

**University Preparatory High School Program  
College Ready ~ College Bound**



**Student/Parent  
Handbook**

**2010-2011**

## Table of Contents

University Preparatory High School Program .....	1
Table of Contents .....	2
Mission Statement.....	4
Goals.....	4
UPHSP Regular Class Schedule .....	5
UPHSP Pep Rally Schedule.....	6
FBHS Regular Class Schedule .....	7
FBHS Pep Rally Schedule .....	8
University Prep School Resource Staff .....	9
Expectations for Student Behavior While Attending TAMUCC and UPHSP.....	10
Absences and Excuses ( <i>FOD Local</i> ).....	10
UPHSP Expectations .....	10
TAMU-CC Expectations .....	10
Academic Integrity.....	11
UPHSP and TAMUCC Expectations .....	11
Discipline ( <i>FO Local</i> ) ( <i>FOAA Legal</i> ) ( <i>FOAA Local</i> ) ( <i>FOAB Local</i> ).....	11
UPHSP Expectations .....	11
TAMU-CC Expectations .....	11
Driving/Parking.....	12
UPHSP Expectations .....	12
TAMU-CC Expectations .....	12
Driving Permits/Verification of Enrollment (VOE) Forms .....	12
University Preparatory and Dual Credit Courses.....	12
Grading Policy ( <i>EIA Local</i> ) .....	13
UPHSP Expectations .....	13
TAMU-CC Expectations .....	13
Incomplete work .....	14
UPHSP Expectations .....	14
TAMU-CC Expectations .....	14
In School Suspension Center (ISSC) ( <i>FOAA Legal</i> ) ( <i>FOAA Local</i> ).....	14
UPHSP Expectations .....	14
TAMU-CC Expectations .....	14
Disciplinary Placements or Expulsion.....	14
Late Work.....	15
UPHSP Expectations .....	15
TAMU-CC Expectations .....	15
Makeup Work ( <i>EIA Local</i> ) .....	15
UPHSP Expectations .....	15
TAMU-CC Expectations .....	15
Tuition Scholarship for Early Graduation.....	16

Index is cross-referenced with Flour Bluff School Board Policy.



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August 23, 2010

Dear Student,

Welcome to the University Preparatory High School Program. Our program is a partnership between Flour Bluff I.S.D. and Texas A&M-Corpus Christi. As a student, you have a unique opportunity to earn college credit while going to high school.

As we begin the journey together, please remember “College Ready ~ College Bound” is the mindset. It is now time for us to roll up our sleeves and begin working to get you ready for the rigors of college coursework. It will be hard work, but know that with you, your parents, and your teachers working together, you will graduate from F.B.I.S.D. with up to 60 hours of college credit!

I am looking forward to building a meaningful relationship with you and your parents to make sure that success in the program is achieved.

Sincerely,

Kim Fuller, Director

# Mission Statement

The Flour Bluff Independent School District, in partnership with the community, has high expectations for all students and is committed to:

- Building a solid foundation for lifelong success through academics and technology.
- Providing a safe, caring, effective learning environment that promotes healthy, productive lifestyles.
- Developing character that leads to responsible citizenship.
- Enhancing our relationship with the community while providing fiscal responsibility.
- Influencing educational innovation.

## Goals 2006-2011

The Flour Bluff Independent School District shall:

- Provide every student the opportunity to maximize their educational potential in a safe environment.
- Enhance academic, extracurricular, and special programs that will result in exemplary student performance.
- Create a culture of excellence that attracts and maintains a highly qualified staff and provides for their continued growth.
- Continue to enhance organizational efficiency and effectiveness.
- Provide the resources necessary to effectively integrate and use technology in our schools.
- Investigate and develop all options for funding.

