

Flour Bluff Junior High



STUDENT/PARENT HANDBOOK

2011-2012

FLOUR BLUFF JUNIOR HIGH STUDENT/PARENT HANDBOOK

2011-2012

CENTRAL OFFICE ADMINISTRATION

Dr. Julie Carbajal, Superintendent
Dr. Audra Ude, Assistant Superintendent for Curriculum and Instruction
Brian Schuss, Assistant Superintendent for Business Management
Dr. Alicia Needham, Director of Instruction
Dr. Linda Barganski, Director of Special Programs
Alex Puente, Technology Administrator
Sharon Chapman, Director of Special Education

CAMPUS ADMINISTRATION

Cindy Holder, Principal
Tucker Copeland, Assistant Principal
Gerald Peebles, Assistant Principal

CAMPUS SUPPORT STAFF

Melissa Doyle, Counselor
Martha Mendoza, Counselor
TBD, Librarian

CAMPUS THEME

It pays to be Responsible, Respectful and Productive at Flour Bluff Junior High

Hornet PRIDE

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Flour Bluff Junior High School

2505 Waldron Road
Corpus Christi, Texas 78418-4798
(361) 694-9300 – Fax (361) 694-9803

Cindy Holder, Principal

Tucker Copeland, Asst. Principal

Gerald Peebles, Asst. Principal

Melissa Doyle, Counselor

Martha Mendoza, Counselor

To Students and Parents:

Welcome to Flour Bluff Junior High School, where “Every Student is Worth My Best” is our vision and purpose every day of the year.

I am very excited about the school year and I am also honored to work with the very best staff and students in Corpus Christi, Texas. Our dedicated staff works very hard to ensure that all of our students have an opportunity to succeed in the classroom. Our staff also strives to develop meaningful learning activities that promote a positive and active learning environment.

I invite you to become involved with us at Flour Bluff Junior High. In addition, I encourage you to continue helping us stress to all of the students the importance of their education and the significance it plays in their future. I hope that through the combined efforts of home and school, your child will thirst for knowledge, skills and learning. We welcome your support and engagement at Flour Bluff Junior High and we look forward to building a “Community of Enthusiastic and Prepared Learners.” Go Hornets!

Sincerely,

Cindy Holder
Principal

Flour Bluff Junior High motto is: It pays to be Respectful, Responsible and Safe

Mission Statement

The Flour Bluff Independent School District in partnership with the community has high expectations for all students and is committed to:

- Building a solid foundation for college, career and lifelong success through academic, extracurricular and special programs.
- Providing a safe, caring, effective learning environment that promotes healthy, productive lifestyles.
- Developing character that fosters responsible citizenship and leadership.
- Enhancing our relationship with the community while providing fiscal responsibility.
- Supporting effective educational innovation.

Goals

Flour Bluff Independent School District will:

1. Empower students to be creative, independent, analytical thinkers and lifelong learners who exercise a strong work ethic, resulting in exemplary performance.
2. Provide all students, faculty, staff and community members the opportunity to maximize their potential in a safe, healthy, supportive learning environment.
3. Create a culture of excellence to attract and maintain a highly qualified, motivated faculty and staff.
4. Engage parents as active partners in developing well-rounded students who are strong leaders and responsible citizens.
5. Partner with industry and community in a mutually beneficial manner to enhance our students' educational experiences and opportunities.
6. Continue to be a good steward of the community's financial resources and explore new opportunities for organizational efficiency and effectiveness.

Phone Directory for Junior High Campus

Phone 694-9300

Holder, Cindy	Principal	9395
Copeland, Tucker	Assistant Principal	9398
Peebles, Gerald	Assistant Principal	9397
Simpson, Patti	Principal's Secretary	9395
Pina, Rose	Registrar	9384
Smith, Patty	Attendance	9387
Jackson, Cheryl	Receptionist	9320
Doyle, Melissa	Counselor, 7 th Grade	9385
Mendoza, Martha	Counselor, 8 th Grade	9392
Sara Timmerman	Librarian	9394
Bangert, Winter	Healthcare Nurse, RN	9388

ANNOUNCEMENTS

Announcements are made at the beginning of Advisory (3rd period) daily through Hornet Hive Live. It is the student's responsibility to keep abreast of important information, policy changes, deadlines, etc.

ASSEMBLIES

Assemblies are given for the benefit of students; therefore, students are expected to conduct themselves in a proper manner. The student audience is expected to refrain from talking during assemblies. Visitors judge our school by the conduct of students and should be treated as honored and welcomed guests. Students who misbehave in an assembly will be removed from the assembly and placed in an alternative setting.

ATTENDANCE

Regular school attendance is essential for the student to make the most of his or her education. Regular school attendance will allow students to benefit from teacher-led activities, to build each day's learning on that of the previous day, and to grow as an individual. Absences from class may result in serious disruption of a student's mastery of the instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences.

Compulsory Attendance

The state compulsory attendance law requires that a student between the ages of 6 and 18 attend school and District-required tutorial sessions unless the student is otherwise legally exempted or excused. A student who voluntarily attends or enrolls after his or her eighteenth birthday is required to attend each school day. However, if a student has more than ten consecutive unexcused absences in a semester, the District may withdraw the student. The student's presence on school property is then unauthorized and may be considered trespassing. School employees must investigate and report violations of the state compulsory attendance law. A student absent from school without permission from any class, from required special programs, such as basic skills for ninth graders, or from required tutorials will be considered truant and subject to disciplinary action.

Truancy may also result in assessment of penalties by a court of law against both the student and his or her parents. A complaint against the parent will be filed in the appropriate court if the student:

- Is absent from school for ten or more days or parts of days within a six-month period in the same school year, or
- Is absent on three or more days or parts of days within a four-week period.

