products on school property or at any school-related or school-sponsored activity, on or off school property, as provided by law. Tobacco products include, but are not limited to, cigarettes, cigars, pipes, snuff or chewing tobacco. Any teacher, administrator, or other District employee who observes a student using or in the possession of tobacco products while in or at school-related functions, shall report that to the designated campus person.

Students' Instructional Day (EED Local)

Students in grades 9-10 shall be scheduled for a full school day. Students in grades 11-12 may be excused for one (1) class each day, if the student is on track to meet all graduation requirements. The principal shall consider special circumstances on a case-by-case basis to allow graduating seniors to be excused for two (2) classes. All students will be scheduled into an advisory period that will meet for 40 minutes every day.

Supplies

Each student is to furnish his/her own routine supplies such as paper, pencils, pens, and notebooks. Some classes will also require special supplies. Students needing assistance with supplies should see the counselors' secretary or the Communities in Schools counselor.

Supportive Parenting Programs

Life Skills for Teen Parents Program provides preparatory services and education/training for parents who are students and pregnant female students enrolled

in the Flour Bluff Independent School District. The program also assists eligible students with information on support services, career opportunities, and related community services. Additional information may be obtained from the counselors' office.

Tardiness

Students are considered tardy when they are ten minutes or less late to class. Arriving late by more than ten minutes will be recorded on the attendance record as an absence for that period. Students will receive an office referral from the teacher on his/her fourth tardy of each semester. Each additional tardy will result in further office referrals.

Teacher Requests

Students will be assigned a teacher qualified to teach the subjects which are indicated on their schedule request. Requests for teachers must be made at the time that course requests are made. See the page on schedule changes for more information.

Telephone Use by Students

The telephones in the office are business phones and are to be used for school business, parent contact and emergencies only. Students will be allowed to use the office phones for emergencies only.

Texas Scholars

Texas Scholars of the Coastal Bend is sponsored by a coalition of local business and organizations. More information about Texas Scholars may be found in the ***Graduation and Career Planning Guide***.

Students choose to be Texas Scholars to prepare themselves for advanced education and for the competitive job market.

Top Ranking Students

All students whose grade point averages comprise the Top Ten Percent of the graduating class may qualify for Automatic Admission to public colleges/universities in the state of Texas. Students must have completed the Recommended or Distinguished Achievement Plan to qualify for the Top Ten Percent. Students who make a request through the Registrar shall have their GPA reported on the transcript and made available in accordance with the college application deadline. Requests shall be made through the Registrar's office and should be made at least two weeks prior to the submission deadline so that the Registrar may accommodate the request in time for the student to meet the college application deadline.

To qualify for automatic college admission, the student must submit an application before any application-filing deadline established by the institution.

After admission, an institution shall review the applicant's record and identify any other factor the institution considers appropriate to determine whether the applicant may require additional preparation for college-level work or would benefit from inclusion in a retention program.

The institution may require a student who has been identified as needing additional instruction to enroll during the summer immediately after the student is admitted to participate in appropriate enrichment courses and orientation programs. A student who has not been identified as needing additional preparation for college-level work may enroll, if the student chooses, during the summer immediately after the student is admitted.

TUITION SCHOLARSHIP FOR EARLY GRADUATION

The Early High School Graduation Scholarship Program is a financial assistance program authorized by the 74th Texas Legislature, Regular Session, 1995 (Texas Education Code (TEC), Chapter 56, Subchapter K) for students who graduate from high school in fewer than four years. To be eligible for an award through the Early High School Graduation Scholarship Program a student must:

- graduate from a Texas public high school on or after 09/01/2005
- have completed either the Recommended High School Program or the Distinguished Achievement High School Program in no more than 36 consecutive months
- have attended high school in Texas only
- register for the Selective Service or are exempt from this requirement and
- be a Texas resident

This award may be used at both public and private, non-profit colleges and universities in Texas. If the award is used at a Texas non-profit private college or university, the college or university must provide a matching scholarship (or combination of smaller scholarships of matching value) to use this credit. No funds may be used to pay for continuing education classes for which the college receives no state tax support. The amounts awarded are as follows:

- \$2000.00 for a student who graduates in no more than 36 months. If he/she also graduates with at least 15 semester credit hours of college credit, he/she may receive an additional \$1000.00.
 - \$500.00 for a student who graduates in more than 36 months but no more than 41 months. If he/she also graduates with at least 30 semester credit hours of college credit, he/she may receive an additional \$1000.00.
- \$1000.00 for a student who graduates in more than 41 months but no more than 45 months if he/she graduates with at least 30 semester credit hours of college credit.