# 2010-2011

## UPHSP Regular Class Schedule

8:00 a.m. - 8:25 a.m.	Tutorials
8:30 a.m. - 9:17 a.m.	1 <sup>st</sup> Period Class
8:30 a.m. – 10:09 a.m.	1 <sup>st</sup> – 2 <sup>nd</sup> Block
9:22 a.m. – 10:09 a.m.	2 <sup>nd</sup> Period Class
9:22 a.m. – 11:44 a.m.	2 <sup>nd</sup> – 3 <sup>rd</sup> Block
10:14 a.m. – 10:52 a.m.	Advisory
10:57 a.m. – 11:44 a.m.	3 <sup>rd</sup> Period Class
10:14 a.m. – 12:52 p.m.	3 <sup>rd</sup> – 4 <sup>th</sup> Block
<b>11:44 a.m. – 1:22 p.m.</b>	<b>Lunch</b>
12:18 p.m. – 2:14 p.m.	4 <sup>th</sup> – 5 <sup>th</sup> Block
12:18 p.m. – 1:22 p.m.	4 <sup>th</sup> Period Class
1:27 p.m. – 3:06 p.m.	5 <sup>th</sup> – 6 <sup>th</sup> Block
1:27 p.m. – 2:14 p.m.	5 <sup>th</sup> Period Class
2:19 p.m. – 3:06 p.m.	6 <sup>th</sup> Period Class
2:19 p.m. – 3:58 p.m.	6 <sup>th</sup> -7 <sup>th</sup> Block
3:11 p.m. – 3:58 p.m.	7 <sup>th</sup> Period Class

**College Ready ~ College Bound**

# 2009-2010 UPHSP Pep Rally Schedule

8:00 a.m. - 8:25 a.m.	Tutorials
8:30 a.m. - 9:12 a.m.	1 <sup>st</sup> Period Class
9:17 a.m. – 11:24 a.m.	2 <sup>nd</sup> – 3rd Block
10:04 a.m. – 10:37 a.m.	Advisory (Announcements)
<b>11:24 a.m. – 11:54 p.m.</b>	<b>Lunch</b>
11:58 p.m. – 1:49 p.m.	4 <sup>th</sup> – 5 <sup>th</sup> Block
1:54 p.m. – 2:36 p.m.	6 <sup>th</sup> Period Class
2:41 p.m. – 3:23 p.m.	7 <sup>th</sup> Period Class
<b>3:28 p.m. – 3:58 p.m.</b>	<b>PEP RALLY</b>

**College Ready ~ College Bound**

# 2010-2011

## FBHS Regular Class Schedule

8:00 a.m. – 8:25 a.m.	Tutorials
8:30 a.m. - 9:17 a.m.	1 <sup>st</sup> Period Class
9:22 a.m. – 10:09 a.m.	2 <sup>nd</sup> Period Class
10:14 a.m. – 10:52 a.m.	Advisory (Announcements)
10:57 a.m. -11:44 a.m.	3rd Period
<b>11:44 a.m. – 12:14 p.m.</b>	<b>First Lunch</b>
12:18 p.m. – 1:22 p.m.	4th Period Class
11:49 p.m. – 12:18 p.m.	1 <sup>st</sup> half of 4 <sup>th</sup> Period
<b>12:18 a.m. – 12:48 p.m.</b>	<b>Second Lunch</b>
12:52 p.m. – 1:22 p.m.	2 <sup>nd</sup> half of 4 <sup>th</sup> Period
<b>12:52 p.m. – 1:22 p.m.</b>	<b>Third Lunch</b>
11:49 a.m. – 12:52 p.m.	4th Period Class
1:27 p.m. – 2:14 p.m.	5th Period Class
2:19 p.m. – 3:06 p.m.	6th Period Class
3:11 p.m. – 3:58 p.m.	7th Period Class

**Home of the World's Greatest Students**

# 2010-2011 FBHS Pep Rally Schedule

**8:00 a.m. – 8:25 a.m.**

8:30 a.m. – 9:12 a.m.

9:17 a.m. – 9:59 a.m.

10:04 a.m. – 10:37 a.m.

10:42 a.m. – 11:24 a.m.

