

Flour Bluff Early Childhood Center

Home of Bright "Bee"ginning



Every Student Is Worth My Best

Student/Parent Information Guide 2011-2012

2505 Waldron Road
Corpus Christi, Texas 78418
(361) 694-9036
FAX (361) 694-9810

www.flourbluffschoools.net

FLOUR BLUFF EARLY CHILDHOOD CENTER
“Home of Bright ‘Bee’ginnings”

2011-2012
Student/Parent Information

CENTRAL OFFICE ADMINISTRATION

Dr. Julie Carbajal, Superintendent
Dr. Audra Ude, Assistant Superintendent for Curriculum and Instruction
Brian Schuss, Assistant Superintendent for Business Management
Dr. Alicia Needham, Director of Instruction
Dr. Linda Barganski, Director of Special Programs
Alex Puente, Technology Administrator
Sharon Chapman, Director of Special Education

CAMPUS ADMINISTRATION

Annette Hughes, Principal

CAMPUS SUPPORT STAFF

Toby Thomas, Counselor
Lyndie Bentley, Nurse
Karen Carden, Librarian
Holly Lazenby, Administrative Assistant
Kari Garanzuay, Attendance/Receptionist

WELCOME

The staff of the Early Childhood Center welcomes you and your students to the new school year. We look forward to assisting your children in growing academically and socially. We realize you are entrusting us with your children and we will strive to earn your trust as we nurture, encourage and challenge them to be successful. In order to attain these goals, there are certain academic and behavioral expectations that must be followed in order to ensure that each student has the best possible educational environment. This guide outlines those expectations and provides answers to questions regarding the school. For further clarification, parents may contact the school via phone call or personal visit.

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This handbook is revised annually. FBISD Board Policy supersedes all information in this handbook, should a conflict arise. Any questions or suggestions on the material may be directed to the campus principal, 694-9036.



Flour Bluff Independent School District

Early Childhood Center

2505 Waldron Road, Corpus Christi, Texas 78418
(361) 694-9036, Fax (361) 694-9810

Dear Parents,

Welcome to Flour Bluff Early Childhood Center. We hope that you and your child are excited about this school year. At the Early Childhood Center (ECC), we strive to provide rich learning experiences, which engage your child.

Each year, our students make great accomplishments. All of these accomplishments happen as our parents work as partners in the education of our students. Throughout the year, we will ask for your support and assistance in your child's learning. Please feel that you may call upon us when you have questions. We are always happy to assist you!

Keeping students safe and following district and campus procedures is important. This handbook will provide you with information to navigate through this year.

Please let us know if you have a question that is not covered in this handbook. Again, welcome and thank you for choosing the Early Childhood Center!

Annette Hughes, Principal
Flour Bluff Early Childhood Center

Attendance

Regular school attendance is essential for the student to make the most of his or her education, to benefit from teacher-led activities, to build each day's learning on that of the previous day and to grow as an individual. As your child progresses through school, the work will become harder, longer and more difficult to make-up. It is the desire of the Early Childhood Center to work with you and your child to avoid unnecessary absences.

Students must be in attendance at least 90% of the required number of days that school is in session. ***Once a student is enrolled in Pre-Kindergarten or Kindergarten, the student MUST attend school and meet the 90% requirement.*** An attendance committee shall review all cases where a student falls below the required 90% attendance requirement. The Early Childhood Center Attendance Committee, after reviewing your child's attendance record and reasons for absences, shall formulate a plan of action providing a reasonable opportunity for your student to regain compliance with this requirement. The committee may impose any of the following conditions to regain compliance with the 90% attendance requirement: completion of additional assignments (while possibly missing other activities), maintaining attendance standards for the rest of the year, providing documentation when a student is absent, completion of all make-up work missed due to absences, mastery of the required Texas learning standards for that grade level and/or the assignment of summer school. ***In addition, please know attendance law requires the District Truancy Officer to file, in a court of law, on parents and students for non-attendance.***

When a student is absent from school, a parent needs to contact the Early Childhood Center office by phone (694-9036) **and send a note with the student when he/she returns to school explaining the absence.**

If a student attends school any portion of the day and brings a doctor's note from a doctor's appointment for the same day, the student will not be counted absent for the day.