Attendance for Credit

To receive credit in a class, a student must attend at least 90 percent of the days the class is offered. A student who attends fewer than 90 percent of the days the class is offered may be referred to the attendance review committee to determine whether there are extenuating circumstances for the absences and how the student can regain credit. In determining whether

there were extenuating circumstances for the absences, the attendance committee will use the following guidelines:

- All absences shall be considered in determining whether a student has attended the required percentage of days. If make-up work is completed, absences for religious holy days and health care appointments shall be considered days of attendance for this purpose.
- A transfer or migrant student incurs absences only after his or her enrollment in the District. For a student transferring into the District after school begins, including a migrant student, only those absences after enrollment will be considered.
- In reaching consensus about a student's absences, the committee will attempt to ensure that its decision is in the best interest of the student.
- The committee will consider the acceptability and authenticity of documented reasons for the student's absences.
- The committee will consider whether the absences were for reasons over which the student or the student's parent could exercise any control.
- The committee will consider the extent to which the student has completed all assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.
- The student or parent will be given an opportunity to present any information to the committee about the absences and to talk about ways to earn or regain credit.
- The student or parent may appeal the committee's decision to the District's Board of Trustees by filing a written request with the Superintendent. The actual number of days a student must attend in order to receive credit will depend on whether the class is a full semester or a full year.
- When a student must be absent from school, the student—upon returning to school—must bring a note within 3 days, signed by the parent, describing the reason for the absence. A note signed by the student, even with the parent's permission, will not be accepted unless the student is 18 or older.

AWARDS

Students are recognized for academic excellence and citizenship throughout the school year. A formal awards assembly is held at the end of the school year. Awards include the following: A-Honor Roll, A-B Honor Roll, Duke University Talent Search, Presidential Excellence for Academic Achievement Award, Clubs/Organizations. Additional Outstanding Awards include: Academy Math, Academy Science, Academy Social Studies, Algebra, Art, Band, Career Investigation, Choir, Technology Application, English, Geometry, History, Technology Education, Teen Leadership, Math, Reading, Science, Spanish, Office Practice, Library Science, Nurse's Aide, Theatre Arts, Academy English, Skills for Living, Physical Education, (7) Outstanding Students of the Year and (1) Hornet of the Year. Perfect Attendance is also awarded.

**BEHAVIORAL EXPECTATIONS/POSITIVE BEHAVIORAL SUPPORT (PBS)
To Be Respectful, Responsible and Safe**

WHAT IS PBS?

PBS is the Positive Behavioral Support for behavior management. The PBS efforts have been focused on ensuring that our school has effective and efficient systems in place surrounding the behavior of students. It involves teaching and promoting the desired behavior of students and how to effectively address inappropriate student behavior.

Through the use of PBS, we hope to decrease behavioral problems by reinforcing positive interactions, create a positive school climate for both the students and teachers, and increase academic achievement. PBS is a system in which collaboration between home and school helps to achieve overall student success presently and in the future.

The Flour Bluff Junior High School PBS expectations include:

School-Wide Expectations:

Be Respectful

Be Responsible

Be Safe

Be Respectful	Be Responsible	Be Safe
Keep hands, feet and objects to yourself.	Follow school dress code.	Listen and follow adult directions.
Use appropriate school language, tone and volume.	Dispose of trash properly.	Respect the personal space of others.
Respect your classmates and the role of all adults on	Be on time and prepared for every class.	Walk safely at all times.

campus.		
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Students who have followed, and continue to follow, the three Flour Bluff Junior High expectations (be respectful, responsible and safe) will be eligible to participate in the special activities that the school has planned during the year.

If students are added to the “**No Fun List**” during a six weeks period, they are not eligible to attend school dances, pep-rallies, or extracurricular field trips that are planned during that six weeks period (this does not pertain to UIL extracurricular activities).

Each student will begin with a “clean slate” at the beginning of every six weeks. At this time, each student will have an opportunity to once again participate in activities unless they are added to the “No Fun List” due to meeting the following criteria:

How do you get on this list?

- 3 after school detention halls
- 2 referrals that result in In School Suspension (ISS)
- 1 referral that results in a Suspension
- one or more may apply during a single six weeks period

How do you get off of this list?

- At the end of the six weeks the slate is wiped clean. Students get another chance to show that they have learned to be respectful, responsible, and productive.

BULLYING PREVENTION

Bullying occurs when a student or group of students directs written or verbal expressions or physical conduct against another student and the behavior results in harm to the student or the student’s property, places a student in fear of harm to himself or his property, or is so severe, persistent, or pervasive that it creates an intimidating, threatening or abusive educational environment.

The board has established policies and procedures to prohibit bullying and to respond to reports of bullying. (See policy FFI.)

BUS TRANSPORTATION

The District provides transportation for students living more than two miles from the campus. This service is provided at no cost to students. Bus routes and any subsequent changes are posted at the school. Additionally, some hazardous areas within the two-mile radius may be provided with transportation services. Further information may be obtained by calling 361-694-9704. [See the Student Code of Conduct for provisions regarding transportation to the disciplinary Alternative Education Program.]

Riding the school bus is a privilege. Animals or balloons are not allowed on the bus for safety reasons. Students are expected to follow the rules to ensure the safety of all children on the bus.

Bus drivers are authorized to assign seats. A student may lose the privilege of riding the bus as a consequence of misconduct. Bus conduct reports are sent from the transportation department to the principal's office where appropriate action may be taken. Parents will be notified. District policies on tobacco, alcohol, drug, and weapons apply to school transportation, including extracurricular trips. Refer to Student Code of Conduct.