**11:24 a.m. – 11:54 a.m.**

11:58 a.m. – 1:02 p.m.

11:29 a.m. – 11:58 a.m.

**11:58 a.m. – 12:28 p.m.**

12:32 p.m. – 1:02 p.m.

**12:32 p.m. – 1:02 p.m.**

11:29 a.m. – 12:32 p.m.

1:07 p.m. – 1:49 p.m.

1:54 p.m. – 2:36 p.m.

2:41 p.m. – 3:23 p.m.

**3:28 p.m. – 3:58 p.m.**

**Tutorials**

1<sup>st</sup> Period Class

2<sup>nd</sup> Period Class

Advisory (Announcements)

3<sup>rd</sup> Period Class

**First Lunch Shift**

4<sup>th</sup> Period Class

1<sup>st</sup> half of 4<sup>th</sup> Period

**Second Lunch Shift**

2<sup>nd</sup> half of 4<sup>th</sup> Period

**Third Lunch Shift**

4<sup>th</sup> Period Class

5<sup>th</sup> Period Class

6<sup>th</sup> Period Class

7<sup>th</sup> Period Class

**PEP RALLY**

**Home of the World's Greatest Students**

# University Prep School Resource Staff

Kim Fuller	Director	694-9781
Sharon Sklamberg	Dir. Secretary/Attendance	694-9780
Sarah Chapman	Social Studies Teacher	694-9782
Dana Lambert	Science Teacher	694-9786
Courtney Parker	Science Teacher	694-9787
Teena Jones	English Teacher/ Lead Teacher	694-9783
Brittany Porter	Math Teacher	694-9683
Angie Varga	Social Studies/English Teacher	694-9784
Shayd Speed	BCIS Teacher	694-9030
George Gray	Math Teacher	694-9676

## HORNET PRIDE

### Alma Mater

Dear 'Ole Flour Bluff High School  
We pay you honor today  
We will tell the world that your honor will stay  
All hail to those who came before us,  
And made us so strong.  
We will never falter  
or DO YOU WRONG.

### SCHOOL COLORS

Maroon and White

### SCHOOL MASCOT

HORNET

### Fight Song

Go Hornets, Fight for Your Fame,  
Fight for Your Honor,  
Fight for Your Name.

Fight, Oh Fight Until We Win and  
Fight to the Finish,  
Don't Give in. (Oh, Hornets!)

We're here to back you,  
Loyal and True.  
Our Hearts are With You  
All the Way Through.

All of you Sons of FBH  
We're Out on the March Again.

# Expectations for Student Behavior While Attending TAMUCC and UPHSP

University Preparatory High School Program students are required to adhere to all regulations and policies of Texas A&M University, Corpus Christi and FBISD and will be subject to appropriate action taken by the School District and/or University.

The student is held responsible for knowing and abiding by regulations regarding the standard of work, as well as those dealing with academic integrity, scholastic probation, suspension, and dismissal. Additionally, the student is expected to comply with the rules in the Student Handbooks and Student Code of Conducts for both institutions. Handbooks and Student Code of Conducts are accessible at [www.tamucc.edu](http://www.tamucc.edu) and [www.flourbluffschoools.net](http://www.flourbluffschoools.net).

## Absences and Excuses (FOD Local)

Due to the rigorous nature of the coursework at University Prep, exemplary student attendance is expected. UPHSP students, enrolled in university classes, are subject to the attendance policies of the University, college professor, as well as FBISD district policy.

### UPHSP Expectations

Attendance is extremely important to every student's education. Every time a student is absent or leaves school early, he/she misses valuable learning that is taking place in the classroom during his/her absence. If it is a necessity due to health that a student misses school, documentation must be provided to the office from the parent and/or a doctor within ten (10) days to excuse the absence. If it is due to a chronic illness, please see the director so that arrangements can be made to honor the doctor's orders. Extenuating circumstances should be discussed with the director. Excused absences do affect a student's ability to earn semester test exemptions. See the page on grading policy for more information.