Transcript Requests (FDA Local)

Under the guidelines of the Texas Open Records Act, high school transcript requests must be submitted in writing to Flour Bluff Independent School District. High School students may request up to five transcripts at no charge during their high school career.

After receiving five free transcripts, there will be a \$1.00 charge for additional transcripts until the student graduates from high school. After graduation, **Flour Bluff graduates** may request official transcripts for \$2.00 each. After a student reaches 18 years of age, transcript requests must be submitted by the student or by higher learning institutions or agencies listed under the Family Education Rights and Privacy Act.

Transfer Students (FDA Local) (EIC Local)

Out of state transfer students and transfer students from Texas non-public schools shall complete all state graduation requirements to be eligible for a Texas diploma.

Resident students who complete their junior year at Flour Bluff High School and become non-residents may continue to attend tuition-free until graduation but must submit a transfer application.

Students who transfer high school credits for courses designated as Advanced Placement, Pre-Advanced Placement, Dual Credit or Advanced Credit from accredited institutions shall receive weighted credits counted toward the GPA **as approved by the Flour Bluff ISD Board of Trustees**. The Board-approved weighted courses are provided annually in the District's High School ***Graduation and Career Planning Guide***. Grades from non-credited non-public schools, including home-schools, shall not be used in determining class rank, grade point average, or academic average. **Students/parents are required to provide proof of accreditation status for institutions providing high school level instruction, other than public schools, at the time of enrollment in the District.**

Truancy (FDC Legal)

If any parent or person standing in parental relation to a child who is required to attend school fails to require the child to attend school, the attendance officer shall warn the parent in writing that attendance is immediately required. If, after this warning, a parent or person standing in parental relation with criminal negligence fails to comply, and if the child has unexcused voluntary absences for the amount of time specified under Family Code 51.03 (b)(2), the attendance officer shall file a complaint against him or her in an appropriate court, as permitted under Education Code 25.093. In addition, if this child has been referred to the juvenile court for engaging in conduct in need of supervision, the attendance officer shall also file a complaint against the parent in that court. If no referral has been made, the attendance officer shall refer the child to the Nueces County Juvenile Probation Department/courts for action as engaging in conduct indicating a need for supervision.

A student who is required to attend school under the compulsory attendance laws and fails to attend school for the amount of time specified in Family Code 51.03(b)(2) without an excuse provided by Education Code 25.087 may be prosecuted for truancy in:

- The justice court in the county in which the student resides;
- The justice court in the county in which the school is located;
- The municipal court in the municipality in which the child resides; or

- The municipal court in the municipality in which the school is located.

WHAT CONSTITUTES TRUANCY?

Students who are absent without permission are truant. Truancy is an unexcused absence and a violation of the Student Code of Conduct, which will lead to disciplinary and/or legal action against the student and the student's parent/guardian. Students are truant if they:

- Leave school without signing out in the main office;
- Leave school at lunch without administrative approval;
- Are absent from school without prior permission;
- Fail to report to the place for which they received a pass from class, or
- Come to school, but do not attend classes.

Students who are not in school during school hours may be arrested by local law enforcement officials and taken to the Truancy Reduction Impact Program (TRIP) Center where they will be detained until the parent/guardian arrives to assume custody. The Juvenile Probation Department and the High School also are notified of the arrest.

Tutorials

The High School offers a tutorial program within the school day to students who are failing or in jeopardy of failing. Parents are notified each reporting period of student failures. At the end of the third week, progress reports are issued, and at the end of the sixth week, report cards are issued. Parent conferences are requested for students with failing grades.

- The tutorials are held daily from 8:00 – 8:25 a.m. in teacher's classrooms
- Tutoring by NHS members is available. Please check with NHS sponsor for time and location.
- Other tutoring by approved community volunteers may be arranged through the counselors' office.

University Preparatory High School Program

Flour Bluff I.S.D. offers an Early College High School Program, called the University Preparatory High School Program, whereby students may earn up to 60 college credit hours while completing high school. Students may apply to the program while in 8th grade. Students are evaluated for eligibility. The program is conducted through Flour Bluff High School and Texas A & M University—Corpus Christi and has rigorous curriculum and attendance expectations.

Use of Technology

All students must return signature pages, located in the back of the District Handbook, regarding use of technology prior to being allowed to use computers during classes. Students must follow all technology guidelines or face disciplinary action.

Visitors

Visitors must sign in and obtain a visitor ID badge at the main office before taking care of their business. To ensure the safety of our students, it is imperative that administration be aware of who is on campus.

Only Flour Bluff High School students are allowed in classes and lunches during the school day. The school does not accept the responsibility of younger children on campus, and students are not to bring younger children to campus.

Visitors will be asked to show a state-issued picture identification card. Background checks will be completed regarding sexual offenders.