Awards

All awards at Flour Bluff Early Childhood Center are based on the child's achievements. The Awards Assembly will be held in late May to recognize those students who satisfy the following criteria:

Achievement Award: - *Certificates will be given for areas of improvement or achievement.*

Reading Program Awards – *Certificates will be given for several reading programs offered: Camp Read-a-Lot, six hour Reading Program, Read to Me, "Level D and Above" Reading Award.*

Perfect Attendance Award - *Students who were not absent during the school year will receive a perfect attendance certificate. This award will include attendance at other schools if the student can verify that perfect attendance was maintained there.*

Participation Awards – *Certificates will be given for voluntary participation projects: Super Labels, Box Tops, etc.*

Benchmarking

The Flour Bluff Early Childhood Center has regularly scheduled benchmark assessments embedded into our instructional timeline. Aligned with our curriculum, these benchmarks have been designed to measure the students' academic progress while giving our teachers the feedback they need to guide instruction and improve student achievement.

Cafeteria

Kindergarten and afternoon Pre-Kindergarten students will have a 30-minute lunch period. These students may purchase a lunch or bring their own lunch. Students who bring a lunch may purchase milk. Parents can purchase lunches in advance for any number of days (weekly, monthly, etc.) through the cafeteria or on-line at www.MyNutriKids.com. Student meal accounts, balances and purchases can also be monitored on line at www.MyNutriKids.com. Students who forget lunch money or exhaust their prepaid lunch ticket, will be allowed to charge their lunch; however, parents need to promptly repay all charged meals. ***Families are encouraged to apply for free or reduced price meals when they meet eligibility guidelines. A new free or reduced price application must be submitted at the beginning of each school year.*** Kindergarten lunch times vary beginning at 10:45 a.m. and ending at 12:30 p.m. Please check your child's schedule at the beginning of the school year. Pre-Kindergarten lunches are scheduled from 11:50 a.m. to 12:20 p.m.

Lunch prices at the Early Childhood Center:

Child - \$1.55

Reduced lunch .40 (must meet eligibility guidelines for reduced pricing)

Adult - \$3.25

All Kindergarten students and Pre-Kindergarten morning students receive a **FREE** breakfast served in the classroom from 7:40 a.m. to 7:55 a.m.

Parents are welcome to eat lunch with their child. Any adult wishing to eat lunch with a student must be listed on the emergency contact card. A meal can be purchased in the cafeteria at the adult meal rate or parents can bring their own meal. **Parents may only provide lunch for their own child.** Additional information about the breakfast and lunch programs may be found in the District's Student/Parent Handbook.

Confiscated Items and Lost and Found

The district is not liable for items that are lost or misplaced. We ask that students not bring valuables to school such as electronic devices, toys, etc. The Lost and Found is located in the hall across from the Nurse's Office. Items confiscated from students by a staff member (such as toys, distracting items) will be kept until two weeks after the end of the school year. Parents may pick up any items from the teacher or administrator. All items from the Lost and Found or confiscated items that have not been reclaimed will be thrown away or donated two weeks after the end of the school year.

Counseling

The Counselor plans, implements and evaluates a pro-active developmental guidance program and curriculum based on Texas Education Code 33.005. Counselor duties include counseling students to fully develop each student's academic, personal and social abilities, consulting with school staff, parents and other community members, interpreting data (test and assessment), coordinating people and resources to assist students, and delivering age-appropriate classroom guidance activities. The counselor also serves in a leadership role on the campus Positive Behavior Support (PBS) Team.

Classroom guidance lessons are taken from the "Second Step – A Violence Prevention Curriculum" which is used along with other supplemental materials that support the State's goals and objectives. Units are presented to Kindergarten students on a weekly basis for thirty minutes and Pre-Kindergarten students on a monthly basis for thirty minutes. An Anti-Bullying message is taught using role playing and children's literature. At the end of the unit, students sign a pledge in which they promise not to engage in bullying behaviors. In addition, the *Boys Town* education model for teaching social skills is implemented by all classroom teachers on a daily basis.

Tests to identify students eligible for the Gifted and Talented Program are administered and interpreted by the counselor. Additionally, the counselor manages referrals for evaluations by the Special Education Department after the student has been provided support services through Response to Intervention.

The counselor monitors the guidelines for eligibility in the Pre-Kindergarten program such as: income eligibility, active military, and Limited English Proficiency.



Flour Bluff Independent School District 2011-2012 Dress Code

The District's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Dressing and grooming standards are considered an essential part of the educational process. All students are expected to dress and groom themselves neatly in clothing suitable for school activities.