Transportation for students with disabilities will be made in accordance with the provisions of the student's Individual Education Plan (IEP) for students considered disabled under IDEA or Section 504.

School-Sponsored

Students who participate in school-sponsored trips are required to use transportation provided by the school to and from the event. The principal, however, may make an exception if the parent makes a written request that the student be released to the parent or to another adult designated by the parent.

Buses and Other School Vehicles

Students are expected to assist District staff in ensuring that buses remain in good condition and that transportation is provided safely. When riding school buses, students are held to behavioral standards established in this handbook and the Student Code of Conduct. Students must:

- Follow the driver's directions at all times.
- Enter and leave the bus in an orderly manner at the designated bus stop nearest their home.
- Keep feet, books, band instrument cases, and other objects out of the aisle.
- Not deface the bus or its equipment.
- Not put head, hands, arms, or legs out of the window, hold any object out of window, or throw objects within or out of the bus.
- Wait for the driver's signal upon leaving the bus and before crossing in front of the bus.

When students ride in a District van or passenger car, seat belts must be fastened at all times. Mis-conduct will be punished in accordance with the Student Code of Conduct; bus-riding privileges may be suspended.

Videotaping of Students

For safety purposes, video/audio equipment will be used to monitor student behavior on buses (and in common areas on campus). Students will not be told when the equipment is being used. The principal will review the tapes routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

Bus Transportation Changes

Transportation changes need to be written and signed by the parent or guardian. No child will be issued a pass to ride another bus unless we have a written parent request stating the date and the reason for the request. In some instances, we may call the parent to verify the request.

CAFETERIA SERVICES

The District participates in the National School Lunch Program and offers students nutritionally balanced lunches daily. Free and reduced-price lunches are available based on financial need. Information about a student's participation is confidential. Applications are available from Central Kitchen or the Junior High Cafeteria Supervisor.

To encourage good nutrition, a well-balanced breakfast and lunch are offered to students. Lunches may be purchased on an individual daily basis or on a long term basis. A snack lunch bar is available for students to purchase individual a la carte items. No food may be eaten anywhere other than in the cafeteria. Students must clean up their table area and around their seat before leaving the cafeteria. The only restrooms open to lunch students are those at the 500 hall entrance. Lunch will be enjoyed by all if everyone remembers to follow the rules which include:

1. When the dismissal bell rings, WALK to the lunch area in an orderly manner.
2. Take your place in line without cutting or crowding others.
3. Remain seated in the cafeteria, once food is purchased.
4. Use your best manners.
5. Cooperate with all adults.
6. Clean up after yourself, throw your trash away, return your tray, and return to your table. All food items purchased must be consumed or disposed of before dismissal from the cafeteria.

CAREER AND TECHNOLOGY PROGRAMS

Flour Bluff Junior High offers career and technology programs in Project Lead The Way (PLTW) and Business Information Management Systems (BIM) for high school credit. Exploring Careers is also offered but does not receive high school credit. Flour Bluff Junior High takes steps to ensure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs.

CLASS SCHEDULES

Students returning to the Flour Bluff Independent School District from grades 6 and 7 were pre-registered for classes in the Spring. Students ranked their electives by choices 1, 2, and 3. Students will be assigned to one of these three choices. Schedule changes will only be considered and made the first 2 weeks of the semester for the following reasons:

- ◆ modifying a student's schedule based on academic needs,
- ◆ correcting a mistake in course placement,
- ◆ balancing class teacher/ratio.

A parental request for teacher choice may be honored by the principal provided the request is made by the end of the previous school year and provided the request does not affect the assignment of another student or class size ratio. Only one parent request for schedule change will be honored per year.

CLOSED CAMPUS POLICY

Flour Bluff Junior High operates a closed campus. This means that students cannot leave the campus grounds at any time during the school day except with a parent/guardian. Once a student arrives on campus, the student must remain on campus until the end of the school day. A student will not be allowed to leave the campus without office approval. Parents must come to the office to sign out a student. Parents must show identification before those students are permitted to leave the campus for appointments, etc. If the student returns later the same day, a parent must sign in their student upon returning to school. Only individuals listed on a student's emergency card will be allowed to check out a student from school.

COMPUTER RESOURCES

To prepare students for an increasingly computerized society, the District has made a substantial investment in computer technology for instructional purposes. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only. Students and their parents will be asked to sign a user agreement (separate from this handbook) regarding use of these resources; violations of this agreement may result in withdrawal of privileges and other disciplinary action.

Students and their parents should be aware that electronic communication—including e-mail—using District computers is not private and may be monitored by District staff.

CONFERENCES

If you wish to schedule a conference with your child's teacher please do so by calling the school secretary at 694-9395, the 7th grade counselor at 694-9385 or the 8th grade counselor at 694-9392.

CONFISCATED ITEMS

All confiscated items will be kept in the office. Confiscated items may be claimed by the student's parent or guardian. The district is not liable for lost or misplaced items. Items that are not claimed within two weeks after school ends will be disposed of or donated to charity.

CREDIT BY EXAMINATION

Exams for acceleration are given six days annually: June (3 days) and August (3 days). Applications from current students are accepted May 1st through May 14th for June testing dates. August entry transfer students shall submit applications within one week of enrollment. Testing dates vary slightly from year to year; however, no advanced placements are made in a course after the first two weeks of the course due to the loss of time in the succeeding course. Exams for acceleration may not be utilized to circumvent attendance requirements. Students having an exceptional command of a subject may apply to take an exam for acceleration by contacting the counselor's office. If the course is for high school credit, the grade will count toward the student's grade point average (GPA).