If a student provides written verification from a doctor that he/she was at a doctor's appointment during the day, and the student attends at least part of that school day, he/she will not be counted absent.

Eligible students who are absent due to school-sponsored/approved activities must have written parent permission to attend, on file with the sponsor or coach.

College visits do not count as absences if the college provides evidence of the visit. Juniors may have a one-day visit per semester and seniors may have two-day visits per semester.

### TAMU-CC Expectations

Each college instructor will have attendance policies that are unique to his/her course. These expectations will be described in the course syllabus and the student enrolled in TAMU-CC classes must adhere to the expectations set forth by the instructors.

Students are expected to be proactive about absences. When a student knows a class will be missed, he/she is required to speak to the instructor and turn in assignments prior to the absence. The university's student code of conduct is posted at [www.tamucc.edu](http://www.tamucc.edu).

# Academic Integrity

## UPHSP and TAMUCC Expectations

It is expected that UPHSP and TAMU-CC students demonstrate a high level of maturity, self-direction and ability to manage their own affairs. Students are viewed as individuals who possess the qualities of worth, dignity and the capacity for self-direction in personal behavior. More information can be found in the student code of conducts post on the district website at [www.flourbluffschools.net](http://www.flourbluffschools.net) and the university website at [www.tamucc.edu](http://www.tamucc.edu) .

## Discipline (FO Local) (FOAA Legal) (FOAA Local) (FOAB Local)

### UPHSP Expectations

The Flour Bluff ISD staff follows the disciplinary procedures in the District Student Code of Conduct. Each parent/student receives a copy of the Code of Conduct with this handbook when starting school. It is also posted on the district website at [www.flourbluffschools.net](http://www.flourbluffschools.net). The district has disciplinary authority over a student:

- During the regular school day and while going to and from school on district transportation,
- While participating in any activity during the school day on school grounds or when in attendance at any school related activity, regardless of time or location.
- For any school-related misconduct, regardless of time or location, including retaliation against a school employee, or
- Who commits a felony, as provided by Education Code 37.006.

UPHSP students violating behavior expectations may be placed on a Disciplinary Probationary Contract as an intervention to encourage appropriate behavior.

### TAMU-CC Expectations

The University also has a code of conduct that defines what student behaviors are acceptable and how unacceptable behaviors will be investigated and adjudicated. It is your responsibility to become familiar with the code of conduct. Students and faculty each have responsibility for maintaining an appropriate learning environment. Faculty has the professional responsibility to treat students with understanding, dignity and respect, to guide classroom discussion and to set reasonable limits on the manner in which students express opinions. Disruptive students in the academic setting hinder the educational process. Disruption, as applied to the academic setting, means behavior that a reasonable faculty member would view as interfering with normal academic functions. Examples include, but are not limited to, persistently speaking without being recognized or interrupting other speakers, behavior which distracts the class from the subject matter or discussion, or in extreme cases, physical threats, harassing behavior or personal insults, or refusal to comply with faculty direction. Students are expected to refrain from disruptive behavior at all times. Students who fail to adhere to behavioral standards may be subject to disciplinary action. More information can be found in the university's student code of conduct posted at [www.tamucc.edu](http://www.tamucc.edu) .

## Driving/Parking

### UPHSP Expectations

Students must park in designated parking areas and display a current campus-parking permit inside the vehicle. Permits are available during registration or in the office. Vehicular safety is imperative. Repeated violations will result in disciplinary action, in accordance with the District Student Code of Conduct. Any parking spaces with an “L” are designated for library parking only for the public. Those with “S” or “T” are designated for teachers or staff parking. The unmarked parking slots are for student parking. Parking in an unauthorized area could result in the student’s parking privileges being revoked if he/she has been warned previously of the violation. The district does reserve the right to have vehicles towed when necessary.