The school has the right to ask a student to change his/her dress or personal grooming habits if it is deemed inappropriate or disruptive to the educational environment. Repeat violations of the dress and grooming code shall be considered defiance of authority and may result in disciplinary action as described in the Student Code of Conduct. Administrators will make the final determination as to what constitutes appropriate attire. Parents who have difficulty providing clothing or shoes for their children should contact the campus counselor for assistance.

Standardized Dress Code Guidelines apply for Elementary, Intermediate and Junior High School students in addition to the FBISD Dress Code. SDGC has additional requirements to the FBISD Dress Code, which are communicated in the SDGC Student/Parent Handbook. Extracurricular activities may require special dress requirements. The sponsor or coach shall make these decisions.

Exceptions and additional requirements to the dress code may be made in supervised physical activities, some extracurricular activities, or school-sponsored events as determined by the principal. Medical exceptions shall be made upon certification from the family physician of the student.

The Student Code of Conduct contains the District Dress Code and each campus' dress code additions. The dress code is also found in each campus handbook and on the district website at www.flourbluffschools.net.

The following expectations are required of all students in the district:

- All clothing must fit and be worn properly.
- All clothing must be appropriate for school.
- Revealing or tight-fitting materials/apparel are not appropriate.
- Garments may not have oversized pockets.
- School-provided, athletics-issued garments are to be worn only during the designated athletic activities.
- All articles/layers of clothing together must meet the dress code requirements. No coats will be allowed to cover inappropriate dress.
- Hornet spirit apparel must be school or school organization related.
- Pajamas are not allowed.
- Beachwear is not allowed (casual playwear and sandals with backstraps are permissible for grades PK-2).
- Clothing must be in contrasting colors (Example: No black on black, red on red, blue on blue, camouflage on camouflage, etc.)
- The midriff may not be visible, even when hands are raised above the head.
- Undergarments must not be visible.

Pants/Shorts/Slacks/Skirts/Jeans/Denim/Dresses

- Jeans/denim, slacks, pants, shorts, and skirts/skirts/dresses must be appropriately sized for the individual and may not be oversized or undersized in whole or part.
- Items must be properly sized, fitted, and worn so as not to expose the midriff, other body parts or undergarments.
- Tights may be worn under another garment that meets the dress code.
- Must be standard jeans/denim/pants/slacks/shorts/skirts/dresses.
- Clothing must be no shorter than a dollar bill's width above the kneecap.
 - (Dollar bill's width does not apply at grades PK-4).
- At grades PK-6, girls are strongly encouraged to wear shorts/tights/leggings under dresses, due to involvement in physical activities.

Shirts/Tops/Sweaters/Jackets/Coats

- No low cut fronts, cutouts or cleavage showing.
- The following items of clothing are not appropriate for school wear, if worn alone:
 - Muscle shirts
 - Tank tops (may be worn with other layers, if the other layers meet dress code)
 - Backless, see-through, short, bare-midriff, cut-out tops and/or strapless attire
 - Tops with thin shoulder straps (may be worn with other layers, if the other layers meet dress code)
- Shoulder straps of shirts/tops/dresses must be at least the width of a dollar bill at grades 3-12.
- No trench coats/oversized jackets/coats are permitted.

Hair

- Male students will be clean-shaven.
- Hair must be clean, trimmed and kept out of the eyes.
- Sideburns may not be longer than the bottom of the ear.
- No arrangements that are distracting in the educational environment:
 - Colors
 - Designs (such as mohawks, rat tails, words, symbols, etc.)
 - Styles

Symbols

- Any article of clothing that displays illegal activities, alcohol or drug slogans or other suggestive or inappropriate designs, including, but not limited to, those that promote (suggest) sex, violence, or anti-social behavior or do not promote positive behavioral expectations will not be allowed.

Accessories

- Beads, earrings, armbands, wristbands, or other items, which symbolize anti-social group membership will not be worn. This includes spiked rings, other spiked jewelry, wallet chains, or gang related jewelry.
- Head coverings - (for example, hats, caps, hoods, etc.) will not be worn or displayed at any time on campus during the school day unless the student is participating in a school-sponsored outdoor activity. **When permitted, hats must be appropriately sized and will not be worn sideways or backwards.**
- Oversized necklaces will not be permitted (i.e., dog chains, large chains).
- Bandannas are not allowed.
- Jewelry on teeth or in the mouth is **not** permitted.