DAILY BELL SCHEDULE

**3 minute passing period including lunch periods

Breakfast	7:30 – 8:10 a.m.
1st Period	8:15 – 9:05 a.m.
2nd Period	9:08 – 9:58 a.m.
3rd Period (Advisory)	10:01 – 10:41 a.m.
4th Period	10:44 – 11:33a.m.
5th Period	
1 st Lunch	11:36 a.m. – 12:04 p.m.
2 nd Lunch	12:05 – 12:35 p.m.
3 rd Lunch	12:36 – 1:06 p.m.
6th Period	1:09 – 1:59 p.m.
7th Period	2:02 – 2:51 p.m.
8th Period	2:54 – 3:45 p.m.
7th Grade Release	3:43 p.m.
8th Grade Release	3:45 p.m.

DETENTIONS

After school detention is conducted after school hours from **3:45 to 4:30 p.m. Tuesday through Thursday**. A ride home must be provided by the parent/guardian (bus transportation is not provided). If a student fails to show, the student may receive an office discipline referral. In the case of a student's absence, the student is required to bring a note from home stating the reason why he/she could not attend and the date the student can make up the detention. A parent/guardian may also contact the school office to inform the grade appropriate administrator of the student's absence or request of a date change.

DRESS CODE

Flour Bluff ISD Dress Code 2011-2012

The District's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Dressing and grooming standards are considered an essential part of the educational process. All students are expected to dress and groom themselves neatly in clothing suitable for school activities.

The school has the right to ask a student to change his/her dress or personal grooming habits if it is deemed inappropriate or disruptive to the educational environment. Repeat violations of the dress and grooming code shall be considered defiance of authority and may result in disciplinary action as described in the Student Code of Conduct. Administrators will make the final determination as to what constitutes appropriate attire. Parents who have difficulty providing clothing or shoes for their children should contact the campus counselor for assistance.

Standardized Dress Code Guidelines apply for Elementary, Intermediate and Junior High School students in addition to the FBISD Dress Code. SDGC has additional requirements to the FBISD Dress Code, which are communicated in the SDGC Student/Parent Handbook. Extracurricular activities may require special dress requirements. The sponsor or coach shall make these decisions.

Exceptions and additional requirements to the dress code may be made in supervised physical activities, some extracurricular activities, or school-sponsored events as determined by the principal. Medical exceptions shall be made upon certification from the family physician of the student.

The Student Code of Conduct contains the District Dress Code and each campus' dress code additions. The dress code is also found in each campus handbook and on the district website at www.flourbluffschoools.net.

The following expectations are required of all students in the district:

- All clothing must fit and be worn properly.
- All clothing must be appropriate for school.
- Revealing or tight-fitting materials/apparel are not appropriate.
- Garments may not have oversized pockets.
- School-provided, athletics-issued garments are to be worn only during the designated athletic activities.
- All articles/layers of clothing together must meet the dress code requirements. No coats will be allowed to cover inappropriate dress.
- Hornet spirit apparel must be school or school organization related.
- Pajamas are not allowed.
- Beachwear is not allowed (casual playwear and sandals with backstraps are permissible for grades PK-2).

- Clothing must be in contrasting colors (Example: No black on black, red on red, blue on blue, camouflage on camouflage, etc.)
- The midriff may not be visible, even when hands are raised above the head.
- Undergarments must not be visible.

Pants/Shorts/Slacks/Skirts/Jeans/Denim/Dresses

- Jeans/denim, slacks, pants, shorts, and skirts/skirts/dresses must be appropriately sized for the individual and may not be oversized or undersized in whole or part.
- Items must be properly sized, fitted, and worn so as not to expose the midriff, other body parts or undergarments.
- Tights may be worn under another garment that meets the dress code.
- Must be standard jeans/denim/pants/slacks/shorts/skirts/dresses.
- Clothing must be no shorter than a dollar bill's width above the kneecap.
 - (Dollar bill's width does not apply at grades PK-4).
- At grades PK-6, girls are strongly encouraged to wear shorts/tights/leggings under dresses, due to involvement in physical activities.

Shirts/Tops/Sweaters/Jackets/Coats

- No low cut fronts, cutouts or cleavage showing.
- The following items of clothing are not appropriate for school wear, if worn alone:
 - Muscle shirts
 - Tank tops (may be worn with other layers, if the other layers meet dress code)
 - Backless, see-through, short, bare-midriff, cut-out tops and/or strapless attire
 - Tops with thin shoulder straps (may be worn with other layers, if the other layers meet dress code)
- Shoulder straps of shirts/tops/dresses must be at least the width of a dollar bill at grades 3-12.
- No trench coats/oversized jackets/coats are permitted.

Hair

- Male students will be clean-shaven.
- Hair must be clean, trimmed and kept out of the eyes.
- Sideburns may not be longer than the bottom of the ear.
- No arrangements that are distracting in the educational environment:
 - Colors
 - Designs (such as mohawks, rat tails, words, symbols, etc.)
 - Styles

Symbols

- Any article of clothing that displays illegal activities, alcohol or drug slogans or other suggestive or inappropriate designs, including, but not limited to, those that promote (suggest) sex, violence, or anti-social behavior or do not promote positive behavioral expectations will not be allowed.

Accessories

- Beads, earrings, armbands, wristbands, or other items, which symbolize anti-social group membership will not be worn. This includes spiked rings, other spiked jewelry, wallet chains, or gang related jewelry.
- Head coverings - (for example, hats, caps, hoods, etc.) will not be worn or displayed at any time on campus during the school day unless the student is participating in a school-sponsored outdoor activity. **When permitted, hats must be appropriately sized and will not be worn sideways or backwards.**
- Oversized necklaces will not be permitted (i.e., dog chains, large chains).
- Bandannas are not allowed.
- Jewelry on teeth or in the mouth is **not** permitted.