### TAMU-CC Expectations

Students are responsible for being familiar with and abiding by all TAMU-CC parking and traffic regulations. Students are also responsible for any fees associated with driving on the university campus. The TAMU-CC parking and traffic regulations can be found at [www.tamucc.edu](http://www.tamucc.edu) .

## Driving Permits/Verification of Enrollment (VOE) Forms

Students under the age of 18 must have a certificate proving that they are enrolled in school and have attended the required number of days (as prescribed by the laws of the State of Texas) in the previous semester to get a driver’s permit. Verification of Enrollment forms may be requested from the principal’s secretary. The student must show proper school ID to obtain this form. Students with summer birthdays need to request forms prior to the end of June.

## University Preparatory and Dual Credit Courses

Sophomores, Juniors and Seniors attending University Preparatory High School will be registered in university classes at TAMUCC. To prepare students for the rigors of college coursework, all core high school classes will be delivered at a college preparatory level.

# Grading Policy (EIA Local)

## UPHSP Expectations

Six Weeks Grades in the high school are based on the following:

- Six weeks tests = 1/5
- Daily work = 2/5 (Practice activities, class work, drills, worksheets, pop quizzes, etc)
- Major work = 2/5 (End products, reports, projects, major essays, major tests, etc.)

Six Weeks Tests are required in all courses. There are no exemptions from Six Weeks Tests. Semester Grades are determined by the following:

- Minimum number of grades for each course per six weeks is 12
- Average of the three 6 weeks grades = 4/5
- Semester Test = 1/5

*Other district policies concerning grading:*

- A score of 50 will be recorded when the six weeks average is lower than a 50.
- Two semesters of the same course will be averaged and credit awarded if the average is 70 or above.

### **EXEMPTION FROM SEMESTER EXAMS**

A student may be exempt from semester exams under the following conditions:

- 90-100 average of the three six weeks grades and no more than three absences
- 80-89 average of the three six weeks grades and no more than two absences
- 70-79 average of the three six weeks grades and not more than one absence

Absences are figured on a period by period basis (see the page in this handbook about absences and excuses). Induction into the military and school related activities are the only approved absences for exemption purposes.

Students may also be exempt from semester exams by passing the appropriate sections of the TAKS test. For example, a student who passes the math TAKS test may be exempt for the math semester exam. Students who are exempt because of passing TAKS must take semester exams if they are in danger of failing a course and losing credit. If a student is required to take a semester exam and does not show up for the exam, a grade of 0 will be recorded.

## TAMU-CC Expectations

Each university instructor will have grading policies and expectations for his/her class. These expectations will be described in the course syllabus and a student enrolled in TAMU-CC classes must adhere to the expectations set forth by the instructors. The university's student handbook is posted at [www.tamucc.edu](http://www.tamucc.edu). Official grades will be reported to FBISD at the end of the semester.

## Incomplete work

### UPHSP Expectations

If a student, because of illness or for some other excused reason, cannot complete the required work by the end of the reporting period, the student will receive an “I” on the report card. This work must be made up within the time allowed by grading regulations. The student should contact the teacher in order to make arrangements to complete all work. **A student who has an incomplete in a course that is not exempt from no pass no play is ineligible for extra-curricular activities until the “I” is made up.**

### TAMU-CC Expectations

Each university instructor will have grading policies and expectations for his/her class. These expectations will be described in the course syllabus and student enrolled in TAMU-CC classes must adhere to the expectations set forth by the instructors. The university’s student handbook is posted at [www.tamucc.edu](http://www.tamucc.edu). Official grades will be reported to FBISD at the end of the semester.

## In School Suspension Center (ISSC) (FOAA Legal) (FOAA Local)

### UPHSP Expectations

Students are assigned to ISSC for disciplinary reasons. Students will not be counted absent from class, but are responsible for all work assigned by the teacher. Students may not attend or participate in any school-related extracurricular activities. **Students are expected to attend tutorials for extra help from their teachers while they are in ISSC.** Failure to attend ISSC will result in an unexcused absence for the period assigned and further disciplinary action will be taken. Continued disregard for school rules may result in student placement in an alternative education program. Students will be required to complete class assignments and/or any assignments made by the ISSC monitor prior to returning to class. Failure to cooperate in ISSC will result in suspension and/or placement in the disciplinary alternative program. Continued violations of the student code of conduct that result in ISSC assignments will lead to UPHS students being placed on a performance contract that addresses the behavior and consequences.