Shoes

- Shoes or sandals must be worn at all times.
- All shoes must fit appropriately (securely and appropriately fastened).
- It is beneficial for the students to wear tennis shoes or sports shoes to activities such as P.E./Athletics or recess.
- Platform, high heel or stacked sole shoes more than one inch high are not permitted at grades PK-4.
- At grades PK-8, strapless, open-heel sandals/shoes are **not** allowed.
- Closed-toe and heel shoes are strongly encouraged at grades PK-6, due to safety and outdoor activities.
- Steel toe shoes/boots are not allowed.
- Shoes with wheels connected are not permitted.
- Bedroom slippers are not allowed.

Body Markings/Tattoos/Earrings/Piercings/Make-Up

- Students will not be allowed to display tattoos while in school dress (must be covered at all times).
- Earrings are not allowed to be worn by boys in grades PK-6.
- Earrings and studs may be worn **only** in the ear.
- No other body piercing is permitted.
- Make-up must not be distracting in color, design and style.
- Writing/markings on any visible part of the body is not acceptable.

Identification Badges

The student is to wear his/her school identification badge in front and above or at the waist (junior high and high school).

The campus principal has the final authority to determine whether a student's dress is within requirements of the District and campus dress codes. The principal's judgment will determine whether any items of dress, mentioned or not mentioned in the District or a campus dress code, will be considered inappropriate school attire.

*In addition to the District Dress Code,
the following campuses have requirements.*

ALL STUDENTS MUST ABIDE BY THE CAMPUS AND DISTRICT DRESS CODE GUIDELINES.

Standardized Dress Requirements at Elementary, Intermediate and Junior High

In an effort to teach expectations for dress at ages where students generally begin selecting their own clothing and where students tend to mature physically, a standardized dress code has been implemented for grades 3-8.

All clothing must be in solid colors.

Pants/Shorts/Slacks/Jeans/Denim/Skirts/Dresses/Skorts

- Students can only wear plain, solid colored jeans/denim, slacks, pants, walking shorts, or skirts/skorts/dresses. Jeans/denim/pants/slacks/shorts/skirts/skorts/dresses must be standard-style.
- Overalls are not permitted.
- No distracting embellishments or stitching.

Shirts

Shirts may be short or long-sleeved.

There are three (3) styles of acceptable shirts: All shirts must be appropriately buttoned/closed.

- Collared, buttoned **or snap-up** polo-style shirt
Polo shirts no longer than where the wrist of the student falls, when arms are hanging down at the side, will be permitted.
- Button-up **or snap-up**, oxford-style shirt
- Flour Bluff I.S.D. spirit t-shirt
- Zippers or sleeveless shirts are **NOT** permitted.
- During cold weather, solid-colored turtlenecks may be worn under the required shirts.
- May **NOT** have pictures, graphics, insignias, logos, stripes or designer logos/emblems larger than one inch visible on shirt, collar or sleeve.

Early Checkout

Students are expected to attend school the entire school day (*times will be discussed later in this handbook under **Hours***), so they do not miss any instruction. **Occasionally**, parents/guardians find it necessary to check students out during the day. **Only adults listed on the enrollment card as parents or emergency contacts will be allowed to pick up a child.** A child will not be released to anyone other than those listed on the enrollment card. **Please be prepared to show a picture ID when picking up a child during the school day.** Since 10:00 a.m. is the time designated for the purpose of counting attendance, parents are encouraged to arrange doctor, dentist, therapist, and etc. appointments after this time.

Early Childhood Center Rules and Behavior Expectations

Students will be expected to be well-mannered and abide by the rules established by the school district and ECC campus staff. It is our belief that through positive communications with parents and their support of the teacher, our students will have positive experiences at Flour Bluff Early Childhood Center.

Positive Behavior Support, or PBS, will be utilized throughout the entire ECC campus. PBS emphasizes proactive strategies and the creation of a positive school atmosphere. Rather than presenting students with a list of rules, the PBS approach prevents challenging behaviors by actually teaching desired behaviors. Once appropriate behaviors are taught, strategies will be put in place to promote student engagement in desired behaviors.