Shoes

- Shoes or sandals must be worn at all times.
- All shoes must fit appropriately (securely and appropriately fastened).
- It is beneficial for the students to wear tennis shoes or sports shoes to activities such as P.E./Athletics or recess.
- Platform, high heel or stacked sole shoes more than one inch high are not permitted at grades PK-4.
- At grades PK-8, strapless, open-heeled sandals/shoes are **not** allowed.
- Closed-toe and heel shoes are strongly encouraged at grades PK-6, due to safety and outdoor activities.
- Steel toe shoes/boots are not allowed.
- Shoes with wheels connected are not permitted.
- Bedroom slippers are not allowed.

Body Markings/Tattoos/Earrings/Piercings/Make-Up

- Students will not be allowed to display tattoos while in school dress (must be covered at all times).
- Earrings are not allowed to be worn by boys in grades PK-6.
- Earrings and studs may be worn **only** in the ear.
- No other body piercing is permitted.
- Make-up must not be distracting in color, design and style.
- Writing/markings on any visible part of the body is not acceptable.

Identification Badges

The student is to wear his/her school identification badge in front and above or at the waist (junior high and high school).

The campus principal has the final authority to determine whether a student's dress is within requirements of the District and campus dress codes. The principal's judgment will determine

whether any items of dress, mentioned or not mentioned in the District or a campus dress code, will be considered inappropriate school attire.

*In addition to the District Dress Code,
the following campuses have requirements.*

***ALL STUDENTS MUST ABIDE BY THE CAMPUS AND DISTRICT DRESS CODE
GUIDELINES.***

Standardized Dress Requirements at Elementary, Intermediate and Junior High

In an effort to teach expectations for dress at ages where students generally begin selecting their own clothing and where students tend to mature physically, a standardized dress code has been implemented for grades 3-8.

All clothing must be in solid colors.

Pants/Shorts/Slacks/Jeans/Denim/Skirts/Dresses/Skorts

- Students can only wear plain, solid colored jeans/denim, slacks, pants, walking shorts, or skirts/skorts/dresses. Jeans/denim/pants/slacks/shorts/skirts/skorts/dresses must be standard-style.
- Overalls are not permitted.
- No distracting embellishments or stitching.

Shirts

Shirts may be short or long-sleeved.

There are three (3) styles of acceptable shirts: All shirts must be appropriately buttoned/closed.

- Collared, buttoned **or snap-up** polo-style shirt
Polo shirts no longer than where the wrist of the student falls, when arms are hanging down at the side, will be permitted.
- Button-up **or snap-up**, oxford-style shirt
- Flour Bluff I.S.D. spirit t-shirt
- Zippers or sleeveless shirts are **NOT** permitted.
- During cold weather, solid-colored turtlenecks may be worn under the required shirts.
- May **NOT** have pictures, graphics, insignias, logos, stripes or designer logos/emblems larger than one inch visible on shirt, collar or sleeve.

EARLY REMOVAL OF STUDENTS

Occasionally, parents or guardians find it necessary to check out students during the day. The office staff checks the child's enrollment card to verify which adults have permission to take the child. **Everyone must show proper identification to check the child out of school. If there is a court order denying visitation privilege, that documentation MUST be a part of the child's permanent record. A student will not be released to anyone that is not listed on his/her enrollment emergency card.**

Every time your child is taken out of school early he or she misses valuable learning time. If your child must leave school early on a regular basis for some type of medical condition, please see a campus administrator. Documentation from a doctor will be required. Official attendance is taken every day at approximately 10:00 a.m. Parents are encouraged to arrange doctors, dentists, therapists, and any other appointments after this time and preferably after school.

EXTRACURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS

Participation in school and school-related activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students. Participation is a privilege, not a right.

Eligibility for participation in many of these activities is governed by state law as well as rules of the University Interscholastic League (UIL), a statewide association overseeing inter-district competition.

FIELD TRIPS

Periodically students will be going on field trips with their class or grade level. **Students who do not have signed permission slips will not be allowed to go. A field trip permission form is provided for the year at registration.** The permission slips are given to the students well in advance of the trip to make sure they are given every opportunity to return them. Permission slips are a necessary protection for the school and provide valuable information about your child in the event of an accident or problem. Students are required to meet academic and behavioral criteria to be eligible to attend field trips.

7TH GRADE FIESTA TEXAS FIELD TRIP

When is it and where is it?

- In May in San Antonio.

How much does it cost to go?

- Approximately \$50.00 (price may be subject to change).

Who gets to go?

- Students must have an average of 70 or above in all classes (including high school credit courses) during the first semester and must have an average of 70 or above in the 4th and the 5th six weeks.

- 7th grade students who haven't had the following during the second semester:
 - 2 referrals that result in In School Suspension (ISS)
 - 1 referral that results in a Suspension
 - Students that attended SDGC or Nueces County Juvenile Justice Alternative Education Program (JJAEP) *at any time during the school year* are not eligible to attend

8th GRADE HEB CAMP

When is it and where is it?

- At the end of April in Leakey, Texas.

How long is the camping trip?

- 4 days (Monday – Thursday)
- Students will be expected to attend school on Friday.

How much does it cost to go?

- Approximately \$90.00 (price may be subject to change).

Who gets to go?