### TAMU-CC Expectations

Students enrolled in TAMU-CC course work that are assigned to ISSC for disciplinary reasons will have to make arrangements with the individual professors to make up missed work. The absences will count according to the university instructor’s attendance policies. University professors are not required to send work to ISSC.

## Disciplinary Placements or Expulsion

Due to the pace of the coursework at University Prep and TAMUCC, students who are placed for long periods of time in SDGC or are expelled may be removed from the UPHSP program.

## Late Work

### UPHSP Expectations

**Due to the rigorous nature of UPHSP late work is NOT acceptable.** Students are required to complete all assignments. Students must turn all work in on time for it to be counted towards their average. Students are required to complete all assignments. Students with missing assignments will be required to attend tutorials until missing assignments are turned in.

### TAMU-CC Expectations

The student is held responsible for knowing and abiding by University regulations regarding the standard of work required to continue in the University, as well as those dealing with academic integrity, scholastic probation, suspension, and dismissal. The TAMU-CC Student Handbook and Student Code of Conduct are accessible at [www.tamucc.edu](http://www.tamucc.edu).

## Makeup Work (EIA Local)

### UPHSP Expectations

Students shall be permitted to make up assignments and tests when absent. Students need to meet with their teachers before or after school to get the assignments they missed when absent. A student will be allowed the same number of days he/she was absent to make-up the assigned work. Students shall receive a zero for any assignment or test not made up within the allotted time. Requests for make-up assignments for students missing more than 3 days of school in a row may be made through the counselor's office. Please allow at least 24 hours to fulfill requests for make up work from the counselor's office.

If a student is present when a long-term assignment is made, but absent when it becomes due, the work is due the day the student returns to class. It is the student's responsibility to secure work from his/her teacher. If a student knows in advance that he/she will miss class, arrangements may be made in advance for assignments.

Teacher(s) may assign additional work to ensure students who have been absent have sufficient opportunity to master the essential knowledge and skills or to meet subject or course requirements. The assignments shall be based on the instructional objectives for the subject or course and may provide greater depth of subject matter than routine make-up work.

### TAMU-CC Expectations

Each university instructor will have grading policies and expectations for his/her class. These expectations will be described in the course syllabus and a student enrolled in TAMU-CC classes must adhere to the expectations set forth by the instructors. The university's student handbook is posted at [www.tamucc.edu](http://www.tamucc.edu).

## Tuition Scholarship for Early Graduation

The Early High School Graduation Scholarship Program is a financial assistance program authorized by the 74<sup>th</sup> Texas Legislature, Regular Session, 1995 (Texas Education Code (TEC), Chapter 56, Subchapter K) for students who graduate from high school in fewer than four years. To be eligible for an award through the Early High School Graduation Scholarship Program a student must:

- (1) have graduated from high school:
  - a. in not more than 41 consecutive months and successfully completed the recommended or advanced high school program established under TEC Section 28.025, if the person graduated on or after September 1, 2005.
  - b. in not more than 45 consecutive months, with at least 30 hours of college credit, and successfully completed the recommended or advanced high school program established under TEC Section 28.025, if the person graduated on or after September 1, 2005.
- (2) have attended high school exclusively in one or more Texas public high schools; and
- (3) be a Texas resident as defined by the Texas Higher Education Coordinating Board.

The scholarship is awarded by the Texas Higher Education Coordinating Board.

The amount of credit a student is eligible to receive varies depending on the number of months the student takes to graduate and the number of college credit hours the student has earned while in high school. Please see your counselor for further information.