The ECC will operate on the following school-wide expectations:

Early Childhood Center Behavior Expectations

1. “Bee” Safe
2. “Bee” Respectful
3. “Bee” Responsible

Grading/Report Cards

Report cards are sent home at the end of each six weeks period during the school year. Progress reports are sent home at any time during a grading period, and at 3-weeks, for all students. Teachers will schedule a parent/teacher conference at the end of the first six weeks grading period to discuss grade level curricular expectations, student assessments, report cards, behavior expectations and attendance.

Pre-Kindergarten

The Pre-Kindergarten curriculum is structured to provide opportunities to develop communication, cognitive, motor and social/emotional skills needed for academic readiness. In Pre-Kindergarten, grading will be based on mastery of the Texas Pre-Kindergarten Curriculum Guidelines.

Assessment in all areas is as follows: Blank = “not introduced”, I = “introduced skill”,
C = “continuing to work on skill”, M = “mastered skill”

Kindergarten

The Kindergarten curriculum is structured to provide academic readiness for reading, mathematics and other basic subject areas. In Kindergarten, promotion to the next grade level shall be based on 70% mastery of report card skills in Reading and Math. Skills are based on completion of curricular grade level requirements (Texas Essential of Knowledge and Skills- TEKS). Student progress is determined using benchmarks such as running records, checklists, and surveys.

Assessment in English Language Arts and conduct is as follows:

Blank = “not introduced,” 4 = “exceeds expectations,” 3 = “meets expectations”

2 = “making progress,” 1 = “experiencing difficulty”

Assessment for Math, Science, Social Studies, Music, and Technology is as follows:

Blank = “not introduced,”

W = “work in Progress” M = “mastered”

Incomplete Work: (Non-Absentee)

Students are provided opportunities throughout each six weeks to be reassessed on incomplete work or skills.

Make-Up Work (Absentee)

Students who have been absent are given at least the same number of days absent to make up missed schoolwork.

Report Cards

Listed below are the report card distribution dates for the current school year:

1st six weeks -----October 10, 2011

2nd six weeks-----November 11, 2011

3rd six weeks -----January 13, 2012

4th six weeks -----February 24, 2012

5th six weeks-----April 13, 2012

6th six weeks-----May 24, 2012

Health Room

Our Health Room is operated as a first aid station only. We will dispense medicine with the following provisions:

1. All medication must be brought to the nurse’s office by a parent or guardian, **immediately** upon entry to the campus.
2. Prescription and non-prescription medicine must be in the original container. Prescription medicine must be in a container with the latest pharmacy label for that student, and must not be expired.
3. All medication to be given during the day must be accompanied by a medical release form (obtained from the nurse), and signed by a parent/guardian giving authorized school personnel directions for its administration (time and dosage).
4. If your child will be using asthma medication at school, the following rules apply:
For an *inhaler*, there must be a written note from your child’s doctor.
For a *nebulizer*, a special form (available from the nurse) must be completed by your child’s doctor.
5. School personnel will not give any medicine, including Tylenol, unless it is provided by you, in the appropriate manner as stated above.
6. All medications need to be picked up when no longer indicated or at the end of the school year. After two attempts to contact you to pick up your child’s medications, all left over medications will be disposed of properly.

7. It is very important that each student has on file in the Health Room an emergency physician and hospitalization card with a **working phone number where parents can be reached at all times.** The emergency card **must** be signed. Information on this card will greatly assist personnel in contacting a parent or physician if your child has an accident or becomes ill. **If a child's phone number changes during the year, please give the new number to the nurse and the office.**

Home/School Transition

Parents must check in with identification and receive a visitors badge if they are walking their children to the classroom. After the first two weeks of school, while parents may continue to check in and walk students down the hall, it important for students to become independent in walking from the front entrance to their classrooms. Staff is on duty to assist the children within the building.

Hours

Kindergarten/Pre-Kindergarten (morning): The school day begins at 7:45 a.m. Kindergarten students who arrive before the school day begins will be asked to wait outside their classroom until the day begins. Pre-Kindergarten students will be asked to wait in the Pre-Kindergarten main hallway until their day begins. Pre-Kindergarten students will be escorted to their classrooms by their teachers. All students will be supervised by school staff members between 7:00 a.m. and 7:45 a.m. **Students should not arrive at school prior to 7:00 a.m. Pre-Kindergarten-AM classes end at 10:45 a.m. The Kindergarten school day ends at 2:45 p.m. Please make every effort to ensure your child's attendance for the entire school day. Students who are brought in late or picked up early miss valuable learning.**

Pre-Kindergarten (afternoon): The school day begins at 11:45 a.m. Pre-Kindergarten students that attend in the afternoon will be asked to wait in the entrance area until their day begins. These students will be escorted to lunch. All students will be supervised by school staff members between 11:30 a.m. and 11:45 a.m. **Students should not arrive at school prior to 11:30 a.m. The school day ends at 2:45 p.m. Please make every effort to ensure your child's attendance for the entire school day. Students who are brought in late or picked up early miss valuable learning** (dismissal procedures are explained later in this handbook under Transportation).