- Students must have an average of 70 or above in all classes (including high school credit courses) during the first semester and must have an average of 70 or above in the 4th and 5th six weeks.
- 8th grade students who haven't had the following during the 2nd semester.
 - 2 referrals that result in In School Suspension (ISS)
 - 1 referral that results in a Suspension
 - Students that attended SDGC or Nueces County Juvenile Justice Alternative Education Program (JJAEP) at any time during the school year are not eligible to attend

FUND-RAISING

Student clubs or classes, outside organizations, and/or parent groups occasionally may be permitted to conduct fund-raising drives for approved school purposes. An application for permission must be made to the Principal at least 10 days before the event.

Grading Periods

FIRST SEMESTER

First Six Weeks – August 22 –September 30

Second Six Weeks – October 3-November 11

Third Six Weeks – November 14-January 13

SECOND SEMESTER

Fourth Six Weeks - January 17 - February 24

Fifth Six Weeks – February 27 - April 13

Sixth Six Weeks - April 16 - May 24

REPORT CARDS/PROGRESS REPORTS/CONFERENCES

Progress reports are designed to inform students and parents of a failing grade or a near failing grade. This report is sent home half way through the six weeks and/or whenever a student's work is failing or below normal expectation. Parents are encouraged to contact the teacher for a conference by calling the school for an appointment. Parents should review report cards and progress reports with their student to determine if satisfactory progress is being made. It is recommended that parents should sign and return both reports to the school. If a student receives a failing report card/progress report, this may prevent them from participating in extra-curricular activities. Students owing fines will not be issued a final report card until their account is cleared.

GRADING REPORTING POLICY/GUIDELINES

Report cards are issued to all students every six weeks. The last six weeks report cards, listing grades for the entire year, are mailed. Numerical grades appearing on the report card are a result of averaging a student's tests, homework, projects, participation, and other academic assignments. The Minimum number of grades per six weeks is twelve.

Weighted courses will have higher expectations and work completion timelines in order to meet College Readiness Standards and prepare students for higher education.

The Flour Bluff Junior High Six Weeks grading policy is:

Average of daily work and tests - 80%

Six Weeks Test - 20%

The **First Semester** grading policy is:

First Six Weeks grade: 1/3

Second Six Weeks grade: 1/3

Third Six weeks graded: 1/3

The **Second Semester** grading policy is:

Fourth Six Weeks grade: 1/3

Fifth Six Weeks grade: 1/3

Sixth Six Weeks grade: 1/3

The **Yearly Average** is calculated by averaging:

First Semester Grade: 50%

Second Semester Grade: 50%

PROMOTION AND RETENTION

In grades 7-8, promotion to the next grade level shall be based on an overall average of 70 or above for the year--derived by averaging the final numerical scores for all core subjects

(Mathematics, English Language Arts, Science and Social Studies) and a grade of 70 or above in the following areas:

1. English Language Arts

2. Mathematics

3. In addition, state testing will be changing from TAKS to STAAR and new passing standards will be set. Until new standards are set, raw scores will be utilized, along with other assessments, grades and attendance. Because performance standards for STAAR grades 3-8 will not be set until after the spring 2012 administration, only raw score information will be reported prior to end of the school year. Therefore, SSI retest opportunities for STAAR grades 5 and 8 reading and mathematics will not be offered in May and June of 2012. For the 2011-2012 school year, districts will use other relevant academic information to make promotion/retention decisions. More information will be provided in the future.

INCOMPLETE GRADES

Students who miss school will be given the opportunity to make-up the work missed. The student is expected to ask all teachers for make-up assignments. The student will be given one day of attendance to complete work missed for each day of absence. Assignments that are not made up will be reflected in the student's grade. Each student is responsible for seeing that make-up work is completed. Students failing to complete course make-up work will receive a zero.

LATE WORK POLICY

Late Work: Not due to absences

1. Incomplete daily work and homework assignments are due at the beginning of the next regularly scheduled class meeting. If not turned in at this time, they are considered late.
2. The student will receive credit for a late paper, with the highest possible score to be a 70, provided the assignment is turned in no more than three school days late.
3. Students taking **HS credit courses** would follow the high school late policy below:

Except in the case of excused absences, late papers are accepted one day late with no grade higher than 70. Teachers may limit acceptance of daily late papers to no more than three (3) per six-week grading period. Long range assignments are accepted two (2) days late with appropriate penalties. Major assignments, which carry a heavier weight, may have a deduction of 20 grade points for the first day late and a total late deduction of 30 grade points if two days late. Late work will not be accepted in any grade weighted courses.

(Teacher discretion will be used for extenuating circumstances.)

MAKE-UP WORK

Students who miss school will be given the opportunity to make up the work missed for excused and unexcused absences. The student is expected to ask all teachers for make-up assignments. Assignments that are not made up will be reflected in the student's grade. Each student is responsible for seeing that make-up work is completed. Assignments for students who have been absent **three consecutive days** may be requested through the attendance office (694-9387) on the student's third day of absence. Make-up work requested by 9:00 a.m. will be available for pick-up at 4:00 p.m. To complete work missed, students will be given one day of attendance for each day of absence to make-up work from the absence with no grading penalty.

RE-DOING FAILING WORK

On the day a student receives a failing grade on an assignment or test, he/she may make a request to the teacher to redo the assignment or retake the test or complete a comparable assignment within two days for a maximum grade of 70. The student must redo any tests or exams in the presence of the teacher before or after school. The terms of redoing assignments other than tests and exams will be at the teacher's discretion.