Insurance

Student accident insurance is available for those who wish to purchase such. Forms will be available during registration. The school is not financially responsible for accidents or insurance.

Library

The ECC Library houses books and a large variety of audiovisual materials that support and enhance the curriculum. Classes go to the library on a weekly basis and may check out books at designated "open" times.

Students have the book for a 1-week period and should return the book on time. Books may be rechecked, but must be brought to the library for rechecking. Parents must pay for lost library books. If a student withdraws before the end of the year, all fines, charges and lost library books must be paid before their withdrawal records can be finalized.

The library has several reading incentive programs for participating students; *Camp Read-A-Lot* for Kindergarten and Pre-Kindergarten students and *Read to Me* for Pre-Kindergarten students.

Messages

When the need arises to contact your child during the school day, please come by or call the office for assistance. Requests for after-school transportation changes need to be written and signed by the parent/guardian. In the interest of child safety, any written or phone requests for **transportation changes will be made for only adults designated on the emergency card. All parents/guardians or designees must present a photo identification at pick up.** The staff will deliver transportation phone messages to your child's classroom teacher. **Please call by 2:00 p.m. to be sure your child receives the message prior to dismissal from school. Any changes on the emergency card must be made in person by the parent/guardian.**

Notification to Parents of Teacher Qualifications

As a parent of a student at the Flour Bluff Early Childhood Center, you have the right to know the professional qualifications of the classroom teachers who instruct your child, and federal law requires the school district to provide you this information in a timely manner, if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Does the teacher meet the State qualifications and certification criteria for the grades and subjects he or she teaches?
- Is the teacher teaching under emergency or provisional status because of special circumstances?
- What is the teacher's college major? Does the teacher have any advanced degrees? What are the fields or disciplines of the certification or degrees the teacher possesses?
- What are the qualifications of any paraprofessionals working with the child?

If you would like to receive any of this information, please contact the campus principal at 694-9036.

Parent-Teacher Conferences

With parent help, teachers can do the best possible job of educating each child. The parent can supply information about the child that could be very useful to the teacher. The teacher can offer suggestions to parents on how they can help with the education process at home. For these reasons, parent-teacher conferences are encouraged. These conferences are scheduled during the teachers' conference periods or at any other time convenient with the parent and teachers' instructional time. **Please call to schedule an appointment.**

Physical Education

Kindergarten students will have PE for a 45-minute period every day. Students are encouraged to wear tennis shoes each day for safety purposes.

Grading: Students will earn four grades each grading period based on skills identified in the Kindergarten Texas Essential Knowledge and Skills (TEKS). Student will receive a W= “working on” or an M= “mastered” for each skill.

Excuses: A student is not excused from PE for the day unless a note from the parent explains why they cannot participate or a teacher recommends such. A doctor’s note will be required for those students in attendance at school who must miss more than three (3) consecutive days of physical education. The note should indicate when the student can resume physical activity.

Recess

Students take a 20-minute recess break daily. Failure to follow the playground/recess expectations could result in removal from the playground area.

School Sponsored Trips

Off-campus field trips may be scheduled during the school year. Permission slips are filled out at registration. Parents will be notified of field trips at least one week prior to the trip. A student will not be allowed to attend a field trip without a permission slip being on file. Parents may attend field trips with teacher approval and must have a background check submitted and approved by the district at least 3 days prior to the field trip.

School Supplies

General school supply lists are available for Pre-Kindergarten and Kindergarten students. The lists include basic items that are needed by students to start the school year. Teachers will also notify parents when a student's supplies have been lost or consumed and need to be replaced.

School-Parent Compact

Flour Bluff Early Childhood Center *Home of Bright "Bee"ginnings* SCHOOL – PARENT COMPACT

In order to envision the highest level of success at the Flour Bluff Early Childhood Center for every individual, we make this agreement to motivate, to challenge, to inspire each other, and to accomplish this, we hereby sign this compact to work together.

As a **parent/guardian** of a student at Flour Bluff Early Childhood Center I take responsibility
For his/her learning....

I will show my child that I value education.

I will ensure that my child attends school every day on time.

I will provide a home environment that will encourage my child to learn and achieve academic excellence.

I will reinforce with my child the importance of classroom discipline, and especially self-discipline.

I pledge to get involved and stay involved, for education is key to success, and is the greatest gift I can give my child.

Parent/Guardian Signature

Date

As a **teacher** at Flour Bluff Early Childhood Center, I take responsibility for my
students' learning....

I will have high expectations for myself, my students, and other staff members.

I will treat each child fairly, showing them respect and dignity.

I will establish and encourage open communication with parents about their child's progress.

I will help each child reach his/her highest potential, socially and academically because it is the greatest gift I can give any child.

I will provide a safe and orderly environment for learning.

I will be prepared to teach the state required curriculum.

Teacher Signature

Date

As a **student** at Flour Bluff Early Childhood Center, I take responsibility for my
learning....

I will come to school every day on time.

I will always do my best in school.

I will be respectful, I will be responsible and I will be safe.

Student Signature

Date

Students Accelerating in Innovative Learning (S.A.I.L.)- Gifted and Talented Program

The Flour Bluff Independent School District's Gifted and Talented Program, Students Accelerating in Independent Learning (S.A.I.L.), is designed to serve identified students who need challenges and educational instruction beyond the regular classroom. The S.A.I.L. instructional program is differentiated to promote extension and enrichment for identified students.

SCREENING PROCEDURES

1. Nominations are accepted at all times for the S.A.I.L. (Gifted and Talented) Program. Students are nominated by anyone, including parents, staff, community members, or through self-nomination.
2. Students are assessed according to district timelines and procedures, which are posted on each campus.
3. Each campus S.A.I.L. (Gifted and Talented) Committee meets to review assessment data, screen applicants, and to recommend placement of students, for whom the SAIL program is an appropriate placement, utilizing established criteria. Qualification is based on general intellectual ability, specific subject matter aptitude, and creative/productive thinking skills.

Parents receive notification regarding qualification. Students who qualify must submit a parent permission form in order to be placed and served.

FURLOUGHS

A student or parent may request a temporary leave from the program of not less than one semester or more than one year, for serious, extenuating circumstances. The circumstances are reviewed by the S.A.I.L./G.T. Campus Committee to determine if a furlough is appropriate for the student. The student's eligibility to re-enter the S.A.I.L. program shall be reviewed by the ECC campus committee at the end of the furlough period.

EXIT POLICY

The ECC campus committee may exit a student from the S.A.I.L. program upon the recommendation of the teacher and/or parent when the program fails to meet the student's educational needs. Reasons for consideration of exit will include: evidence of working at a level of frustration, observable through performance and or behavior; demonstration of clear inability or unwillingness to maintain the standards of program performance by maintaining a below satisfactory grade average for two six weeks or more; failure to participate in the program in the appropriate grade level and course offerings for the areas in which the student is qualified; parent request for removal is automatic. (An Exit form requesting removal is signed and dated by the parent.) Procedures for exit will include a parent conference, a counselor/student conference, and a dismissal review by the ECC campus committee, to include input from the parent, teacher and ECC campus administrator.

APPEALS

Parents or students may appeal any final decision of the campus committee regarding selection for or removal from the S.A.I.L. program. Written notice of desire to appeal should be given to the campus Principal or Assistant Principal. Appeal shall be made first to the campus committee within 10 days of notification. The Campus Committee then meets and reviews the appeal and makes a decision. Any subsequent appeals shall be made in accordance with FNG (LOCAL) in Board Policy.

Security

Security is a critical issue for the ECC campus. Our first concern is always the health, safety and emotional well being of our students. Access to the ECC will be through the **FRONT ENTRANCE ONLY**. To further facilitate student security, there is a designated area for parents who pick up their children.