HIGH SCHOOL CREDIT COURSES

Students at 8th grade level who are enrolled in Algebra I, Geometry, Health, BIM, Theater Art I, Art I, Communication Applications, Spanish I, Spanish II and Introduction to Engineering will receive high school credit for the grade earned. Students taking Algebra I in junior high will be required to take three additional years of mathematics in high school. These courses will count toward a student's Grade Point Average in high school. Students at the 7th grade level are offered Spanish I and Algebra I courses for high school credit. Students failing at the end of the six weeks will be dropped from the class.

LIBRARY

Students come to the Library every 4 weeks with their English class and can check out up to 2 books at a time. Books can be kept up to 4 weeks without a late fine being assessed. Five cents per item, per day is charged for any book that is turned in late. The maximum late fine for a book is \$1.00. Audio devices, such as iPod Nanos and Playaways, can be checked out for up to 2 weeks. Late fines for audio devices are \$1.00 per day with a maximum fine of \$5.00. Charges for lost books are the purchase price of the book. If a student pays for a lost book, and the book is found and returned, a refund will be given. Charges for damaged books depend on the extent of the damages. Individual students may use the library for studying, completing homework, or reading beginning at 7:45 a.m. each day. The library stays open until 4:00 p.m. after school each day for student use.

LOST AND FOUND

Students must assume responsibility for loss or damage to any property belonging to them. Found articles should be taken to the school office. Many times articles are turned in at the office and the owners are never located. Students should write their name on all books and put identification marks on their personal belongings. All lost and found items not claimed by the last day of school will be discarded or given to charity two weeks after school ends.

MANDATORY PHYSICAL EDUCATION UNIFORM

Uniforms will be required in your physical education classes. Both boys and girls can purchase their uniforms from their physical education teacher. The uniform is a white t-shirt and maroon shorts. The uniform will cost \$13.00 and more than one set may be bought. The uniforms will be available at registration or meet the teacher day. Any required fee or deposit may be waived if the student and parent are unable to pay. Application for such a waiver may be made to the Principal. [For further information, see policy FP.]

MEDICINE AT SCHOOL

At no time shall a student have in his/her possession any form of medication (non-prescription, prescription, herbal substances or dietary supplements). All medication is to be brought to school by a parent/guardian and kept in the nurse's office. A medical release form (obtained from the nurse) must be signed by the parent/guardian giving authorized school personnel directions for its administration (time and dosage).

No District employee will give a student prescription medication, nonprescription medication, herbal substances, or dietary supplements except for authorized employees in accordance with policy and the following guidelines:

- Prescription and non-prescription medicine must be in the original container.
- Prescription medicine must be in its original container with the latest pharmacy label for that student.
- All medication to be given during the day must be brought to the school by a parent/guardian.
- School personnel will not give any medicine, including items such as Tylenol, unless it is provided by a parent/guardian, in the appropriate manner as stated above.

It is very important that each student has on file an emergency physician and hospitalization card with current working phone numbers. Having the correct information on this card will greatly assist personnel in contacting a parent or physician if your child has an accident or becomes ill. If a student's phone number changes during the year, please give the new number to the nurse and the office.

PERSONAL PROPERTY

Students assume the responsibility for loss, damage or theft to their clothing, equipment, books, or instruments. The school endeavors to protect all personal property, but it is not responsible for it. Large sums of money and articles of real or sentimental value, such as electronic games, CD players, etc. are not allowed at school.

S.A.I.L. (Gifted and Talented Program)

The Flour Bluff Independent School District's Gifted and Talented Program, S.A.I.L., is designed to serve identified students who need challenges and educational instruction beyond the regular classroom. The S.A.I.L. instructional program is differentiated to promote extension and enrichment for identified students.

SCREENING PROCEDURES

1. Nominations are accepted at any time for the S.A.I.L. (Gifted and Talented) Program. Students are nominated by anyone, including parents, staff, community members, or through self-nomination.
2. Students are assessed according to district timelines and procedures, which are posted on each campus.
3. Each campus SAIL (Gifted and Talented) Committee meets to review assessment data, screen applicants, and to recommend placement of students, for whom the S.A.I.L. program is an appropriate placement, utilizing established criteria. Qualification is based on general intellectual ability, specific subject matter aptitude, and creative/productive thinking skills.

Parents receive notification regarding qualification. Students who qualify must submit a parent permission form in order to be placed and served.

FURLOUGHS

A student or parent may request a temporary leave from the program of not less than one semester or more than one year, for serious, extenuating circumstances. The circumstances are reviewed by the S.A.I.L./GT campus committee to determine if a furlough is appropriate for the student. The student's eligibility to re-enter the S.A.I.L. program shall be reviewed by the Junior High campus committee at the end of the furlough period.

EXIT POLICY

The Junior High campus committee may exit a student from the S.A.I.L. program upon the recommendation of the teacher and/or parent when the program fails to meet the student's educational needs. Reasons for consideration of exit will include: evidence of working at a level of frustration, observable through performance and or behavior; demonstration of clear inability or unwillingness to maintain the standards of program performance by maintaining a below satisfactory grade average for two six weeks or more; failure to participate in the program in the appropriate grade level and course offerings for the areas in which the student is qualified; and parent request for removal is automatic. (An Exit form requesting removal is signed and dated by the parent.) Procedures for exit will include a parent conference, a counselor/student conference, and a dismissal review by the Junior High campus committee, to include input from the parent, teacher and Junior High campus administrator.

APPEALS

Parents or students may appeal any final decision of the campus committee regarding selection for or removal from the S.A.I.L. program. Written notice of desire to appeal should be given to the campus administrator or curriculum supervisor. Appeal shall be made first to the campus committee within 10 days of notification. The Campus Committee then meets and reviews the appeal and makes a decision. Any subsequent appeals shall be made in accordance with FNG (LOCAL) in Board Policy.