VISITORS: All visitors/parents must sign-in with the building secretary in the office. Visitors/parents will wear a visitor's badge while on campus and sign-out before leaving the building. All parents/guardians must stop by the front office if they plan to pick up a child early. **Parents/guardians/others that pick up children MUST provide proper identification (picture ID)** before being allowed to remove a child from campus. The receptionist will call the teacher's room and ask the teacher to send that child to the office. Parents/guardians may visit their child's classroom **for a period of up to 45 minutes**. Visits must be scheduled with the teacher prior to the visit. Additional visits will be discussed and approved by the building principal. Visitors of school age will not be allowed in the classroom. No pets or animals will be allowed without permission from the teacher and the campus principal unless it is a service animal.

DRILLS: The Early Childhood Center will conduct periodic safety alert drills to help students move quickly and orderly to safe areas in case an actual emergency occurs. Students are urged to listen to their teacher's instructions when the alarm sounds or when the Principal announces the alert. Teachers will take their grade books and call roll in their assigned safety areas.

Tardy Procedures

Punctuality is very important at the Flour Bluff Early Childhood Center. Students who consistently arrive tardy are unable to receive the maximum educational benefits available to them. Students arriving after 7:45 a.m. (Pre-Kindergarten morning and Kindergarten) or 11:45 a.m. (Pre-Kindergarten afternoon) must be signed in at the office by the parent.

Transportation

Morning Pick-up:

Morning school buses will make their first stop for Pre-Kindergarten through 6th grade students at 6:50 a.m. (Flour Bluff and N.A.S.) and 7:00 a.m. (Padre Island). The exact time a bus will reach a given address will depend on the number of stops the bus makes, and the number of students who board the bus at each stop. Secondary students (grades 7-12) may not ride the early bus routes designated for elementary students. The buses drop students off at each elementary school campus (Early Childhood Center, Primary School, Elementary School and Intermediate School). Only Pre-Kindergarten and Kindergarten students will be allowed to get off buses at the Early Childhood Center. Other elementary-age students must get off school buses at their campuses. Staff will assist students at the Early Childhood Center to find their classrooms once they enter the building.

Parents who bring students to school should drop them off at the front entrance. The side entrance driveway is for school buses and faculty only.

Afternoon Dismissal - Please call by **2:00 p.m.** for any changes to what your child will be doing after school.

* **Buses** - The classroom teacher must know the exact physical address where the student is to go after school (home, daycare, baby-sitter, etc.). Buses will depart from the Early Childhood Center at approximately 2:55 p.m. Each bus will have a designated route and bus stop. Bus stops on the designated route will be modified as needed. Students will be allowed to leave the bus only at their designated bus stop. Parents and/or guardians **MUST BE PRESENT with their picture identification** to receive the child at the designated bus stop. Persons unauthorized for pick up will not be allowed to receive student. Persons authorized to receive student will be designated by the parent on the school emergency card. If parents and/or guardians are not present and visible, the child will be brought back to school and the parent will be called to come and pick-up the child. Please be at the designated stop at least 10 minutes before/after the scheduled stop time in case the bus is running early or late.

* **Pick-ups** - People, other than parents, **must be on the enrollment card in order to pick-up a child.** **Any changes to the enrollment card must be made by the parent in person.** PLEASE, do **NOT** park in the fire lanes in front of the school.

* **Latchkey/Campus Care** – The classroom teacher will escort these students to the Latchkey and Campus Care drop off areas where there will be an adult to accept and supervise them.

Pre-Kindergarten Transportation

Bus transportation for Pre-Kindergarten students is provided for the a.m. route to school and p.m. route home only. Students attending the morning classes must be picked up by 10:45 a.m. and students attending the afternoon classes must be brought to school between 11:30 a.m. and 11:45 a.m. See afternoon dismissal procedures above for students attending afternoon classes. Parents should make every effort to pick up and deliver students on time. ***Students who consistently arrive late, or are consistently picked up late, may be withdrawn from the Pre-Kindergarten program.***



Video Recording/Photographing

Students are occasionally videotaped/photographed by local news, print media and school personnel, for performances, showcasing work or honorable mentions. Permission to do so is included at enrollment time. If this exposure is deemed inappropriate by parents/guardians, please notify the office in writing.

Withdrawals

Students who are moving out of the district and/or enrolling in another school need to be formally withdrawn. Please contact the Early Childhood Center's office at least one day before the child's last day of school attendance to allow the staff an opportunity to collect withdrawal information. Students must return all school owned materials and/or pay all fines and charges owed the library, cafeteria or office before their withdrawal records can be finalized.