SEMESTER TARDY POLICY

Students are required to be in their seat and ready to work prior to the tardy bell ringing. Loitering is prohibited between class periods. The passing periods are to be used to go to lockers, to the restroom and to the student's next class. If a student is tardy, the following consequences will be assigned:

- 1st tardy: Teacher warning
- 2nd tardy: Office Referral/Warning
- 3rd tardy: Office Referral/After school detention-hall
- 4th tardy: Office Referral = 1 day in In-School Suspension
- 5th tardy: Office Referral = 2 day in In-School Suspension
- 6th tardy: Office Referral = 3 days in In-School Suspension
- 7th tardy: Office Referral = 1 day of Suspension

Tardies are recorded in a tardy log monitored by the classroom teacher. Each student will receive a "clean slate" at the beginning of the following semester.

STATE ASSESSMENT

The 2010-2011 academic year was the last year that the Texas Education Agency (TEA) will use the Texas Assessment of Knowledge and Skills (TAKS) test for all students in grades 3-8. The 2011-2012 academic year starts a new system of testing and evaluating students in Texas. The next generation of student testing in Texas is called the State of Texas Assessments of Academic Readiness (STAAR). Designated high school credit courses will also require administration of the STAAR End-of Course (EOC) exams which count as 15% of the final course grade.

STUDENT CODE OF CONDUCT

Applicability of School Rules

As required by law, the District has developed and adopted a Student Code of Conduct that prohibits certain behaviors and establishes standards of acceptable behavior—both on and off campus—and consequences for violation of the standards. Students need to be familiar with the standards set out in the Student Code of Conduct, as well as campus and classroom rules. To achieve the best possible learning environment for all students, the Student Code of Conduct and other campus rules of behavior will apply whenever the interest of the District is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities. The District has disciplinary authority over a student in accordance with the Student Code of Conduct.

STUDENT DELIVERIES

In order to provide a conducive learning environment, student deliveries of balloons, flowers, presents and food should not be made to the school.

STUDENT IDENTIFICATION (I.D.) CARDS

Identification cards are part of the Student Dress Code and must be worn above the waist at all times. Identification cards will be needed for use in the Library, Cafeteria as well as at dances. The first identification card is free. If a student loses or damages the card, a second card will be issued for a fee of \$5.00.

TEACHER WEB PAGES

Parents and students can access teacher and campus web pages by logging on to <http://www.flourbluffschoools.net> and clicking on the Teacher Web Pages tab located on the Flour Bluff ISD District website home page.

TELEPHONE

The school telephone is for school business. Students are not permitted to use the office phone for personal calls except in an emergency and with staff permission. Only in cases of extreme importance should phones be used by parents to get messages to students. Students may use the school phone between classes for brief calls. Students are not permitted to utilize cell phones during the school day.

TEXTBOOKS

State-approved textbooks are provided free of charge for each subject or class. Books must be covered by the student, as directed by the teacher, and treated with care. A student who is issued a damaged book should report the damage to the teacher. Any student failing to return a book issued by the school loses the right to free textbooks until the book is returned or paid for by the parent. However, a student will be provided textbooks for use at school during the school day.

TUTORIALS

Tutorials are available for students every morning in the individual classrooms. Any student needing help with assignments and/or skill development should attend tutorials. Any student receiving a progress report or a failing grade is encouraged to attend tutorials. Students may obtain a pass from a teacher or sign in to attend tutorials from 7:45 a.m. - 8:15 a.m. Monday and Friday. On Tuesday-Thursday no teacher pass is needed. Student I.D.'s are required to attend tutorials. After dismissal of school in the afternoon, and unless involved in an activity under the supervision of a teacher, students must leave campus immediately. No student should be in the building or on campus after 3:45 p.m. (when buses leave) unless participating in a school supervised activity.

UNIVERSITY PREPARATORY

The University Preparatory High School Program (UPHSP) is an opportunity provided by Flour Bluff ISD in conjunction with Texas A&M University – Corpus Christi for students to earn approximately two years of college credit while in high school. Applications are submitted and interviews conducted in the spring of the student's 8th grade year.

To better prepare students interested in the UPHSP, Flour Bluff Junior High offers participation in courses with advanced literacy content strategies, rigorous curriculum, and other tools necessary for success in college.

VISITORS TO THE SCHOOL

General Visitors

Parents and others are welcome to visit District schools. For the safety of those within the school and to avoid disruption of instructional time, all visitors must first report to the principal's office for authorization. **Please be prepared to present a picture I.D. when you visit the campus.**

Visits to individual classrooms during instructional time are permitted only with approval of the principal and teacher so long as their duration or frequency does not interfere with the delivery of instruction or disrupt the normal school environment. All visitors are expected to demonstrate the highest standards of courtesy and conduct; disruptive behavior will not be permitted.

WITHDRAWING FROM SCHOOL

On the student's last day, the student must report to the registrar to obtain a withdrawal form. The withdrawal form must be presented to each teacher for current grade averages and book clearance, to the librarian to ensure a clear library record, to the cafeteria to ensure a clear account, and finally to one of the school's administrators. Parents must collect any medications from the school nurse. A copy of the withdrawal form will be given to the student and a copy placed in the student's permanent record.

YEARBOOK

Yearbooks are issued at the end of the year. Students must retain their receipt to claim their pre-ordered books. Yearbooks may be purchased at the Junior High during meet the teacher day and during the first six weeks of school. Extra yearbooks are not ordered. Any student wanting to purchase a yearbook must do so the first six weeks of school. All school publications are under the supervision of a teacher, sponsor, and the principal.